

## Procurement Plan Template (For Contracts not yet initiated – to be entered in STEP)

### I. General

#### 1. Project Information

Country: Malawi

Project Name: The Malawi Nutrition, HIV and AIDS Project

Project ID: P125237

2. **Project Implementation Agency:** National AIDS Commission

3. **Date of the Procurement Plan:** 2017-09-04

4. **Period Covered by this procurement plan:** 2017-07-01 to 2017-06-30

### II. Thresholds for Prior Review, Procurement Approaches and Methods

A. Goods, Works and Non-Consulting Services				
Category	Prior Review (US\$ millions)	Procurement Approaches and Methods (US\$ millions)		
		Open International	Open National	Request for Quotation (RfQ)
Works	≥ 5.0	≥ 5.0	< 5	≤ 1.0
Goods, IT, and non-consulting services	≥ 1.0	≥ 1.0	< 1.0	≤ 0.2
B. Consulting Services				
Category	Prior Review (US\$ millions)	Short List of National Consultants (US\$ million)		
		Consulting Services	Engineering and Construction Supervision	
Consultants (Firms)	≥ 0.2	≤ 0.2	≤ 0.2	
Individual Consultants	≥ 0.1	< 0.1	NA.	

[Overall Project Procurement Risk is LOW]

#### Notes:

**Terms of Reference:** Terms of Reference for all contracts shall be cleared by the Bank, regardless of whether the assignment is for prior or post review.

**Advertisement:** Consultancy Service for Contracts estimated to cost US\$ 300,000 equivalent and above per contract shall be advertised in UNDB online in addition to advertising in

National News Paper(s) of wide circulation and/or Regional News Paper(s).

### III. Packages for Goods, Works and Non-Consulting Services

Sr./ No	Contract Description	Estimated Cost (US\$)	Review by Bank (Prior/Post)	Market Approach (Open-National/ International Limited etc.)	Selection Method (RFP, RFB, RFQ, DS etc.)	Evaluation Options (BAFO, Rated Criteria etc.)	Procurement Process: (Single/Multiple Stages; One/Two Envelopes etc)	Prequalification (Yes/ No)	Domestic Preference (Yes/No)	Expected date of bid/ proposal opening	Expected date of Contract Signature
<b>Goods</b>											
1	Printing of various HIV and AIDS communication products including strategic documents & national advocacy Cloth	20000	Post	Limited	RFQ		One Envelope	Yes	No	2017-10-20	2017-11-16
2	Procurement of Assorted Office Furniture	6800	Post	Limited	RFQ		One Envelope	Yes	No	2017-10-13	2017-11-10
3	Procurement of New Telephone Receivers IP System	19050	Post	Limited	RFQ		One Envelope	No	No	2017-10-13	2017-11-10
4	Procurement of Assorted IT Equipement, Accessories and Software	85850	Post	Limited	RFQ		One Envelope	Yes	No	2017-10-13	2017-11-10
5	Supply and Delivery of Assorted Pharmaceutical and Medical Consumables and commodities for the Ministry of Health VMMC Programme	133350	Post	Open National	RFQ		One Envelope	No	No	2017-09-29	2017-10-27
6	Supply and Delivery of 72050 Disposable VMMC Kits	864504	Prior	Direct	DIR		One Envelope	No	No	2017-09-08	2017-10-09
7	Printing of Assorted VMMC Strategic Documents. E.g SoPs, Communication Strategy, Training Manuals, Posters, Leaflets and Flip Charts	38400	Post	Limited	RFQ		One Envelope	Yes	No	2017-10-20	2017-11-16
8	Supply and delivery of Assorted Medical Equipment , Machines , Furniture and Desk top computers for the Refurbishment of PMTCT Sites in Blantyre and Mangochi	266000	Post	Open National	RFB		One Envelope	No	No	2017-10-18	2017-11-16
9	Supply and Delivery of 29 Motorbikes for the PMTCT Defaulter Tressing Programme	116000	Post	Open National	RFQ		One Envelope	No	No	2017-10-13	2017-11-16
10	Supply and Delivery of 500 Push Bicycles for defaulter tracing by Mentor/ Expert Mothers under the PMTCT programme	35000	Post	Open National	RFQ		One Envelope	No	No	2017-10-13	2017-11-16
11	Printing of PMTCT Counselling Tools	13500	Post	Limited	RFQ		One Envelope	Yes	No	2017-10-20	2017-11-16
12	Supply and Delivery of Office Stationery, Toners and Consumables on a Framework Contract	36000	Post	Limited	RFQ		One Envelope	Yes	No	2017-09-29	2017-10-27
13	Supply of Motor Vehicle tyres Including Fitting, alignment and balancing on a	22700	Post	Limited	RFQ		One Envelope	Yes	No	2017-09-29	2017-10-27

