

CONFORMED COPY

CREDIT NUMBER 1797 EG

DEVELOPMENT CREDIT AGREEMENT

(Primary Education Project)

between

REPUBLIC OF EQUATORIAL GUINEA

and

INTERNATIONAL DEVELOPMENT ASSOCIATION

Dated July 6, 1987

CREDIT NUMBER 1797 EG

DEVELOPMENT CREDIT AGREEMENT

AGREEMENT, dated July 6, 1987, between REPUBLIC OF EQUATORIAL GUINEA (the Borrower) and INTERNATIONAL DEVELOPMENT ASSOCIATION (the Association).

WHEREAS (A) the Borrower, having satisfied itself as to the feasibility and priority of the Project described in Schedule 2 to this Agreement, has requested the Association to assist in the financing of the Project; and

WHEREAS (B) the Association has agreed, on the basis inter alia of the foregoing, to extend the Credit to the Borrower upon the terms and conditions set forth in this Agreement;

NOW THEREFORE the parties hereto hereby agree as follows:

ARTICLE I

General Conditions; Definitions

Section 1.01. The "General Conditions Applicable to Development Credit Agreements" of the Association, dated January 1, 1985, with the last sentence of

Section 3.02 deleted (the General Conditions) constitute an integral part of this Agreement.

Section 1.02. Unless the context otherwise requires, the several terms defined in the General Conditions and in the Preamble to this Agreement have the respective meanings therein set forth and the following additional terms have the following meanings:

- (a) "MOE" means the Ministry of Education and Sports of the Borrower;
- (b) "PIU" means the Project Implementation Unit of MOE referred to in Schedule 6 to this Agreement;
- (c) "Project Area" means the localities within the districts of the Borrower's territory referred to in Schedule 5 to this Agreement;
- (d) "Special Account" means the account referred to in Section 2.02 (b) of this Agreement;
- (e) "Project Preparation Advance" means the project preparation advance granted by the Association to the Borrower pursuant to an exchange of letters dated March 5, 1987, and March 31, 1987, between the Borrower and the Association;
- (f) "Fiscal Year" or "FY" means the Borrower's fiscal year which runs from January 1 to December 31;
- (g) "School Year" means the Borrower's primary school year which runs from September 1 to June 30;
- (h) "Local transportation" means air, land or sea transportation within the territory of the Borrower; and
- (i) "Central Bank" means Bank of Central African States (Banco de los Estados de Africa Central) (BEAC).

ARTICLE II

The Credit

Section 2.01. The Association agrees to lend to the Borrower, on the terms and conditions set forth or referred to in the Development Credit Agreement, an amount in various currencies equivalent to four million one hundred thousand Special Drawing Rights (SDR 4,100,000).

Section 2.02. (a) The amount of the Credit may be withdrawn from the Credit Account in accordance with the provisions of Schedule 1 to this Agreement for expenditures made (or, if the Association shall so agree, to be made) in respect of the reasonable cost of goods and services required for the Project described in Schedule 2 to this Agreement and to be financed out of the proceeds of the Credit.

(b) The Borrower shall, for the purposes of the Project, open and maintain in CFAF a special account in the Central Bank on terms and conditions satisfactory to the Association. Deposits into, and payments out of, the Special Account shall be made in accordance with the provisions of Schedule 4 to this Agreement.

(c) Promptly after the Effective Date, the Association shall, on behalf of the Borrower, withdraw from the Credit Account and pay to itself the amount required to repay the principal amount of the Project Preparation Advance withdrawn and outstanding as of such date and to pay all unpaid charges thereon. The unwithdrawn balance of the authorized amount of the Project Preparation Advance shall thereupon be cancelled.

Section 2.03. The Closing Date shall be June 30, 1994 or such later date as the Association shall establish. The Association shall promptly notify the Borrower of such later date.

Section 2.04. (a) The Borrower shall pay to the Association a commitment charge

at the rate of one-half of one per cent (1/2 of 1%) per annum on the principal amount of the Credit not withdrawn from time to time. The commitment charge shall accrue from a date sixty days after the date of the Development Credit Agreement to the respective dates on which amounts shall be withdrawn by the Borrower from the Credit Account or shall be cancelled.

(b) The commitment charge shall be paid: (i) at such places as the Association shall reasonably request; (ii) without restrictions of any kind imposed by, or in the territory of, the Borrower; and (iii) in the currency specified in this Agreement for the purposes of Section 4.02 of the General Conditions or in such other eligible currency or currencies as may from time to time be designated or selected pursuant to the provisions of that Section.

