

PROCUREMENT PLAN

Project information: Lao PDR: Enhancing Public Finance Management through Information Communication Technology (ICT) and Skills (E-FITS) Project

Project Implementation agency: Ministry of Finance

Date of the Procurement Plan: January 18, 2019

Period covered by this Procurement Plan: at least 18 months

Preamble

In accordance with paragraph 5.9 of the “World Bank Procurement Regulations for IPF Borrowers” (July 2016) (“Procurement Regulations”) the Bank’s Systematic Tracking and Exchanges in Procurement (STEP) system will be used to prepare, clear and update Procurement Plans and conduct all procurement transactions for the Project.

This textual part along with the Procurement Plan tables in STEP constitute the Procurement Plan for the Project. The following conditions apply to all procurement activities in the Procurement Plan. The other elements of the Procurement Plan as required under paragraph 4.4 of the Procurement Regulations are set forth in STEP.

The Bank’s Standard Procurement Documents: shall be used for all contracts subject to international competitive procurement and those contracts as specified in the Procurement Plan tables in STEP.

National Procurement Arrangements: In accordance with paragraph 5.3 of the Procurement Regulations, when approaching the national market (as specified in the Procurement Plan tables in STEP), the country’s own procurement procedures may be used.

When the Borrower uses its own national open competitive procurement arrangements as set forth in the Public Procurement Law and the Instruction on Implementation Public Procurement Law, such arrangements shall be subject to paragraph 5.4 of the Procurement Regulations and the following conditions.

- a) The request for bids/request for proposals document shall require that bidders/proposers submitting bids/proposals present a signed acceptance at the time of bidding, to be incorporated in any resulting contracts, confirming application of, and compliance with, Bank Anti-Corruption Guidelines, including without limitation the Bank’s right to sanction and the Bank’s inspection and audit rights;
- b) Information related to award of contract including reasons for rejection of unsuccessful bidders shall be published on the implementing agency websites and/or newspaper of wide circulation.
- c) All complaints on procurement related matters including complaints arising from procurement under Bank financed Projects whilst using National Procurement Procedures shall be dealt with in accordance with Article 33 of the Procurement Decree. Borrower shall put in

place an effective complaints review mechanism for dealing with procurement related complaints, and shall disclose the details in all the bidding documents. All complaints shall be recorded by the Borrower in the appropriate tracking and monitoring system, as agreed between the Bank and the Borrower.

When other national procurement arrangements other than national open competitive procurement arrangements are applied by the Borrower, such arrangements shall be subject to paragraph 5.5 of the Procurement Regulations.

Leased Assets as specified under paragraph 5.10 of the Procurement Regulations: Leasing may be used for those contracts identified in the Procurement Plan tables. *Not Applicable*

Procurement of Second Hand Goods as specified under paragraph 5.11 of the Procurement Regulations – is allowed for those contracts identified in the Procurement Plan tables. *Not Applicable*

Domestic preference as specified under paragraph 5.51 of the Procurement Regulations (**Goods and Works**).

Goods: is applicable for those contracts identified in the Procurement Plan tables;

Works: is applicable for those contracts identified in the Procurement Plan tables

Other Relevant Procurement Information.

I. Works and Goods and Non-Consultant Services

1.1. Prior Review Threshold: Procurement Decisions subject to Prior Review by the Bank as stated in Annex II of the Procurement Regulations:

Category	Procurement Method Thresholds		Prior Review Thresholds	
	Applicable thresholds (in US\$)	Remarks	Applicable thresholds (in US\$)	Remarks
Works				
RFB through Open International market approach	≥ 2.0 million	-	≥ 10 million	This has not been foreseen at the project preparation stage.
RFB through Open National market approach	≥ 200,000 - < 2.0 million	-	None	-
Request for Quotation	< 200,000	-	None	-
Direct Selection	None	No threshold; meet requirements of	Same as for competitive selection	This has not been foreseen at the project preparation stage.

		regulations 7.13-7.15		
Goods and Non-Consulting Services				
RFB through Open International market approach	≥ 0.6 million	-	≥ 2 million	This has not been foreseen at the project preparation stage.
RFB through Open National market approach	≥ 100,000 - < 0.6 million	-	None	Risk-based approach
Request for Quotation	< 100,000		None	
Direct Selection	None	No threshold; meet requirements of regulations 7.13-7.15	Same as for competitive selection	This has not been foreseen at the project preparation stage.

