

Date: 18-May-2020

H.E. Ibrahim Ahmed Elbadawi  
Minister of Finance and Economic Planning  
Ministry of Finance and Economic Planning  
P.O. Box 298  
Khartoum  
Republic of the Sudan

Excellency:

**Re: GPEF Grant No. TF0B2664**  
**(Sudan Basic Education Emergency Support Project)**  
**Additional Instructions: Disbursement and Financial Information Letter**

I refer to the Grant Agreement (“Agreement”) between the International Development Association (“World Bank”), acting as administrator of the Global Partnership for Education Fund, and the Republic of the Sudan (the “Recipient”) for the above-referenced project, of even date herewith. The Standard Conditions, as defined in the Grant Agreement, provide that the World Bank may issue additional instructions regarding the withdrawal of the proceeds of Grant No. TF0B2264 (“Grant”), and may set out Project specific financial reporting requirements. This letter (“Disbursement and Financial Information Letter”), as revised from time to time, constitutes such additional instructions.

**I. Disbursement Arrangements and Withdrawal of Grant Funds**

The *World Bank Disbursement Guidelines for Projects*, dated February 1, 2017, (“Disbursement Guidelines”) are available in the World Bank’s public website at <https://www.worldbank.org>, and are an integral part of the Disbursement and Financial Information Letter. The manner in which the provisions in the Disbursement Guidelines apply to the Grant is specified below. Sections and subsections in parentheses below refer to the relevant sections and subsections in the Disbursement Guidelines and, unless otherwise defined in this letter, the capitalized terms used have the meanings ascribed to them in the Disbursement Guidelines.

**(i) Disbursement Arrangements**

- The table in **Schedule 1** provides the disbursement methods which may be used by the Recipient, information on registration of authorized signatures, processing of withdrawal applications (including minimum value of applications and advances), instructions on supporting documentation, and frequency of reporting on the Designated Account.
- **Special Provision.** Projects in situations of urgent need of assistance or capacity constraints: Disbursements under contracts for goods, works, non-consulting services and consulting services procured or selected through international open

or limited competition or Direct Selection, as set out in the procurement plan, must be made only through Direct Payment and/or Special Commitment disbursement methods.

- (ii) **Withdrawal of Grant Funds (Electronic Delivery)** Section 7.01(c) of the Standard Conditions. The Recipient will deliver Withdrawal Applications (with supporting documents) electronically through the Bank's web-based portal "Client Connection" at <https://clientconnection.worldbank.org>. This option will be effected after the officials designated in writing by the Recipient who are authorized to sign and deliver Withdrawal Applications have registered as users of "Client Connection". The designated officials will deliver Applications electronically by completing the Form 2380, which is accessible through "Client Connection". By signing the Authorized Signatory Letter, the Recipient confirms that it is authorizing such persons to accept Secure Identification Credentials (SIDC) and to deliver the Applications and supporting documents to the Bank by electronic means. The Recipient may exercise the option of preparing and delivering Withdrawal Applications in paper form on exceptional cases (including those where the Recipient encounters legal limitations), and which were previously agreed with the Bank. By designating officials to use SIDC and by choosing to deliver the Applications electronically, the Recipient confirms through the authorized signatory letter its agreement to: (a) abide by the Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation, available in the World Bank's public website at <https://worldbank.org> and "Client Connection"; and (b) to cause such official to abide by those terms and conditions.

## II. **Financial Reports and Audits.** Section 2.07(a) and (b) of the Standard Conditions.


- (i) **Financial Reports.** The Recipient must prepare and furnish to the Bank not later than forty-five (45) days after the end of each calendar quarter, interim unaudited financial reports ("IFR") for the Project covering the quarter.
- (ii) **Audits.** Each audit of the Financial Statements must cover the period of one fiscal year of the Recipient, commencing with the fiscal year in which the first withdrawal was made. The audited Financial Statements for each such period must be furnished to the Bank not later than six (6) months after the end of such period.

## III. **Other Important Information**

For additional information on disbursement arrangements, please refer to the Loan Handbook available on the World Bank's website (<http://www.worldbank.org>) and "Client Connection". The World Bank recommends that you register as a user of "Client Connection". From this website you will be able to prepare and deliver Applications, monitor the near real-time status of the Grant, and retrieve related policy, financial, and procurement information.

For more information about the website and registration arrangements, or if you have any queries in relation to the above, please contact the World Bank by email at [AskLoans@WorldBank.org](mailto:AskLoans@WorldBank.org) using the above reference.

