

## FINAL GEWEL PROCUREMENT PLAN

Date of this revision: May 26, 2016

### Zambia Girls Education and Women's Empowerment (GEWEL) Project. (Project ID No P151451)

1. **General:** The project development objective (PDO) is to support the Government of Zambia to increase access to livelihood support for women and access to secondary education for disadvantaged adolescent girls in extremely poor households in selected districts. The Project consists of the following three components:

**Component 1. Supporting Women's Livelihoods(US\$36 million)**

The objective of this component is to provide them with access to opportunities that will increase the productivity of their livelihood activities and their economic empowerment.

**Component 2. : Keeping Girls in School (US\$25.78 million)**

The objective of this component is to support adolescent girls in extremely poor households to access secondary education.

**Component 3. Institutional Strengthening and Systems Building (US\$3.22 million)**

The main objectives of this component is to strengthen institutional capacity and build systems to increase efficiency and improve coordination of targeted programs.

2. **Project ID No:**P151451

3. **Project Implementing Agencies:**

**Component 1:** Ministry of Community Development and Social Welfare (MCDSW)

**Component 2:** Ministry of Education, Science Vocational Training and Early Education (MGE)

**Component 3:** Ministry of Gender (MOG); and MCDSW

4. **Bank's approval Date of the Procurement Plan:** April 10, 2015
5. **Date of General Procurement Notice:** April, 2014, revised August 13, 2015
6. **Period covered by this Procurement Plan:** September 2015 to February 2017

#### I. Goods and Works and Non-Consulting Services

1. **Prior Review Threshold:** Procurement Decisions subject to Prior Review by IDA as stated in Appendix 1 to the Guidelines for Procurement:

**Table 1: Thresholds for Procurement Methods and Prior Review  
Goods, Works and Non Consultant Services**

Expenditure Category	Procurement Method	Contract Value Threshold For use of Method (US\$)	Contracts Subject to Prior Review (US\$)
1. Works	ICB (Works/Supply & Installation)	>=10,000,000	All contracts

	NCB	>=200,000 – <10,000,000	As in procurement plan
	Shopping	<200,000	None
	Direct Contracting	All values	All contracts
2. Goods	ICB	>=2,000,000	All contracts
	NCB	>=100,000 <2,000,000	As in procurement plan
	Shopping	<300,000 (motor vehicles only)	None
	Shopping	<100,000 000 (rest not motor vehicles)	None
	Direct Contracting	All values	All contracts
	Procurement from UNOPS Agency	All values	None

**Note:** Contracts with a cost estimate below US\$300,000 for motor vehicles only may be procured on basis of Shopping procurement method

2. **Prequalification.** N/A
3. **Proposed Procedures for CDD Components (as per paragraph. 3.17 of the Guidelines).** N/A
4. **Reference to (if any) Project Operational/Procurement Manual:** The components will besides provisions of the Banks Guidelines for Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers, dated January 2011, revised April 2014 and the Banks Guidelines Procurement of Goods, works, and Non-Consulting Services under IDRD Loans and IDA Credits & Grants by World bank Borrowers, dated January 2011, revised April 2014 and will also make use of the additional information and guidance provided in Manual – Guidance for Procurement of Small Contracts; World Bank Africa Region Procurement February 2011, revised March 2014 and in the case of all contracts entered into using NCB based on use of National standard Bidding Documents, additional provisions of the attachments and standard clauses of the Bank’s Policy – Corrupt and Fraudulent Practices whose text may not be modified will be used in both the bidding documents and the ensuing contracts.
5. **Any Other Special Procurement Arrangements.** None
6. **Procurement Packages with Methods and Time Schedule.**