Section 2.05. The Borrower shall pay to the Association a service charge at the rate of three-fourths of one percent (3/4 of 1%) per annum on the principal amount of the Credit withdrawn and outstanding from time to time.

Section 2.06. Commitment charges and service charges shall be payable semiannually on May 15 and November 15 in each year.

Section 2.07. The Borrower shall repay the principal amount of the Credit in semiannual installments payable on each May 15 and November 15 commencing November 15, 1997, and ending May 15, 2037. Each installment to and including the installment payable on May 15, 2007, shall be one-half of one percent (1/2 of 1%) of such principal amount, and each installment thereafter shall be one and one-half percent (1-1/2%) of such principal amount.

Section 2.08. The currency of the French Republic is hereby specified for the purposes of Section 4.02 of the General Conditions.

ARTICLE III

Execution of the Project

Section 3.01. The Borrower declares its commitment to the objectives of the Project as set forth in Schedule 2 to this Agreement and, to this end, shall carry out the Project through MOE with due diligence and efficiency and in conformity with appropriate administrative, financial and educational practices, and shall provide, promptly as needed, the funds, facilities, services and other resources required for the Project.

Section 3.02. Except as the Association shall otherwise agree, procurement of the goods, works and consultants' services required for the Project and to be financed out of the proceeds of the Credit shall be governed by the provisions of Schedule 3 to this Agreement.

Section 3.03. The Borrower shall establish and maintain PIU during the execution of the Project with such responsibilities, powers, services, facilities and staff whose experience and qualifications are satisfactory to the Association as are specified in Schedule 6 to this Agreement.

Section 3.04. In order to carry out Part A.3 of the Project, the Borrower shall:

(a) create 250 new primary education teaching positions as follows:

- (i) not later than January 10, 1988: 50 positions;
- (ii) not later than January 10, 1989: 50 positions;
- (iii) not later than January 10, 1990: 50 positions;
- (iv) not later than January 10, 1991: 50 positions; and
- (v) not later than January 10, 1992: 50 positions.

(b) employ qualified and experienced teachers to fill the positions mentioned in paragraph (a) of this Section and assign said teachers to rural schools including

those in the Project Area.

Section 3.05. The Borrower shall take all the suitable measures, in each year, to appropriate the necessary budgetary allocations for the education sector to finance the incremental cost of:

- (a) salaries for teachers employed as set forth in Section 3.04 of this Agreement; and
- (b) school maintenance and supplies for the respective school year.

Section 3.06. The Borrower shall not later than October 30 in each year organize a meeting with the Association and all aid agencies participating in the financing of the Borrower's education sector development to:

- (a) review progress made in said sector and in achieving the Project objectives as set forth in Schedule 2 to this Agreement; and
- (b) review all investments made by the Borrower in the education sector during the previous year and expected to be made during the next year.

Section 3.07. The Borrower shall not later than December 31, 1994, prepare and furnish to the Association a detailed report on the final implementation of the Project and the outcome thereof.

Section 3.08. The Borrower shall:

- (a) not later than March 31, 1989 carry out the study included in Part C.1 (c) of the Project; and
- (b) not later than December 31, 1989 prepare and furnish to the Association for its review and comments the development plan of the education sector and investment budget included in Part C.1 (d) of the Project, based on the recommendations of the study referred to in paragraph (a) of this Section.

Section 3.09. In order to carry out Parts A.1 and A.2 of the Project, the Borrower shall take all necessary measures to employ consultants in the following areas:

- (a) education planning, not later than January 31, 1988;
- (b) preschool teaching, not later than June 30, 1988; and
- (c) production and textbook development, not later than September 30, 1988.

ARTICLE IV

Financial Covenants

Section 4.01. (a) The Borrower shall maintain or cause to be maintained records and accounts adequate to reflect in accordance with sound accounting practices the operations, resources and expenditures in respect of the Project of the departments or agencies of the Borrower responsible for carrying out the Project or any part thereof.

(b) The Borrower shall:

- (i) have the records and accounts referred to in paragraph (a) of this Section, including those for the Special Account for each fiscal year audited, in accordance with appropriate auditing principles consistently applied, by independent auditors acceptable to the Association;
- (ii) furnish to the Association, as soon as available, but in any case not later than four months after the end of each such year, a certified copy of the report of such audit by said auditors, of such scope and in such detail as the Association shall have reasonably requested; and

(iii) furnish to the Association such other information concerning said records, accounts and the audit thereof as the Association shall from time to time reasonably request.