	Framework Contract										
<b>Works</b>											
1	Minor Refurbishments to 5 PMTCT Sites in Mangochi - Phase 2	67000	Post	Open National	RFQ		One Envelope	No	No	2017-10-06	2017-11-10
2	Minor Refurbishments to 5 PMTCT Sites in Blantyre - Phase 2	67000	Post	Open National	RFQ		One Envelope	No	No	2017-10-06	2017-11-10
<b>Non-Consulting Services</b>											
1	Recruitment of a Media Firm to Manage the Production and Airing of Radio and TV Communication Highlighting the Country's Success Stories and the Role of NAC in the National Response	18500	Post	Open National	RFQ		One Envelope	No	No	2017-10-20	2017-11-16
2	Recruitment of a Media Firm to Manage the Production and Airing of VMMC radio and TV programmes including all IEC and Publicity Campaigns for the VMMC Programme.	24000	Post	Limited	RFQ		One Envelope	Yes	No	2017-10-20	2017-11-16
3	Provision of AC Maintenance Services - New Contract from January 2018.	16000	Post	Open National	RFQ		One Envelope	No	No	2017-10-20	2017-11-16
4	Provision of Cleaning services to the NAC offices - New Contract from October 2017	9400	Post	Open National	RFQ		One Envelope	No	No	2017-11-17	2017-12-15
5	Provision of Insurance Brokerage Services to NAC	74800	Post	Open National	RFQ		One Envelope	No	No	2017-09-08	2017-10-01
6	Provision of Off-Site Back-up Services for all NAC electronic documents	6000	Post	Open National	RFQ		One Envelope	No	No	2017-11-10	2017-12-15

#### IV. Packages for Consulting Services

Sr. No	Contract Description	Estimated Cost (US\$)	Review by Bank (Prior/Post)	Market Approach (Open-National/ International Limited etc.)	Selection Method (QCBS, FBBS, LCBS, QBS, CQS, DS etc.)	Shortlisting (Yes/ No)	Expected date of bid/ proposal opening	Expected date of Contract Signature
1	Consultancy Services to conduct the Independent External Financial Audit of NAC for 2 Years	131100	Post	Open National	QCBS	Yes	2017-09-08	2017-09-29
2	External Financial Audit of NAC GRO's	180000	Post	Open National	QCBS	Yes	2017-09-08	2017-09-29
3	Consultancy Services to conduct the Independent External Procurement Audit of NAC for 2 Years	242000	Prior	Open International	QCBS	Yes	2017-09-08	2017-09-29
4	Consultancy Services to conduct the Independent Review of the National Response for 2 Years	240000	Prior	Open International	QBS	Yes	2017-09-08	2017-09-29
5	Consultancy Services to Review the ToRs of National and District based TWGs	9400	Post	Open National	INDV	Yes	2017-09-08	2017-09-15
6	Consultancy Services to Develop a National SBCC strategy	15750	Post	Open National	INDV	Yes	2017-10-20	2017-11-16
7	Consultancy Services to develop the 2017 Global AIDS Response Progress Report	28500	Post	Open National	CQS	No	2018-01-20	2018-02-17
8	Consultancy Services to conduct the Assessment of sectoral / constituency coordination structures	6750	Post	Open National	INDV	Yes	2018-01-20	2018-02-17
9	Consultancy services to conduct a Nationwide mapping of partners implementing HIV and AIDS activities	9000	Post	Open National	INDV	Yes	2017-11-17	2017-12-08
10	Consultancy Services to Conduct the Mid-term review of the National HIV and AIDS Strategy (NSP)	24000	Post	Open National	INDV	Yes	2017-09-29	2017-10-18
11	Consultancy services to conduct a Study on Behaviour of people who have accessed VMMC and ART	20000	Post	Open National	CQS	No	2017-09-29	2017-10-18
12	External Financial Audit of CDC Specific Grant	15000	Post	Direct	CDS	No	2017-09-08	2017-09-29
13	TA to Conduct Independent Review & Certification of Ebola Treatment Centres	45000	prior	Direct	CDS	No	2017-09-15	2017-10-13