**Procurement of Good and Non Services**

Description	Package Number	Plan/Actual	Est Amount in US \$	Proc Method	Preq (yes / no)	Domestic Preference	Prior or Post Review	Expected Bid Opening Date	Expected Contract Signature Date	Comments
<b>Component 1: Supporting Women's Livelihoods (Ministry of Community Development and Social Welfare)</b>										
Printing of teaching and learning	MCDSW /NCS/001	Plan	448,300	NCB	No	No	Post	Feb 2016	April 2016	May require to split between
		Actual								

materials										
Purchase of motor vehicles	MCDSW /NCS/002	Plan	1,255,000	NCB	No	No	Prior	Nov 2015	Feb 2016	
		Actual								
Purchase of motor vehicles	MCDSW /NCS/003	Plan	550,000	Procurement from UN Agencies (UNOPS)	Yes	No	Prior	Aug 2016	Aug 2016	
		Actual								
Purchase of Motor Bikes	MCDSW /NCS/004	Plan	230,000	NCB	No	No	Post	Nov 2015	Feb 2016	
		Actual								
Purchase of Bicycles	MCDSW /NCS/005	Plan	16,000	Shopping	No	No	Post	Nov 2015	Feb 2016	
		Actual								
Purchase of Boats	MCDSW /NCS/006	Plan	82,000	Shopping	No	No	Post	Nov 2015	Feb 2016	
		Actual								
Purchase of Various Office Furniture and Equipment for H/Q and Districts	MCDSW /NCS/007	Plan	100,000	Shopping	No	No	Post	Mar 2016	Apr 2016	
		Actual								
Computers, Laptops, Scanners, Printers, Projectors, Cameras, UPS	MCDSW /NCS/008	Plan	281,300	NCB	No	No	Post	March 2016	May 2016	Needed for the SWL operations
		Actual								
Launching and Equipment for operation of GRS	MCDSW /NCS/009	Plan	535,000	NCB	No	No	Post		April 2016	
		Actual								
Equipment for ICT-based learning tools	MCDSW /NCS/010	Plan	200,000	NCB	No	No	Post	April 2016	June 2016	
		Actual								

Development of software and database for real-time registration of SWL beneficiaries and monitoring of activities.	MCDSW /NCS/011	Plan	120,000	NCB	No	No	Post	Jan 2016	June 2016	
		Actual								
<b>Sub Total Component 1; Goods and Non Consultant Services</b>			<b>3,817,600</b>							

**Component 2. Keeping Girls in School (Ministry of Education, Science Vocational Training and Early Education )**

Purchase of Laptops, Tablets and Routers	MGE/G /01	Plan	60,000	Shopping	No	No	Post	Jan 2016	Feb 2016	Hand held devices for the Implementation of the model to capture real-time information in the field.
		Actual								
IT Equipment	MGE/G /02	Plan	100,000	Shopping	No	No	Post	Jan 2016	March 2016	(including computers and other IT equipment)
		Actual								
Vehicles for selected districts	MGE/G /03	Plan	250,000	Shopping	No	No	Post	Nov 2015	Jan 2016	
		Actual								

**Component 2. Keeping Girls in School (Ministry of Community Development )**

Procurement of	MCDSW /NCS/0	Plan	37,500	Shopping	No	No	Post	Nov 2015	Jan 2016	
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Project Vehicle	01	Actual								
<b>Sub Total Component 2; Goods and Non Consultant Services</b>			<b>447,500</b>							
<b>Component 3 (a): Institutional Strengthening and Systems Building: (Ministry of Gender)</b>										
Setting up IT infrastructure for M&E in MOG	MOG/G/01	Plan	100,000	Shopping	No	No	Post	Jun 2016	July 2016	
		Actual								
vehicle for training, and M&E	MOG/G/02	Plan	50,000	Shopping	No	No	Post	Nov 2015	Jan 2016	
		Actual								
Purchase of IT Equipment (Laptop Computer, Desk top Computers, LAN, Camera, Projector and other IT Equipments	MOG/G/03	Plan	40,000.00	Shopping	No	No	Post	Jun, 2016	July, 2016	
		Actual								
Purchase of Office Furniture	MOG/04	Plan	3,000	Shopping	No	No	Post	Jun, 2016	July, 2016	
		Actual								
<b>Sub Total Component 3 A- Goods and Non Consultant Services</b>			<b>193,000</b>							
<b>Component 3 (b) Institutional Strengthening and Systems: (Ministry of Community Development and Social Welfare)</b>										
IT Infrastructure for information systems for MCDSW business at various levels	MCDSW/G/01	Plan	400,000	NCB	No	No	Post	Aug 2016	Dec 2015	
		Actual								
Hardware and Software for unique identificati	MCDSW/G/02	Plan	150,000	NCB	No	No	Post	Nov 2016	Jan 2017	
		Actual								