(c) For all expenditures with respect to which withdrawals from the Credit Account were made on the basis of statements of expenditure, the Borrower shall:

(a) of this (i) maintain or cause to be maintained, in accordance with paragraph Section, records and accounts reflecting such expenditures;

(ii) retain, until at least one year after the completion of the audit for the fiscal year in which the last withdrawal from the Credit Account was made, all records (contracts, orders, invoices, bills, receipts and other documents) evidencing such expenditures;

(iii) enable the Association's representatives to examine such records; and

(iv) ensure that such records and accounts are included in the annual audit referred to in paragraph (b) of this Section and that the report of such audit contains a separate opinion by said auditors as to whether the statements of expenditure submitted during such fiscal year, together with the procedures and internal controls involved in their preparation, can be relied upon to support the related withdrawals.

ARTICLE V

Remedies of the Association

Section 5.01. Pursuant to Section 6.02 (h) of the General Conditions, the following additional event is specified, namely, that the Borrower or any other authority having jurisdiction shall have taken any action concerning primary school teachers' recruitment and salaries and school construction methods that would materially and adversely affect the objectives of the Project.

ARTICLE VI

Effective Date; Termination

Section 6.01. The following events are specified as additional conditions to the effectiveness of the Development Credit Agreement within the meaning of Section 12.01 (b) of the General Conditions:

(a) PIU has been established in accordance with the provisions of Schedule 6 to this Agreement; and

(b) the following consultants have been employed:

(i) architect; and

(ii) financial advisor.

Section 6.02. The date one hundred twenty (120) days after the date of this Agreement is hereby specified for the purposes of Section 12.04 of the General Conditions.

ARTICLE VII

Representative of the Borrower; Addresses

Section 7.01. The Minister of Finance of the Borrower is designated as representative of the Borrower for the purposes of Section 11.03 of the General Conditions.

Section 7.02. The following addresses are specified for the purposes of Section

11.01 of the General Conditions:

For the Borrower:

Ministerio de Finanzas
Malabo
Guinea Ecuatorial

Cable address:

MINISTERIO DE FINANZAS
MALABO
GUINEA ECUATORIAL

For the Association:

International Development Association
1818 H Street, N.W.
Washington, D.C. 20433
United States of America

Cable address:

INDEVAS
Washington, D.C.

Telex:

440098 (ITT)
248423 (RCA) or
64145 (WUI)

IN WITNESS WHEREOF, the parties hereto, acting through their duly authorized representatives, have caused this Agreement to be signed in their respective names in the District of Columbia, United States of America, as of the day and year first above written.

REPUBLIC OF EQUATORIAL GUINEA

By /s/ Florencio Maye Ela Mangué

Authorized Representative

INTERNATIONAL DEVELOPMENT ASSOCIATION

By /s/ Edward V. K. Jaycox

Regional Vice President
Africa

SCHEDULE 1

Withdrawal of the Proceeds of the Credit

1. The table below sets forth the Categories of items to be financed out of the proceeds of the Credit, the allocation of the amounts of the Credit to each Category and the percentage of expenditures for items so to be financed in each Category:

Category	Amount of the Credit Allocated (Expressed in SDR Equivalent)	% of Expenditures to be Financed
(1) Civil works for Parts B and C.2 of the Project		

(a) building materials	1,110,000	100%
(b) labor services	200,000	100%
(2) Furniture, equipment, materials, supplies, textbooks for Part A.1, A.2, B and C of the Project	760,000	100%
(3) Local training, studies and audits	130,000	100%
(4) Operating costs of MOE	270,000	100%
(5) (a) Salaries:		
(i) Teachers	240,000	95%-for FY88 90%-for FY89 80%-for FY90 60%-for FY91 30%-for FY92
(ii) PIU	220,000	100%
(b) Consultants' fees	310,000	100%
(6) Refunding of Project Preparation Advance	130,000	Amount due pursuant to Section 2.02 (b) of this Agreement
(7) Unallocated	730,000	
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TOTAL	4,100,000	

2. For the purposes of this Schedule the term "operating costs" means maintenance costs of equipment, vehicles and buildings; travel costs; transportation costs; communications costs and per diem.