**PROCUREMENT PLAN** Malawi : Malawi Nutrition and HIV/AIDS Project

**General Information**  
**Country:** Malawi **Bank / Approval Date of the Original Procurement Plan:** 2017-09-18  
**Revised Plan Date(s):** (comma delineated, leave blank if none) 2018-06-18  
**Project ID:** P125237 **Project Name:** Malawi Nutrition and HIV/AIDS Project  
**Loan / Credit No.:** IDA / D1330 **GPN Date:**  
**Executing Agency(ies):** National AIDS Commission

Activity Reference No./ Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Draft Pre-qualification Documents		Prequalification Evaluation Report		Draft Bidding Document / Justification		Specific Procurement Notice / Invitation		Bidding Documents as Issued		Proposal Submission / Opening / Minutes		Bid Evaluation Report and Recommendation for Award		Signed Contract		Contract Completion	
											Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
MW-NAC-28696-QWRFG / Minor Refurbishments to 5 PMTCT Sites in Mangochi - Phase 2	IDA / D1330	Component B - Support for the National HIV/AIDS Strategic Plan (2011-2016) (US \$50 million)	Post	Request for Quotations	Open - National	Single Stage - One Envelope		67,000.00	0.00	Under Implementation								2017-09-25							2017-12-15		2018-03-15	
MW-NAC-28427-QWRFG / Minor Refurbishments to 5 PMTCT Sites in Bantwe - Phase 2	IDA / D1330	Component B - Support for the National HIV/AIDS Strategic Plan (2011-2016) (US \$50 million)	Post	Request for Quotations	Open - National	Single Stage - One Envelope		67,000.00	0.00	Under Implementation								2017-09-25							2017-12-15		2018-03-15	