on solution										
Procurement of devices for field and identification of beneficiaries	MCDSW /G/03	Plan	60,000	Shopping	No	No	Post	May 2016	June 2016	
		Actual								
Purchase of office furniture and equipment	MCDSW /G/04	Plan	100,000	Shopping	No	No	Post	May 2016	July 2016	Goods for the National Social Protection Co-ordination Unit
		Actual								
Purchase of Motor Vehicles for National Social Protection Co-ordination Unit	MCDSW /G/05	Plan	150,000	Shopping	No	No	Post	July 2016	July 2016	For National Co-ordination, M&E and MIS.
		Actual								
<b>Sub Total Component 3 (b) : Goods and Non Consultant Services</b>			<b>860,000</b>							
<b>Procurement of Works</b>										
<b>Sub Component 1: Supporting Women's Livelihoods (Ministry of Community Development and Social Welfare)</b>										
Office refurbishment	MCDSW /W/001	Plan	45,000.00	Shopping	No	No	Post	Oct 2016	Oct 2016	
		Actual								
<b>Sub Component 3(b): Institutional Strengthening and Systems: (Ministry of Community Development and Social Welfare)</b>										
Support to office refurbishment	MCDSW /G/02	Plan	70,000	Shopping	No	No	Post	Aug 2016	Aug 2016	
		Actual								
<b>Component 3 a). Institutional Strengthening and Systems: (Ministry of Gender )</b>										
Partitioning of the Foyer for the Conferenc	MOG/ W/01	Plan	2,000	Shopping	No	No	Post	Sep 2016	Sep 2016	
		Actual								

e Room									
Sub Total: Works			127,000						

## II. Selection of Consultants

- Prior Review Threshold:** Selection decisions subject to Prior Review by Bank as stated in Appendix 1 to the Guidelines Selection and Employment of Consultants:

**Table 2: Thresholds for Consultants Selection Methods and Prior Review**

Expenditure Category	Procurement Method	Contract Value Threshold for use of selection method (US\$)	Contracts Subject to Prior Review (US\$ millions)
Consulting Firms	QCBS, QBS	>=200,000	All contracts
	CQS, LCS, QBS, FBS	<200,000	As in procurement plan
	SSS	All values	All Contracts
Individual Consultants (IC)	Competitive selection	>=100,000	All contracts
	IC Single Source Selection	All values	All contracts

**NOTE:** Contracts selected on basis of CQS should not exceed US\$200,000 equivalent.

Note: Short list comprising entirely of national consultants: Short list of consultants for services, estimated to cost less than US\$200,000 equivalent per contract, may comprise entirely of national consultants in accordance with the provisions of paragraph 2.7 of the Consultant Guidelines. Engineering and contract management contracts with cost estimates of less than US\$300,000 may comprise entirely of national consultants in accordance with the provisions of paragraph 2.7 of the Consultant Guidelines. The procurement plan will indicate those contracts using CQS whose short lists by exception may not comprise entirely national firms.

Terms of Reference (TOR) for all consultancy contracts as well as all single source selections, irrespective of the contract value, will be subject to prior review.

Any Other Special Selection Arrangements: N/A

## 2. Consultancy Assignments with Selection Methods and Time

1	2		3	4	5	6	7
Ref. No.	Description	Plan / Actual	Selection Method	Estimated Cost in US\$	Prior / Post Review	Expected proposal submission /opening Date	Comments
<b>Component 1: Supporting Women's Livelihoods (Ministry of Community Development and Social Welfare) Adoption and Roll-out of SWL sub component 1(a)</b>							
MCDSW/C/001	Survey Enumeration of SWL beneficiaries	Plan	QCBS	937,500	Prior	March 2016	