3. Notwithstanding the provisions of paragraph 1 above, no withdrawals shall be made in respect of payments made for expenditures prior to the date of this Agreement.

SCHEDULE 2

Description of the Project

The objective of the Project is to assist the Borrower in increasing the efficiency and quality of its primary education system and improving access to schools in rural areas through:

- (a) improvement of primary school teaching;
- (b) expansion and rehabilitation of physical facilities in rural areas; and
- (c) strengthening MOE's planning and implementation capabilities.

The Project consists of the following parts, subject to such modifications thereof as the Borrower and the Association may agree upon from time to time to achieve such objectives:

Part A: Improvement of Primary School Teaching

1. Provision of instructional materials and training in textbook use:
 - (a) Improvement of the existing curriculum for grades 1 through 5.
 - (b) Training seminars for about 75 supervisors and about 1,100 teachers in the use of new textbooks.
 - (c) Printing and distribution of two editions of language, reading and mathematics, natural and social science textbooks to all primary school students as follows:
 - (i) edition of about 200,000 already existing textbooks in 1988 to be distributed for the 1988/89 school year; and
 - (ii) a revised edition of about 260,000 textbooks for the 1990 school year.
 - (d) Preparation and printing of about 10,000 teachers' guides.
2. Upgrading classroom management and organization practices.
 - (a) Training of about 75 supervisors and about 1,100 teachers in the implementation of multigraded teaching practices.
 - (b) Development and implementation of a double-shift teaching program in about 20 schools in the Project Area.
 - (c) Organization and implementation of a pre-school program in about 50 pilot schools in the Project Area including:
 - (i) training of assistant teachers in pre-school teaching techniques; and
 - (ii) acquisition of instructional materials and equipment for schools where the pre-school program is implemented.
3.
 - (a) Decreasing the student-teacher ratio; and
 - (b) Selection and employment of about 250 new teachers.

Part B: Expansion and Rehabilitation of Physical Facilities

1. Construction, equipping and furnishing of 50 multigraded schools (about 100 classrooms) and about 50 teachers' houses in the Project Area.
2. Strengthening of the local communities, through its town council, for the implementation of the construction program.

Part C: Strengthening MOE's Planning and Implementation Capabilities

1. Planning
 - (a) Updating of the school map.
 - (b) Collection and printing of education statistics.
 - (c) Carrying out a study on future development needs of the education sector in particular those of the secondary and post-secondary levels.
 - (d) Preparation of a development plan and an investment budget for the education sector.
 - (e) Strengthening of the Project Monitoring Unit of MOE.

2. PIU
 - (a) Establishment and operation of PIU.
 - (b) Construction, furnishing and equipping of a warehouse.
 - (c) Strengthening PIU's financial and accounting capabilities.

* * *

The Project is expected to be completed by December 31, 1993.

SCHEDULE 3

Procurement and Consultants' Services

Section I. Procurement of Goods and Works

Part A: International Competitive Bidding

1. Except as provided in Part C hereof, goods and works shall be procured under contracts awarded in accordance with procedures consistent with those set forth in Sections I and II of the "Guidelines for Procurement under IBRD Loans and IDA Credits" published by the Bank in May 1985 (the Guidelines).
2. To the extent practicable, contracts for building materials shall be grouped in bid packages estimated to cost the equivalent of \$100,000 or more each.

Part B: Preference for Domestic Manufacturers

In the procurement of school furniture estimated to cost the equivalent of \$20,000 or more, in accordance with the procedures described in Part A.1 hereof, goods manufactured in Equatorial Guinea may be granted a margin of preference in accordance with, and subject to, the provisions of paragraphs 2.55 and 2.56 of the Guidelines and paragraphs 1 through 4 of Appendix 2 thereto.

Part C: Other Procurement Procedures

1. Local competitive bidding:

Local building materials, office furniture, equipment and supplies estimated to cost the equivalent of \$20,000 or more may be procured under contracts awarded on the basis of competitive bidding, advertised locally, in accordance with procedures satisfactory to the Association.

2. International or local shopping:

Works, goods and services estimated to cost less than the equivalent of \$20,000 per contract may be procured under contracts awarded on the basis of evaluation and comparison of bids invited from a list of at least three suppliers eligible under the Guidelines, in accordance with procedures acceptable to the Association, provided the aggregate cost of such items shall not exceed the equivalent of \$250,000.