Yours sincerely,

By: 

Carolyn Turk  
Country Director for Ethiopia, South Sudan, Sudan and Eritrea  
Africa Region

Attachments

1. Form of Authorized Signatory Letter.
2. Form of Statement of Expenditure (SOE).

**Schedule 1 - Disbursement Provisions**

| Basic Information   |   |  |   |   |  |
|---|---|--|---|---|--|
| <b>Grant Number</b>   | TF0B2664  | <b>Country</b>   | Sudan   | <b>Closing Date</b>   | Section III.B.2 of Schedule 2 to the Grant Agreement |
|   |   | <b>Recipient</b>   | Republic of Sudan - Ministry of Education       |   |  |
|   |   | <b>Name of the Project</b>   | Sudan Basic Education Emergency Support Project | <b>Disbursement Deadline Date</b><br><i>Subsection 3.7 **</i> | 4 months after the closing date                      |
| Disbursement Methods, and Supporting Documentation  |   |  |   |   |  |
| <b>Disbursement Methods</b><br><i>Section 2 (**)</i>  | <b>Methods Available</b>  | <b>Supporting Documentation</b><br><i>Subsections 4.3 and 4.4 (**)</i>         |   |   |  |
| Direct Payment  | Yes   | Copy of Records  |   |   |  |
| Reimbursement   | Yes   | Statement of Expenditure in the format provided in Attachment 2 of this letter |   |   |  |
| Advance (into a Designated Account)   | Yes   | Statement of Expenditure in the format provided in Attachment 2 of this letter |   |   |  |
| Special Commitments   | Yes   | Copy of Letter of Credit   |   |   |  |
| Designated Account (Section 5 and 6 **)   |   |  |   |   |  |
| <b>Type</b>   | Segregated  |  |   | <b>Ceiling</b>  | Fixed  |
| <b>Financial Institution - Name</b>   | To be established at a financial institution acceptable to the Bank |  |   | <b>Currency</b>   | EUR  |
| <b>Frequency of Reporting, Subsection 6.3 (**)</b>  | Monthly   |  |   | <b>Amount</b>   | 5,000,000  |
| Minimum Value of Applications (subsection 3.5)  |   |  |   |   |  |
| The Minimum Value of Applications for Reimbursement, Direct Payment and Special Commitment is USD 10,000 equivalent.  |   |  |   |   |  |
| Authorized Signatures <i>The form for Authorized Signatories Letter is provided in Attachment 1 of this letter</i><br>Withdrawal and Documentation Applications   |   |  |   |   |  |
| <b>(i) Authorized Signatures and (ii) Applications</b>  |   |  |   |   |  |
| An authorized signatory letter in the Form attached (Attachment 2) should be furnished to the Association at the address indicated below providing the name(s) and specimen signature(s) of the official(s) authorized to sign Applications.  |   |  |   |   |  |
| All Withdrawal Applications and its supporting documentation will be electronically sent via the Association's system ClientConnection. In instances where paper copies will have to be submitted, please provide completed and signed (a) applications for withdrawal, together with supporting documents, and (b) applications for special commitments, together with a copy of the commercial bank letter of credit, to the address indicated below: |   |  |   |   |  |

The World Bank, Loan Department,  
Delta Center, 13<sup>th</sup> Floor,  
Upper Hill, Menengai Road,  
P.O. Box 30577 - 00100  
Nairobi, Kenya.  
Tel: 254 20 2936 000

**Additional Instructions**

Currently we have lapsed loans in the portfolio. But since this is an emergency project, the use of DA will be allowed for this project.

A local currency project account will be opened into which funds can be transferred from the designated account for payment of eligible expenditure. A separate local currency bank account will be opened for the counterpart fund and relevant payments will be paid out of this account.

**\*\* Sections and subsections indicated relate to the *Disbursement Guidelines for Investment Project Financing dated February 2017.***

**Form of Authorized Signatory Letter**

[Letterhead]  
Ministry of Finance  
[Street address]  
[City][Country]

[DATE]

The World Bank  
1818 H Street, N.W.  
Washington, D.C. 20433  
United States of America

Attention: Country Director

Dear [Country Director]:

**Re: GPEF Grant No. TF0B2664  
(Sudan Basic Education Emergency Support Project)**

I refer to the Grant Agreement (“Agreement”) between the International Development Association (“World Bank”), acting as administrator of the Global Partnership for Education Fund, and the Republic of the Sudan (the “Recipient”), dated \_\_\_\_\_, providing the above Grant. For the purposes of Section 3.04(b) of the Standard Conditions, as defined in the Agreement, any [1one] of the persons whose authenticated specimen signatures appear below is authorized on behalf of the Recipient to sign applications for withdrawal [and applications for a special commitment] under this Grant.