1.2 Procurement packages for Goods (prior and post reviews) with method and Time Schedule

Ref. No.	Contract (Description)	Estimated Cost (US\$)	Procurement Method	Review by Bank (Prior / Post)	Expected Contract Signing Date	Comments
G-01	Purchase and installation and of the application system software for a new financial management information system, including hard hardware such as servers, storage, network	10,000,000	RFB (International market approach)	Prior	Dec 2019	
G-02	IT equipment (desktops, laptops, scanner, printer, UPS)	2,000,000	RFB (International market approach)	Prior	July 2020	
G-03	Software upgrade of the debt management system*	200,000	Single Source	Post	September 2019	
G-04	Purchase of a learning management system (LMS)*	300,000	RFB (National market approach)	Post	July 2020	
Total Works and Goods		12,500,000				

Notes:

RFB: Request for Bids

* Although these packages are subject to procurement Post Review, the World Bank will do technical review.

II. Selection of Consultants

2.1 Prior Review Threshold: Selection decisions subject to Prior Review by Bank as stated in Annex II of the Procurement Regulations:

Category	Procurement Method Thresholds		Prior Review Thresholds	
	Applicable thresholds (in US\$ equivalent)	Remarks	Applicable thresholds (in US\$, millions)	Remarks
QCBS, QBS, FBS, LCS (Using the most appropriate market approach)	≥ 300,000	Shortlist of only National Consultants (Firms) for contract agreed in the PP	≥ 1.0 million	Risk-based approach
CQS (Open or limited competition through national or international market approach, specified in the PP and agreed with the Bank.	< 300,000	QCBS, QBS, FBS, LCS) can be applied for contracts with value under \$300,000	None	
Direct Selection of firms	None	No threshold; meet requirements of regulations 7.13-7.15	Same as for competitive selection	This has not been foreseen at the project preparation stage.
Individual Consultants	N/A depending on nature of services	Essential individual assignments will be defined in the Procurement Plan agreed with the Bank and in line with regulations 7.34-7.39 using the most appropriate market approach	≥ 300,000 and for the positions as specified in the PP agreed with the Bank	Risk-based approach

2.2 Short list comprising entirely of national consultants :

Short list of consultants for services, estimated to cost less than US\$ 200,000 equivalent per contract, may comprise entirely of national consultants in accordance with the provisions of paragraph 7.1, Section VII of the Procurement Regulations.

2.3 Consultancy Assignments with Selection Methods and Time Schedule

Ref. No.	Description of Assignment	Estimated Cost US\$	Selection Method	Review by Bank (Prior / Post)	Expected Proposals Submission Date	Comments
C-01	Consulting services for the preparation of the technical specifications, bid evaluation and contract supervision	1,000,000	QCBS	Prior	April 2019	advanced procurement
C-02	Consulting services for the preparation, selection and supervision of contracts for the establishment of PFM Skills Program*	150,000	CQS/IC	Post	May 2019	
C-03	Consulting services for the preparation of the implementation of a PFM skills training program, including the preparation of a competency framework, job profiles, training needs analysis, and curriculum*	500,000	QCBS	Post	December 2019	
C-04	Consulting services for the instructional design of e-learning courses	300,000	QCBS	Post	May 2020	
C-05	Externally-provided training courses (ICT, language, etc)	500,000	Direct Selection	Post	-	Continuation Contract
C-06	Consulting services for conducting stakeholder surveys*	400,000	QCBS	Post	December 2019	
C-07	Consulting/Media services for a communications campaign	250,000	CQS	Post	July 2019	
C-08	Consulting services for the	100,000	CQS	Post	July 2020	

Ref. No.	Description of Assignment	Estimated Cost US\$	Selection Method	Review by Bank (Prior / Post)	Expected Proposals Submission Date	Comments
	update of standard operating procedures (SOP)					
C-09	Project Coordinator	36,000	Direct Selection	Post	Jan. 1, 2020	Continuation Contract
C-10	Project Assistant	15,000	Direct Selection	Post	Jan. 1, 2020	Continuation Contract
C-11	Project Financial Management Consultant	36,000	Direct Selection	Post	Jan. 1, 2020	Continuation Contract
C-12	Project Procurement Consultant	36,000	Direct Selection	Post	Jan. 1, 2020	Continuation Contract
C-13	Project Procurement Assistant	15,000	Direct Selection	Post	Jan. 1, 2020	Continuation Contract
C-14	Project Accountant	24,000	Direct Selection	Post	Jan. 1, 2020	Continuation Contract
C-15	Project M&E Consultant	30,000	Direct Selection	Post	Jan. 1, 2020	Continuation Contract
C-16	Change Management Consultant	30,000	Direct Selection	Post	Jan. 1, 2020	Continuation Contract
C-17	External Audit Firm*	100,000	CQS	Post	Feb. 15, 2019	
Total consulting services		3,522,000				
Total Works, Goods and Consulting Services		16,022,000				

Notes:

QCBS: Quality Cost Based Selection

CQS: Consultant's Qualifications Based Selection

IC: Individual Consultant

* Although these packages are subject to procurement Post Review, the World Bank will do technical review.