3. Force Account:

Labor services to carry out the civil works referred to in Parts B.1 and C.2 of the Project, may be carried out by force account by MOE.

4. Direct Contracting:

Goods referred to in Parts A.1 (c) and A.1 (d) and local transportation services required to carry out Parts A.1 (c) and B.1 of the Project may be procured under direct contracting, in accordance with procedures acceptable to the Association.

Part D: Review by the Association of Procurement Decisions

1. Review of invitations to bid and of proposed awards and final contracts:

(a) With respect to each contract estimated to cost the equivalent of \$40,000 or more, the procedures set forth in paragraphs 2 and 4 of Appendix 1 to the Guidelines shall apply. Where payments for such contracts are to be made out of the Special Account, such procedures shall be modified to ensure that the two conformed copies of the contract required to be furnished to the Association pursuant to said paragraph 2 (d) shall be furnished to the Association prior to the making of the first payment out of the Special Account in respect of such contract.

(b) With respect to each contract not governed by the preceding paragraph, the procedures set forth in paragraphs 3 and 4 of Appendix 1 to the Guidelines shall apply. Where payments for such contract are to be made out of the Special Account, such procedures shall be modified to ensure that the two conformed copies of the contract together with the other information required to be furnished to the Association pursuant to said paragraph 3 shall be furnished to the Association as part of the evidence to be furnished pursuant to paragraph 4 of Schedule 4 to this Agreement.

(c) The provisions of the preceding subparagraphs (a) and (b) shall not apply to contracts on account of which the Association has authorized withdrawals from the Credit Account on the basis of statements of expenditure. Such contracts shall be retained in accordance with Section 4.01 (c) (ii) of this Agreement.

2. The figure of 7% is hereby specified for purposes of paragraph 4 of Appendix 1 to the Guidelines.

Section II. Employment of Consultants

(a) In order to assist the Borrower in the optimal execution of the Project, the Borrower shall employ: (i) not later than March 30, 1988 an auditing firm to assist the Borrower in discharging its obligations under Section 4.01 (b) of this Agreement; and (ii) consultants for textbook revision and writing, all with qualifications, experience and terms and conditions of employment satisfactory to the Association.

(b) Such consultants shall be selected in accordance with principles and procedures satisfactory to the Association on the basis of the "Guidelines for the Use of Consultants by World Bank Borrowers and by the World Bank as Executing Agency" published by the Bank in August 1981.

SCHEDULE 4

Special Account

1. For the purposes of this Schedule:

(a) the term "eligible Categories" means Categories (1) through (5) set forth in the table in paragraph 1 of Schedule 1 to this Agreement;

(b) the term "eligible expenditures" means expenditures in respect of the reasonable cost of goods and services required for the Project and to be financed out of the proceeds of the Credit allocated from time to time to the eligible Categories in accordance with the provisions of Schedule 1 to this Agreement; and

(c) the term "Authorized Allocation" means an amount equivalent to \$150,000 to be withdrawn from the Credit Account and deposited in the Special Account pursuant to paragraph 3 (a) of this Schedule.

2. Except as the Association shall otherwise agree, payments out of the Special Account shall be made exclusively for eligible expenditures in accordance with the provisions of this Schedule.

3. After the Association has received evidence satisfactory to it that the Special Account has been duly opened, withdrawals of the Authorized Allocation and subsequent withdrawals to replenish the Special Account may be made as follows:

(a) On the basis of a request or requests by the Borrower for a deposit or deposits which add up to the aggregate amount of the Authorized Allocation, the Association shall, on behalf of the Borrower, withdraw from the Credit Account and deposit in the Special Account such amount or amounts as the Borrower shall have requested.

(b) The Borrower shall furnish to the Association requests for replenishment of the Special Account at such intervals as the Association shall specify. On the basis of such requests, the Association shall withdraw from the Credit Account and deposit into the Special Account such amounts as shall be required to replenish the Special Account with amounts not exceeding the amount of payments made out of the Special Account for eligible expenditures. All such deposits shall be withdrawn by the Association from the Credit Account under the respective eligible Categories, and in the respective equivalent amounts, as shall have been justified by the evidence supporting the request for such deposit furnished pursuant to paragraph 4 of this Schedule.

4. For each payment made by the Borrower out of the Special Account for which the Borrower requests replenishment pursuant to paragraph 3 (b) of this Schedule, the Borrower shall furnish to the Association, prior to or at the time of such request, such documents and other evidence as the Association shall reasonably request, showing that such payment was made for eligible expenditures.