For the purpose of delivering Applications to the World Bank, <sup>2</sup>[each] of the persons whose authenticated specimen signatures appears below is authorized on behalf of the Recipient, acting <sup>3</sup>[individually] <sup>4</sup>[jointly], to deliver Applications, and evidence in support thereof on the terms and conditions specified by the World Bank.

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<sup>1</sup>Instruction to the Recipient when sending this letter to the World Bank: Stipulate if more than one person needs to sign Applications, and how many or which positions, and if any thresholds apply. *Please delete this footnote in final letter that is sent to the World Bank/Association.*

<sup>2</sup> Instruction to the Recipient: Stipulate if more than one person needs to *jointly* sign Applications, if so, please indicate the actual number. *Please delete this footnote in final letter that is sent to the World Bank/Association.*

<sup>3</sup> Instruction to the Recipient: Use this bracket if any one of the authorized persons may sign; if this is not applicable, please delete. *Please delete this footnote in final letter that is sent to the World Bank/Association.*

<sup>4</sup> Instruction to the Recipient: Use this bracket only if several individuals must jointly sign each Application; if this is not applicable, please delete. *Please delete this footnote in final letter that is sent to the World Bank/Association.*

<sup>5</sup>[This confirms that the Recipient is authorizing such persons to accept Secure Identification Credentials (SIDC) and to deliver the Applications and supporting documents to the World Bank by electronic means. In full recognition that the World Bank shall rely upon such representations and warranties, including without limitation, the representations and warranties contained in the *Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation* ("Terms and Conditions of Use of SIDC"), the Recipient represents and warrants to the World Bank that it will cause such persons to abide by those terms and conditions.]

This Authorization replaces and supersedes any Authorization currently in the World Bank records with respect to this Agreement.

[Name], [position] Specimen Signature: \_\_\_\_\_

[Name], [position] Specimen Signature: \_\_\_\_\_

[Name], [position] Specimen Signature: \_\_\_\_\_

Yours truly,

/ signed /

\_\_\_\_\_  
[Position]

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<sup>5</sup> Instruction to the Recipient: Add this paragraph if the Recipient wishes to authorize the listed persons to accept Secure Identification Credentials and to deliver Applications by electronic means; if this is not applicable, please delete the paragraph. *Please delete this footnote in final letter that is sent to the World Bank/Association.*

Statement of Expenditures

Payment made during the period from  to

The following expenditures have been incurred during the retroactive financing period (please tick)

|     |    |
|-----|----|
| Yes | No |
| Yes | No |

The following expenditures have been incurred before the closing date of the loan/credit/grant (please tick)

|                     |
|---------------------|
| Financier           |
| Loan/Credit/Grant # |
| Application #       |
| Category #          |
| Page #              |

| ONLY for the Designated Account |                 |                                      |                                    |   |   |                |                 |   |                        |                              |               |  |  |
|---------------------------------|-----------------|--------------------------------------|------------------------------------|---|---|----------------|-----------------|---|------------------------|------------------------------|---------------|--|--|
| 1                               | 2               | 3                                    | 4                                  | 5   | 6   | 7              | 8               | 9   | 10                     | 11                           | 13            | 14   | 15   |
| Item No                         | Supplier's Name | Brief Description of the expenditure | Prior Review Contract? (YES or NO) | Contract # (Client Connection # for Prior Review contracts) | Contract currency and amount (original + amendment) | Invoice number | Date of payment | Total amount of invoice covered by Application (net of retention) | % Financed by the Bank | Eligible Amount (Col 9 X 10) | Exchange rate | Date of Withdrawal from the Designated Account | Amount Withdrawn from the Designated Account (Col 11 / 12) |
|                                 |                 |                                      |                                    |   |   |                |                 |   |                        |                              |               |  |  |
|                                 |                 |                                      |                                    |   |   |                |                 |   |                        |                              |               |  |  |
|                                 |                 |                                      |                                    |   |   |                |                 |   |                        |                              |               |  |  |
|                                 |                 |                                      |                                    |   |   |                |                 |   |                        |                              |               |  |  |
|                                 |                 |                                      |                                    |   |   |                |                 |   |                        |                              |               |  |  |
|                                 |                 |                                      |                                    |   |   |                |                 |   |                        |                              |               |  |  |
|                                 |                 |                                      |                                    |   |   |                |                 |   |                        |                              |               |  |  |
|                                 |                 |                                      |                                    |   |   |                |                 | 0.00  |                        |                              | 0.00          | TOTAL  | 0.00   |

Supporting documents for this SOE are retained at

                    
(insert location)

A separate form should be used for each category