		Actua l					
MCDSW/ C/002	Information, education and communications outreach at local and national level	Plan	CQS	200,000	Post	May 2016	
		Actua l					
MCDSW/ C/003	Service provider to pay productivity grants to beneficiaries	Plan	QCBS	845,000	Prior	Jan 2016	
		Actua l					
<b>Sub-component 1b - Building National Implementation and Monitoring Capacity</b>							
MCDSW/ C/004	Hiring of SWL manager	Plan	IC	112,500	Prior	April 2016	Contract Duration is 24 Months
		Actua l					
MCDSW/ C/005	Hiring of SWL M&E Specialist	Plan	IC	97,500	Post	April 2016	Contract Duration is 24 Months
		Actua l		97,500		April 2016	
MCDSW/ C/006	M&E Officer	Plan	IC	89,100	Post	Nov 2015	Contract Duration is 24 Months
		Actua l		89,100		July 2016	
MCDSW/ C/007	ICT Specialist	Plan	IC	97,500	Post	Nov 2015	Contract Duration is 24 Months
		Actua l				July 2016	
MCDSW/ C/008	ICT Officer	Plan	IC	89,100	Post	Nov 2015	Contract Duration is 24 Months
		Actua l		89,100		July 2016	
MCDSW/ C/009	Program Officer	Plan	IC	89,100	Post	Nov 2015	Contract Duration is 24 Months
		Actua l		89,100		July 2016	
MCDSW/ C/010	Program Officer	Plan	IC	89,100	Post	Nov 2015	Contract Duration is 24 Months
		Actua l		89,100		July 2016	
MCDSW/ C/011	Program Officer	Plan	IC	89,100	Post	Nov 2015	Contract Duration is 24 Months
		Actua l		89,100		July 2016	



MCDSW/ C/012	Program Officer	Plan	IC	89,100	Post	Nov 2015	Contract Duration is 24 Months
		Actual		89,100		July 2016	
MCDSW/ C/013	Program Officer	Plan	IC	89,100	Post	Nov 2015	Contract Duration is 24 Months
		Actual		89,100		July 2016	
MCDSW/ C/014	Program Accountant	Plan	IC	97,200	Post	April 2016	Contract Duration is 24 Months
		Actual		97,200		April 2016	
MCDSW/ C/015	Assistant Accountant	Plan	IC	77,760	Post	Nov 2015	Contract Duration is 24 Months
		Actual		77,760		July 2016	
MCDSW/ C/016	Consultancy to support roll out and implementation of SWL	Plan	QBS	1,300,000	Prior	May 2016	Notes: assignment will include finalizing SWL training curriculum, design of communications strategy for outreach awareness raising and support for implementation of SWL activities (Short list will comprise for profit and not for profit firms i.e. Private sector and NGOs hence use of QBS)
		Actual					
MCDSW/ C/017	Design of and operational guidelines for targeting and identification of SWL beneficiaries	Plan	CQS	90,000	Post	Jan 2016	
		Actual					
MCDSW/ C/018	Development of strategy and tools for SWL GRS, and support to launch and operate the GRS	Plan	CQS	120,000	Post	Jan 2016	
		Actual					
MCDSW/ C/019	Strategy for harmonization of MCDSW empowerment/liveli hood programs	Plan	IC	60,000	Post	June 2016	

		Actua l					
MCDSW/ C/020	Implementation evaluation and beneficiary satisfaction survey	Plan	QCBS	200,000	Post	January 2017	
		Actua l					
MCDSW/ C/021	Impact evaluation data collection	Plan	QCBS	1,030,000	Prior	June 2016	
		Actua l					
<b>Sub Total Component 1; Consulting Services</b>				<b>5,702,060</b>			
<b>Component 2. Keeping Girls in School (Ministry of Education, Science Vocational Training and Early Education )</b>							
MGE/C/ 001	Assessment for the identification of technological innovations	Plan	IC	45,000	Post	Sept 2015	
		Actua l					
MGE/C/ 002	Development of a beneficiary awareness strategy for Keeping Girls in School	Plan	IC	50,000	Post	Dec 2015	
		Actua l					
MGE/C/ 003	Design of Complaints & Grievance Mechanism for the Keeping Girls in School Initiative	Plan	QCBS	200,000	Prior	Jan 2016	
		Actua l					
MGE/C/ 004	TA to harmonize existing bursary and assessment, strategy	Plan	CQS	60,000	Post	Sept 2016	
		Actua l					
MGE/C/ 005	Support to implement the action plan to harmonize existing secondary school support schemes	Plan	CQS	51,000	Post	March 2017	
		Actua l					
MGE/C/ 006	Information System Module, Development of the software to capture real time information in the field and testing of	Plan	QCBS	500,000	Prior	February 2016	