5. (a) Notwithstanding the provisions of paragraph 3 of this Schedule, no further deposit into the Special Account shall be made by the Association when either of the following situations first arises:

(i) the Association shall have determined that all further withdrawals should be made by the Borrower directly from the Credit Account in accordance with the provisions of Article V of the General Conditions and paragraph (a) of Section 2.02 of this Agreement; or

(ii) the total unwithdrawn amount of the Credit allocated to the eligible Categories of the Project, minus the amount of any outstanding special commitment entered into by the Association pursuant to Section 5.02 of the General Conditions with respect to the Project, shall be equal to the equivalent of twice the amount of the Authorized Allocation.

(b) Thereafter, withdrawal from the Credit Account of the remaining unwithdrawn amount of the Credit allocated to the eligible Categories of the Project shall follow such procedures as the Association shall specify by notice to the Borrower. Such further withdrawals shall be made only after and to the extent that the Association shall have been satisfied that all such amounts remaining on deposit in the Special Account as of the date of such notice will be utilized in making payments for eligible expenditures.

6. (a) If the Association shall have determined at any time that any payment out of the Special Account: (i) was made for any expenditure or in any amount not eligible pursuant to paragraph 2 of this Schedule, or (ii) was not justified by the evidence furnished pursuant to paragraph 4 of this Schedule, the Borrower shall, promptly upon notice from the Association deposit into the Special Account (or, if the Association shall so request, refund to the Association) an amount equal to the amount of such payment or the portion thereof not so eligible or justified. No further deposit by the Association into the Special Account shall be made until the Borrower has made such deposit or refund.

(b) If the Association shall have determined at any time that any amount outstanding in the Special Account will not be required to cover further payments for eligible expenditures, the Borrower shall, promptly upon notice from the Association, refund to the Association such outstanding amount for crediting to the Credit Account.

SCHEDULE 5

Project Area

District	Locality
Acurenam	Ngolensok Acalayong
Nsoc Nsom	Oberonco Toho Eves Esandon
Niefang	Mvon Cdo Ayene Cdo Ncolben Cdo Monong Cdo Ebain
Mongomo	Andon-Mboam Mayang-Efac Mibang Cdo Mengomeyen
Ebebiyin	Mbiralen Bife-Efac Misaa Mbedumu Oyec Eson Esason Ocong Oyec
Nsork	Ecuameyene Nvon Oyec
Aconibe	Ebom Ncodjen
Micomesseng	Afanebang Mbe Nsomo Andok Eseng Avantan Evansoc Cdo

District	Locality
Baney	Baho Basuala Bakake Gde Bilelipa
Luba	Bokoricho
Bata	Ntobo Bikui Miboman Bibogo
Anisok	Bibara Nfanan Cdo Nsung-Esangu Milong Ndji Oveng
Cogo	Ncolanvam Nzangnam
Evinayong	San Jose Eboafan Ncolanvan
Mbini	Sendje

Minang
Mitomo Cdo
Bolondo I

SCHEDULE 6

The Project Implementation Unit

1. PIU established in MOE and based in Bata (Rio Muni) shall be responsible for the overall management of the Project.

2. The functions of PIU shall include inter alia the following:

(a) implementing the school construction program; and

(b) interfacing with MOE's units responsible for: teachers training, curriculum development and education planning.

3. PIU shall be headed by a full-time Project Director with qualifications and extensive managerial experience acceptable to the Association.

The Project Director shall report directly to the Minister of Education.

4. The Project Director shall be responsible, inter alia, for the following:

(a) selection, recruitment, supervision and direction of all PIU staff;

(b) selection of consultants and specialists, approval of their terms of reference, recruitment and administration of their contracts;

(c) making all necessary procurement arrangements, including calling for bids, evaluation of bids and awarding of contracts;

(d) ensuring appropriate maintenance of Project accounts and timely preparation of auditing reports;

(e) coordination of all Project activities with MOE units and the Association; and

(f) preparation of progress reports.

5. PIU will include, in addition to the Project Director, the following local staff:

(a) a Project Architect;

(b) an Assistant Architect;

(c) a Project Administrator (Accountant)

(d) a Social Worker;

(e) an Education Specialist; and

(f) support staff:

(i) a secretary;

(ii) two guardians;

(iii) three construction supervisors;

(iv) a cleaning person; and

(v) a driver.