To select external financial audit, project implementing agencies shall send their REOs to all three qualified firms namely PwC, KPMG and EY; that are acceptable audit firms for bank financed projects in the Lao PDR. Means advertising for this package is not required.

PROCUREMENT PLAN Lao People's Democratic Republic : Enhancing Public Finance Management through Information and Communication Technology and Skills (E-FITS) Project

General Information

Country: Lao People's Democratic Republic Bank's Approval Date of the Original Procurement Plan: 2019-01-31
 Revised Plan Date(s): (comma delineated, leave blank if non 2021-08-18
 Project ID: P167534 GPN Date: 2019-01-08
 Project Name: Enhancing Public Finance Management through Information and Communication Technology and Skills (E-FITS) Project
 Loan / Credit No: IDA / 63770, /
 Executing Agency(ies) Ministry of Finance

WORKS

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	High SEA/SH Risk	Procurement Document Type	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Draft Pre-qualification Documents		Prequalification Evaluation Report		Draft Bidding Document / Justification		Specific Procurement Notice / Invitation		Bidding Documents as Issued		Proposal Submission / Opening / Minutes		Bid Evaluation Report and Recommendation for Award		Signed Contract		Contract Completion
													Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	

GOODS

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Draft Pre-qualification Documents		Prequalification Evaluation Report		Draft Bidding Document / Justification		Specific Procurement Notice / Invitation		Bidding Documents as Issued		Proposal Submission / Opening / Minutes		Bid Evaluation Report and Recommendation for Award		Signed Contract		Contract Completion				
											Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual					
C-03 / Software upgrade of the debt management system	IDA / 63770	Component 1: Foundations for a Core Public Financial Management System	Post	Direct Selection	Direct			200,000.00	264,300.00	Signed					2019-05-01	2019-11-26	2019-05-06	2019-10-24							2019-06-10	2020-09-28	2019-12-07				
C-04 / Purchase of a learning management system (LMS)	/	Component 1: Foundations for a Core Public Financial Management System	Post	Request for Bids	Open - National	Single Stage - One Envelope		300,000.00	0.00	Pending Implementation					2019-05-01		2019-05-06					2019-06-17		2019-07-17		2019-08-21		2020-02-17			
C-05 / Supply, Installation and Commissioning of ICT Equipment and Software for IFID and DMFAS	IDA / 63770	Component 1: Foundations for a Core Public Financial Management System	Post	Request for Bids	Open - National	Single Stage - One Envelope		577,000.00	424,590.47	Signed					2019-12-11	2019-12-17	2019-12-23	2020-01-14					2020-01-28	2020-02-17	2020-02-07	2020-05-25	2020-03-05	2020-07-13	2020-04-20		
C-01 / Purchase and installation of the application system software for a new financial management information system, including hard hardware such as servers, storage, network	IDA / 63770	Component 1: Foundations for a Core Public Financial Management System	Prior	Request for Bids	Open - International	Single Stage - One Envelope		10,000,000.00	0.00	Pending Implementation					2021-08-02		2021-08-07							2021-09-18		2021-10-18		2021-11-22		2022-05-21	
C-02 / IT equipment (desktops, laptops, scanner, printer, UPS)	IDA / 63770	Component 1: Foundations for a Core Public Financial Management System	Post	Request for Bids	Open - International	Single Stage - One Envelope		2,000,000.00	0.00	Pending Implementation					2021-10-04		2021-10-09								2021-11-20		2021-12-20		2022-01-24		2022-07-23

NON CONSULTING SERVICES

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Draft Pre-qualification Documents		Prequalification Evaluation Report		Draft Bidding Document / Justification		Specific Procurement Notice / Invitation		Bidding Documents as Issued		Proposal Submission / Opening / Minutes		Bid Evaluation Report and Recommendation for Award		Signed Contract		Contract Completion
											Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual			