	Real time Data						
<b>Sub Total Component 2: Consulting Services</b>				<b>906,000</b>	Actual		
<b>Component 3 (a). Institutional Strengthening and Systems Building: (Ministry of Gender)</b>							
MOG/C/01	Development of a monitoring framework	Plan	CQS	50,000	Post	Oct 2015	
		Actual					
MOG/C/02	Development of software for a M&E and evaluation system	Plan	CQS	100,000	Post	Jun 2016	
		Actual					
MOG/C/03	Technical assistance to the National Secretariat for project management	Plan	CQS /IC	100,000	Post	Sept 2015	Various over the life of the project. Activity may be split when defined
		Actual					
<b>Sub Total Component 3(a): Consulting Services</b>				<b>250,000</b>			
<b>Component 3 (b). Institutional Strengthening and Systems Building: (Ministry of Community Development and Social Welfare)</b>							
MCDSW /C/01	Development of M&E framework	Plan	CQS	150,000	Prior	Aug 2015	
		Actual					
MCDSW /C/02	Development of a MIS module for SWL and non formal Literacy	Plan	QCBS	350,000	Prior	July 2016	
		Actual					
MCDSW /C/03	Enhancement of MIS/SRB	Plan	CQS	150,000	Prior	Jan 2017	
		Actual					
MCDSW /C/04	Update the training strategy for MCDSW staff in M&E and develop a strategy for capacity development in policy analysis	Plan	IC	20,000	Post	March 2016	
		Actual					
MCDSW /C/05	Updating Operations Manuals	Plan	CQS	100,000	Post	Dec 2015	
		Actual					
MCDSW /C/06	Assessment of options to identifying beneficiaries of NRCs,	Actual	CQS	100,000	Post	Jul 2016	
		Plan					

MCDSW /C/07	Inventory of existing complimentary activities	Plan	CQS	40,000	Post	Jan 2016	
		Actual					
MCDSW /C/08	Software design and implementation	Actual	CQS	150,000	Post	Feb March	
		Plan					
MCDSW /C/10	TA to National Social Protection Co-ordination Unit,	Plan	IC	40,000	Post	Oct 2016	Various TA
		Actual					
MCDSW /C/9	Development of a strategy for good practice	Plan	IC	15,000	Post	Jan 2016	
		Actual					
<b>Sub Total Component 3 (b): Consulting Services</b>				<b>1,115,000</b>			

### III. Training, workshops and consultations

Ref. No.	Training, workshop and study tours	Estimated Cost (US\$)	Estimated Duration (Days)	Expected Training/working Date
<b>Component 1: Supporting Women's Livelihoods (Ministry of Community Development and Social Welfare)</b>				
<b>Sub-component 1a - Adoption and Roll-out of SWL</b>				
MCDSW/T/01	Training of Trainers (ToT) workshop	2,416,000		Recurrent (July 2016; July 2018)
MCDSW/T/02	Training of beneficiaries in life, business and savings	1,172,000		Recurrent (July–Feb 2017/8; July–Feb 2018/9)
MCDSW/T/03	Training of beneficiaries in agri-business and other sector-specific topics	186,000		Recurrent (Sept–Feb 2017/8; Sept–Feb 2018/9)
MCDSW/T/04	Provision of safe space for training and follow-up meetings	375,000		Recurrent (September 2017; September 2018)
MCDSW/T/05	Launching and operation of GRS	735,000		Recurrent
MCDSW/T/06	Launching and operation of ICT-based learning tools	325,000		Recurrent (August 2016/17, August 2018)
MCDSW/T/07	Launching and Equipment for operation of GRS	100,000		
MCDSW/T/08	Launching and operation of ICT-based learning tools	125,000		