Activity Reference No./ Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Draft Pre-qualification Documents		Prequalification Evaluation Report		Draft Bidding Document / Justification		Specific Procurement Notice / Invitation		Bidding Documents as Issued		Proposal Submission / Opening / Minutes		Bid Evaluation Report and Recommendation for Award		Signed Contract		Contract Completion		
											Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	
MW-NAC-28899-GO-RFG / Supply and Delivery of Assorted Pharmaceutical and Medical Consumables and commodities for the Ministry of Health VMMC Programme	IDA / D1330	Component B - Support for the National HIV/AIDS Strategic Plan (2011-2016) (US \$50 million)	Post	Request for Quotations	Open - National	Single Stage - One Envelope		133,350.00	0.00	Under Implementation								2017-10-07								2017-11-21		2018-02-19	
MW-NAC-28876-GO-DIR / Supply and Delivery of 72050 Disposable VMMC Kits	IDA / D1330	Component B - Support for the National HIV/AIDS Strategic Plan (2011-2016) (US \$50 million)	Prior	Direct Selection	Direct			864,504.00	0.00	Pending Implementation					2017-09-22			2017-09-22								2017-11-03		2018-01-22	
MW-NAC-28698-GO-RFB / Supply and delivery of Assorted Medical Equipment - Machines, Furniture and Desk-top computers for the Refurbishment of PMTCT Sites in Bantwe and Mangochi	IDA / D1330	Component B - Support for the National HIV/AIDS Strategic Plan (2011-2016) (US \$50 million)	Post	Request for Bids	Open - National	Single Stage - One Envelope		266,000.00	0.00	Under Implementation					2017-09-29	2017-09-22	2017-10-09					2017-11-08		2017-11-23		2017-12-18		2018-03-18	
MW-NAC-28587-GO-RFG / Supply and Delivery of Office Stationery, Tones and Consumables on a Framework Contract	IDA / D1330	Component B - Support for the National HIV/AIDS Strategic Plan (2011-2016) (US \$50 million)	Post	Request for Quotations	Limited	Single Stage - One Envelope		36,000.00	0.00	Under Implementation								2017-09-28	2017-10-02							2017-11-10		2018-06-30	
MW-NAC-28716-GO-RFG / Supply of Motor Vehicle Tyres including Fitting, alignment and balancing on a Framework Contract	IDA / D1330	Component B - Support for the National HIV/AIDS Strategic Plan (2011-2016) (US \$50 million)	Post	Request for Quotations	Limited	Single Stage - One Envelope		22,700.00	0.00	Under Implementation								2017-09-18	2017-09-28							2017-10-06		2018-10-06	
MW-NAC-35808-GO-RFG / Supply and delivery of IT equipment and accessories	IDA / D1330	Component B - Support for the National HIV/AIDS Strategic Plan (2011-2016) (US \$50 million)	Post	Request for Quotations	Limited	Single Stage - One Envelope		26,972.79	0.00	Under Implementation								2017-11-24	2018-01-09							2018-01-26		2018-04-11	
MW-NAC-39471-GO-DIR / Supply, Delivery, Installation, training and commissioning of (five) Gasper Machines and 15,000 Cartridges	IDA / D1330	Component B - Support for the National HIV/AIDS Strategic Plan (2011-2016) (US \$50 million)	Prior	Direct Selection	Direct			642,050.00	0.00	Under Implementation					2017-12-12	2018-01-12	2017-12-17	2018-01-18								2017-12-28		2018-07-26	
MW-NAC-39473-GO-DIR / Supply and Delivery of "WHY WAIT BOOKS" for Sub-Saharan Africa Family Enrichment(SAFE) NAC funded project	IDA / D1330	Component B - Support for the National HIV/AIDS Strategic Plan (2011-2016) (US \$50 million)	Prior	Direct Selection	Direct			6,272.00	0.00	Under Implementation					2017-12-11	2018-01-12	2017-12-16	2018-01-18								2017-12-28		2018-02-26	
MW-NAC-39562-GO-RFG / Print and Supply of the 2018 National AIDS Commission Calendars and Branded Darlies	IDA / D1330	Component B - Support for the National HIV/AIDS Strategic Plan (2011-2016) (US \$50 million)	Post	Request for Quotations	Limited	Single Stage - One Envelope		13,605.44	0.00	Pending Implementation								2017-12-17								2018-02-11		2018-08-10	
MW-NAC-39568-GO-RFG / Design, Print and Supply of VMMC Communication Materials	IDA / D1330	Component B - Support for the National HIV/AIDS Strategic Plan (2011-2016) (US \$50 million)	Post	Request for Quotations	Limited	Single Stage - One Envelope		40,816.33	0.00	Pending Implementation								2017-12-20								2018-02-14		2018-08-13	
MW-NAC-39604-GO-RFG / Print and Supply of VMMC Participants Manual and HIV and AIDS Strategy for Higher Education Institutions	IDA / D1330	Component B - Support for the National HIV/AIDS Strategic Plan (2011-2016) (US \$50 million)	Post	Request for Quotations	Limited	Single Stage - One Envelope		2,721.09	0.00	Pending Implementation								2017-12-20								2018-02-14		2018-08-13	
MW-NAC-39607-GO-RFG / Production of Wooden Carvings for Human Demo Penis	IDA / D1330	Component B - Support for the National HIV/AIDS Strategic Plan (2011-2016) (US \$50 million)	Post	Request for Quotations	Limited	Single Stage - One Envelope		4,081.63	0.00	Pending Implementation								2017-12-23								2018-02-17		2018-08-16	
MW-NAC-39617-GO-DIR / Design and Print of National AIDS Commission Branded Cloth	IDA / D1330	Component B - Support for the National HIV/AIDS Strategic Plan (2011-2016) (US \$50 million)	Prior	Direct Selection	Direct			6,802.72	0.00	Pending Implementation					2017-12-15			2017-12-20								2018-01-24		2018-07-23	