CONSULTING FIRMS

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Contract Type	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Terms of Reference		Expression of Interest Notice		Short List and Draft Request for Proposals		Request for Proposals as Issued		Opening of Technical Proposals / Minutes		Evaluation of Technical Proposal		Combined Evaluation Report and Draft Negotiated Contract		Signed Contract		Contract Completion	
										Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
C-03 / Consulting services for the preparation of the implementation of a PFM skills training program, including the preparation of a competency framework, job profiles, training needs analysis, and curriculum*	/	Component 2: Public Finance Management Skills Program and Change Management	Post	Quality And Cost-Based Selection	Open - International		500,000.00	0.00	Under Implementation	2019-02-15	2020-12-03	2019-03-08	2020-12-22	2019-04-21	2021-05-04			2019-05-19	2021-06-14	2019-06-18	2021-07-30	2019-07-23		2019-08-27		2020-08-26	
C-04 / Consulting services for the instructional design of e-learning courses	/	Component 2: Public Finance Management Skills Program and Change Management	Post	Quality And Cost-Based Selection	Open - International		300,000.00	0.00	Pending Implementation	2019-02-15		2019-03-08		2019-04-21					2019-05-19		2019-06-18		2019-07-23		2019-08-27		2020-08-26
C-07 / Consulting/Media services for a communications campaign	/	Component 2: Public Finance Management Skills Program and Change Management	Post	Consultant Qualification Selection	Open - National		250,000.00	0.00	Canceled	2019-02-15		2019-03-08		2019-04-21							2019-05-21		2019-06-25		2019-12-22		
C-17 / External Audit Firm	IDA / 63770	Component 3: Project Implementation	Post	Consultant Qualification Selection	Open - National		100,000.00	100,000.00	Signed	2019-12-13	2019-11-06	2020-01-03		2020-02-16	2020-01-28							2020-03-17	2020-05-17	2020-04-21	2020-05-22	2020-10-18	
QCBS-01 / Consultancy Services to Support the Preparation and Implementation of Financial Management Information System	IDA / 63770	Component 1: Foundations for a Core Public Financial Management System	Prior	Quality And Cost-Based Selection	Open - International		1,000,000.00	1,048,576.00	Signed	2019-01-23	2019-12-18	2019-02-13		2019-03-29	2019-12-19			2019-04-26	2019-12-16	2019-05-26	2019-12-25	2019-12-26	2020-11-09	2020-01-24	2020-06-30	2021-01-23	
C-01 / Consulting services for the preparation of the technical specifications, bid evaluation and contract supervision	/	Component 1: Foundations for a Core Public Financial Management System	Prior	Quality And Cost-Based Selection	Open - International		1,000,000.00	0.00	Canceled	2019-02-28	2019-02-11	2019-03-21	2019-02-14	2019-05-04					2019-06-01		2019-07-01		2019-08-05		2019-09-09		2020-09-08
C-19 / GFIS Upgrade	IDA / 63770	Component 1: Foundations for a Core Public Financial Management System	Post	Consultant Qualification Selection	Open - National		300,000.00	0.00	Canceled	2019-12-18	2019-12-19	2019-12-24		2020-01-24	2020-08-31							2020-02-04		2020-02-28		2020-08-26	
C-18 / GFIS Data Analysis	IDA / 63770	Component 1: Foundations for a Core Public Financial Management System	Post	Consultant Qualification Selection	Open - National		110,000.00	0.00	Canceled	2019-12-18	2019-12-19	2019-12-24		2020-01-24								2020-02-04		2020-02-28		2020-05-28	

C-22 / GIS Data Analysis	IDA / 63770	Component 1: Foundations for a Core Public Financial Management System	Post	Consultant Qualification Selection	Open - National		110,000.00	110,000.00	Signed	2020-02-11	2020-02-04	2020-03-03		2020-04-16	2020-08-31							2020-05-16	2020-10-22	2020-06-20	2020-11-06	2020-12-17	
C-23 / GIS Software Development	IDA / 63770	Component 1: Foundations for a Core Public Financial Management System	Post	Consultant Qualification Selection	Open - National		300,000.00	297,000.00	Signed	2020-02-11	2020-02-04	2020-03-03		2020-04-16	2020-08-31							2020-05-16	2020-10-22	2020-06-20	2020-11-06	2021-05-05	
C-02 / Consulting services for the preparation, selection and supervision of contracts for the establishment of PFM Skills Program	/	Component 1: Foundations for a Core Public Financial Management System	Post	Consultant Qualification Selection	Open - International		150,000.00	0.00	Canceled	2019-02-15		2019-03-08		2019-04-21								2019-05-21		2019-06-25		2019-12-22	
C-06 / Change Management Consulting Services	IDA / 63770	Component 2: Public Finance Management Skills Program and Change Management	Post	Quality And Cost-Based Selection	Open - International		700,000.00	0.00	Under Implementation	2021-04-18	2021-06-28	2021-05-09	2021-08-03	2021-06-22								2021-07-20		2021-08-19	2021-09-23	2021-10-28	2022-10-28