**Sub-component 1b – Building National Implementation and Monitoring Capacity**

MCDSW/T/009	Workshop for preparation of the Operations Manual	20,000		March 2016
MCDSW/T/010	Training of DCD staff on POM and training curriculum	60,000		Recurrent
MCDSW/T/11	Training of DCD staff on beneficiary enumeration and registration	50,000		Recurrent (August 2016 2017; August 2018)
MCDSW/T/12	Training of DCD staff on monitoring and reporting	50,000		Recurrent (August 2016 2017; August 2018)
MCDSW/T/13	Annual review	30,000		Recurrent (March 2017; 2018; March 2019)
MCDSW/T/14	Training of HQ and district staff training prior to SWL activities	270,000		Recurrent (April–August 2017, 2018)
MCDSW/T/15	Study tours to learn from international experience in the implementation of livelihood support programs	100,000		
MCDSW/T/16	Capacity Building of SWL Staff in Bank Procurement and regulations and implementation	150,000		January 2017

**Institutional Strengthening and Systems Building**

MCDSW/T/14	South–south exchange on social protection policy and implementation issues.	35,000		May 2016
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**Sub Total Training , Workshops and Capacity Building Component 1 Supporting Women’s Livelihoods**(Ministry of Community Development and Social Welfare

**6,199,000**

**Component 2. Keeping Girls in School (Ministry of Education, Science Vocational Training and Early Education)**  
**Sub-component 2b – System Strengthening and Consolidation**

MGE /T/01	Training Plan for MGE to implement the Keeping Girls in School initiative	40,000		March 2016 to May 2016
MGE /T/02	Training of staff as per the training plan	135,000		Feb 2017
MGE /T/03	Training of the primary users of the Keeping Girls in School Information System Module	25,000		Dec 2015
MGE /T/04	Workshops and consultations for the action plan.	20,000		Feb 2017
MGE /T/05	South–south exchange on Keeping Girls in School initiative.	70,000		Dec 2016
MGE /T/06	Sharing of lessons learned between district officers	124,000		June 2016 – Sept 2020

**Sub Total Training , Workshops and Capacity Building Component 2**

**414,000**

<b><i>Subcomponent 2c: – System Strengthening for MCDSW to support Keeping Girls in School Initiative</i></b>				
MCDSW/T/15	Trainers of Trainers workshop for District Social Welfare Officers to train officers in the implementation of the Project	100,000		November 2015
MCDSW/T/16	Awareness raising and sensitization of Community Welfare Assistance Committees (CWACs)	25,000		November – December 2015 onwards
MCDSW/T/17	Conduct inception visits to respective Districts and communities for programme buy-in particularly from traditional leaders, District Government officials and other stake holders.	65,000		December 2015
MCDSW/T/18	Hold a workshop to develop protocols for the implementation of the programme	10,000		November 2015
MCDSW/T/19	Verification of Girls on the list (Headcount) both in communities and villages.	70,000		December 2015
MCDSW/T/20	Quality Assurance, Monitoring and mentoring of girls in school	130,000		March 2016 onwards
MCDSW/T/21	Follow up on girls in school by the CWACs, Districts, Provincial offices and Headquarters.	100,000		January 2016
MCDSW/T/22	Monitoring and supervision of follow up outcomes by the districts, provincial offices and Headquarters	171,250		March 2016
MCDSW/T/23	Hold community validation meetings to provide feedback on enlisted girls	71,250		December 2015
<b>Sub Total Subcomponent 2c <i>System Strengthening for MCDSW to support Keeping Girls in School Initiative</i></b>		<b>742,500</b>		
<b><u>Component 3 a). Institutional Strengthening and Systems: (Ministry of Gender )</u></b>				
MOG /T/01	Training of the primary users of the monitoring and evaluation system in MOG	50,000		Sept 2016 – March 2017
MOG /T/02	Competency-based training in co-ordination skills, gender analysis and gender mainstreaming	70,000		June 2016 – Dec 2016
MOG /T/03	Learning exchange on empowerment programs	70,000		March 2016 – May 2016

MOG /T/04	Short-course local training of staff in Project Management- 4 Staff	4,000		Jan 2016 - June 2016
MOG /T/05	Regional staff training in impact evaluation <ul style="list-style-type: none"> <li>• Master of Arts in Economic Policy Management - 2 Staff</li> <li>• Advanced M &amp; E; Integrating Planning, Implementation, Budgeting, M&amp;E-2 Staff</li> <li>• Project Management - 3 Staff</li> </ul>	28,000		Jan 2016 - Dec 2016
MOG /T/06	Training of at least 10 district gender sub-committees per province in all 10 provinces in national provincial centres	65,000		Jan 2016- Dec 2016
MOG/T/07	Competency-based training in Women Economic Entrepreneurship skills	20,000		Nov - Dec 2016
<b>Sub Total Training , Workshops and Capacity Building Component 3(a)</b>		<b>327,000</b>		
<b>Component 3 a). Institutional Strengthening and Systems: (Ministry of Community Development )</b>				
MCDSW/T/01	Training and support for capacity development in line with training strategy for senior, middle-level and operational staff in MCDSW	90,000		Jun 2016 - Dec 2019
MCDSW/T/02	Training of the primary users of the unique identification solution	10,000		May 2017 - Aug 2017
<b>Sub Total Training , Workshops and Capacity Building Component 3(a)</b>		<b>100,000</b>		

## GENERAL NOTES

### **1. Training and capacity building:**

The institutions charged with implementation responsibility for the components will identify the total cost of required training and prepare and submit to the Bank, for its prior review, a detailed training program. The training program will, inter alia, identify: (i) the training envisaged; (ii) the justification for the training, how it will lead to effective performance and implementation of the project (iii) the personnel to be trained; (iv) the selection methods of institutions or individuals conducting such training; (v) the institutions which will conduct training, if already selected; (vi) the duration of proposed training; and (vii) the cost estimate or specified cost of the training.

Preparation and submission of a report, including to the Bank by the trainee upon completion of training would be mandatory.

**2. Operating costs:**

For this project, the Bank has agreed with the implementing agencies of the various components that the procurement methods for works, goods and non-consulting services as described in the Procurement Guidelines do not have to be followed for payments made for operating costs arising from the implementation of the project. Instead, the Bank has assessed the Governments and other implementing agency own procurement and administrative procedures for these expenditures (during appraisal) and agrees that these procedures are adequate for procuring items for operating costs. The operating costs constitute recurrent costs (excluding purchase of motor vehicles, computers etc.) and typically include equipment rental and maintenance, vehicle operating costs, maintenance and repair, office rental and maintenance, office materials and supplies, utility costs (including electricity, water and gas) communications (including telephone and internet charges) equipment rent, operation and maintenance and cost of banking services (bank charges), travel cost and transport of the staff associated with project implementation. The Project Appraisal Document (PAD) and the Financing Agreement (FA) will include a list of the eligible items to be covered under the project. These items will be procured using the implementing Government agency's administrative procedures, which have been reviewed and found acceptable to the Bank. Contracts for these items should not be included in the procurement plan.



**PROCUREMENT PLAN** Zambia : Girls Education and Womens Empowerment and Livelihood Project

**General Information**  
 Country: Zambia Bank's Approval Date of the Original Procurement Plan: 2021-02-02  
 Revised Plan Date(s): (comma delineated, leave blank if non 2021-03-24  
 Project ID: P151451 GPN Date:  
 Project Name: Girls Education and Womens Empowerment and Livelihood Project  
 Loan / Credit No: IDA / 65690  
 Executing Agency(ies) Ministry of Community Development and Social Services-SCT