INDIVIDUAL CONSULTANTS

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Contract Type	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Terms of Reference		Invitation to Identified /Selected Consultant		Draft Negotiated Contract		Signed Contract		Contract Completion		
										Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	
C-05 / Externally-provided training courses (ICT, languages, etc)	/	Component 2: Public Finance Management Skills Program and Change Management	Post	Direct Selection	Direct		500,000.00	0.00	Pending Implementation	2019-02-15		2019-02-25					2019-05-01		2019-10-28	
C-10 / Project Assistant	IDA / 63770	Component 3: Project Implementation	Post	Direct Selection	Direct		15,000.00	12,500.00	Signed	2019-12-13	2019-01-13	2019-12-23	2019-04-18				2020-02-26	2020-05-24	2020-08-24	
C-11 / Project Financial Management Consultant	IDA / 63770	Component 3: Project Implementation	Post	Direct Selection	Direct		36,000.00	26,460.00	Signed	2019-12-13	2019-01-13	2019-12-23	2020-05-22				2020-02-26	2019-06-26	2020-08-24	
C-14 / Project Accountant	IDA / 63770	Component 3: Project Implementation	Post	Direct Selection	Direct		24,000.00	19,800.00	Signed	2019-12-13	2019-01-13	2019-12-23	2019-03-11				2020-02-26	2019-07-19	2020-08-24	
C-15 / Project M&E Consultant	IDA / 63770	Component 3: Project Implementation	Post	Direct Selection	Direct		30,000.00	21,780.00	Signed	2019-12-13	2019-01-13	2019-12-23	2019-05-13				2020-02-26	2019-08-02	2020-08-24	
C-16 / Change Management Consultant	/	Component 3: Project Implementation	Post	Direct Selection	Direct		30,000.00	0.00	Canceled	2019-12-13		2019-12-23					2020-02-26		2020-08-24	
C-09 / Project Coordinator	/	Component 3: Project Implementation	Post	Direct Selection	Direct		36,000.00	0.00	Canceled	2019-12-13	2020-07-09	2019-12-23					2020-02-26		2020-08-24	
C-12 / Project Procurement Consultant	/	Component 3: Project Implementation	Post	Direct Selection	Direct		36,000.00	0.00	Canceled	2019-12-13		2019-12-23					2020-02-26		2020-08-24	
C-20 / Project Coordinator	IDA / 63770	Component 3: Project Implementation	Post	Individual Consultant Selection	Open		25,000.00	24,636.00	Signed	2020-07-14	2020-07-14	2020-09-01	2020-09-01	2020-09-22			2020-10-27	2020-09-21	2021-04-25	
C-21 / Project Procurement	IDA / 63770	Component 3: Project Implementation	Post	Individual Consultant Selection	Open		36,000.00	34,800.00	Signed	2020-01-14	2020-01-28	2020-03-03	2020-02-04	2020-03-24	2020-02-17		2020-04-28	2020-02-28	2020-10-25	
C-24 / Junior Coordinator	IDA / 63770	Component 3: Project Implementation	Post	Individual Consultant Selection	Open		19,200.00	1,850.00	Completed	2021-01-17	2021-01-19	2021-03-07	2021-03-24	2021-03-28	2021-03-26		2021-05-02	2021-04-05	2021-10-29	2021-07-31
C-25 / Consultancy services for the preparation, support, and supervision of a Learning Management System under the PFM Skills Program	IDA / 63770	Component 2: Public Finance Management Skills Program and Change Management	Post	Individual Consultant Selection	Open		150,000.00	0.00	Under Implementation	2021-03-21	2021-04-21	2021-05-09		2021-05-30			2021-07-04		2021-12-31	
C-26 / English Language Training	IDA / 63770	Component 2: Public Finance Management Skills Program and Change Management	Post	Direct Selection	Direct		142,400.00	0.00	Under Implementation	2021-03-30	2021-03-30	2021-04-09					2021-06-13		2021-12-10	
C-27 / Change Management/Communication Consultant	IDA / 63770	Component 2: Public Finance Management Skills Program and Change Management	Post	Individual Consultant Selection	Open		30,000.00	29,520.00	Signed	2020-11-27	2020-11-27	2021-01-15	2021-02-25	2021-02-05	2021-05-28		2021-03-12	2021-04-01	2021-09-08	
C-28 / FMIS Coordinator	IDA / 63770	Component 1: Foundations for a Core Public Financial Management System	Post	Individual Consultant Selection	Open		24,000.00	0.00	Pending Implementation	2021-08-12		2021-09-30		2021-10-21			2021-11-25		2022-05-24	