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	High SEA/SH Risk	Procurement Document Type	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Draft Pre-qualification Documents		Prequalification Evaluation Report		Draft Bidding Document / Justification		Specific Procurement Notice / Invitation		Bidding Documents as Issued		Proposal Submission / Opening / Minutes		Bid Evaluation Report and Recommendation for Award		Signed Contract		Contract Completion
													Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Draft Pre-qualification Documents		Prequalification Evaluation Report		Draft Bidding Document / Justification		Specific Procurement Notice / Invitation		Bidding Documents as Issued		Proposal Submission / Opening / Minutes		Bid Evaluation Report and Recommendation for Award		Signed Contract		Contract Completion	
											Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
MCDS/SCT/3/003/21 / Procurement of Money Safes for the Districts	IDA / 65690	Keeping Girls in School	Post	Request for Quotations	Limited	Single Stage - One Envelope		82,000.00	0.00	Pending Implementation							2021-02-17									2021-04-14		2021-10-11
MCDS/SCT/004/4/21 / Procurement of 36 Executive Tables and Chairs, 50 Filling cabinets	IDA / 65690	Keeping Girls in School	Post	Request for Quotations	Limited	Single Stage - One Envelope		70,000.00	0.00	Pending Implementation							2021-02-24									2021-04-21		2021-10-18
MCDS/SCT/008/21 / Procurement and supply of Navision User Licenses, Visual Private Network and Operating software	IDA / 65690	Keeping Girls in School	Post	Request for Quotations	Limited	Single Stage - One Envelope		95,000.00	0.00	Pending Implementation							2021-03-03									2021-04-28		2021-10-25
MCDS/SCT/007/7/21 / Procurement of 45 Motor Bikes for the SCT Districts	IDA / 65690	Keeping Girls in School	Post	Request for Bids	Open - National	Single Stage - One Envelope		280,000.00	0.00	Pending Implementation				2021-02-28		2021-03-05				2021-04-16			2021-05-16			2021-06-20		2021-12-17
MCDS/SCT/006/21 / Procurement of 5000 Bicycles for the SCT Districts	IDA / 65690	Keeping Girls in School	Post	Request for Bids	Open - National	Single Stage - One Envelope		554,585.00	0.00	Pending Implementation				2021-02-26		2021-03-03				2021-04-14			2021-05-14			2021-06-18		2021-12-15
MCDS/SCT/005/5/21 / Procurement of 2 Boats for SCT	IDA / 65690	Keeping Girls in School	Post	Request for Bids	Open - National	Single Stage - One Envelope		150,000.00	0.00	Pending Implementation				2021-02-26		2021-03-03				2021-04-14			2021-05-14			2021-06-18		2021-12-15
MCDS/SCT/010 / Procurement of 120 Desktop Computers and 35 Laptops	IDA / 65690	Keeping Girls in School	Post	Request for Bids	Open - National	Single Stage - One Envelope		185,000.00	0.00	Pending Implementation				2021-02-26		2021-03-03				2021-04-14			2021-05-14			2021-06-18		2021-12-15

NON CONSULTING SERVICES																													
Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Draft Pre-qualification Documents		Prequalification Evaluation Report		Draft Bidding Document / Justification		Specific Procurement Notice / Invitation		Bidding Documents as Issued		Proposal Submission / Opening / Minutes		Bid Evaluation Report and Recommendation for Award		Signed Contract		Contract Completion		
											Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned
MCDS/SCT/009/21 / Networking of SCT Offices	IDA / 65690	Keeping Girls in School	Post	Request for Quotations	Limited	Single Stage - One Envelope		20,000.00	0.00	Pending Implementation																	2021-04-28		2021-10-25
MCDS/SCT/002/21 / Tender for the engagement of Mobile Network Operators (MNOs) for the payment of beneficiaries	IDA / 65690	Keeping Girls in School	Prior	Direct Selection	Direct			288,654.55	0.00	Pending Implementation					2021-03-26		2021-03-31										2021-05-05		2021-11-01

CONSULTING FIRMS																											
Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Contract Type	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Terms of Reference		Expression of Interest Notice		Short List and Draft Request for Proposals		Request for Proposals as Issued		Opening of Technical Proposals / Minutes		Evaluation of Technical Proposal		Combined Evaluation Report and Draft Negotiated Contract		Signed Contract		Contract Completion	
										Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual

INDIVIDUAL CONSULTANTS																			
Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Contract Type	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Terms of Reference		Invitation to Identified/Selected Consultant		Draft Negotiated Contract		Signed Contract		Contract Completion	
										Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
MCDS/SCT/C/001/21 / Consultancy services for capacity building in financial management	IDA / 65690	Keeping Girls in School	Post	Individual Consultant Selection	Limited		150,000.00	0.00	Pending Implementation	2021-02-26		2021-03-03		2021-03-24			2021-04-28		2021-10-25