



Date: 19-May-2021

Mr. Asad Mahmood
Chief Executive Officer
Social Investment Managers and Advisors, LLC
157 Columbus Ave, Suite 512
New York, NY 10023, USA

**Re: ESMAP TF Grant No. TF0B5769
COVID-19 Energy Access Relief Fund Project**

Additional Instructions: Disbursement and Financial Information Letter

Dear Mr. Mahmood:

I refer to the Letter Agreement (“Agreement”) between the International Bank for Reconstruction and Development/International Development Association (“Bank”), acting as administrator of grant funds provided under the Energy Sector Management Assistance Program (ESMAP) Trust Fund, and Social Investment Managers and Advisors, LLC (“Recipient”) for the above-referenced project, dated 19-May-2021. The Standard Conditions, as defined in the Letter Agreement, provide that the World Bank may issue additional instructions regarding the withdrawal of the proceeds of Grant TF0B5769 (“Grant”), and may set out Project specific financial reporting requirements. This letter (“Disbursement and Financial Information Letter”), as revised from time to time, constitutes such additional instructions.

I. Disbursement Arrangements and Withdrawal of Grant Funds

The *World Bank Disbursement Guidelines for Projects*, dated February 1, 2017, (“Disbursement Guidelines”) are available in the World Bank’s public website at <https://www.worldbank.org>, and are an integral part of the Disbursement and Financial Information Letter. The manner in which the provisions in the Disbursement Guidelines apply to the Grant is specified below. Sections and subsections in parentheses below refer to the relevant sections and subsections in the Disbursement Guidelines and, unless otherwise defined in this letter, the capitalized terms used have the meanings ascribed to them in the Disbursement Guidelines.

(i) Disbursement Arrangements

The table in **Schedule 1** provides the disbursement methods which may be used by the Recipient, information on registration of authorized signatures, processing of withdrawal applications (including minimum value of applications and advances), instructions on supporting documentation, and frequency of reporting on the Designated Account.

(ii) Withdrawal of Grant Funds (Electronic Delivery) Section 7.01 (c) of the Standard Conditions.

The Recipient will deliver Withdrawal Applications (with supporting documents) electronically through the Bank’s web-based portal “Client Connection” at <https://clientconnection.worldbank.org>. This option will be effected after the officials designated in writing by the Recipient who are authorized to sign

and deliver Withdrawal Applications have registered as users of “Client Connection”. The designated officials will deliver Applications electronically by completing the Form 2380, which is accessible through “Client Connection”. By signing the Authorized Signatory Letter, the Recipient confirms that it is authorizing such persons to accept Secure Identification Credentials (SIDC) and to deliver the Applications and supporting documents to the Bank by electronic means. The Recipient may exercise the option of preparing and delivering Withdrawal Applications in paper form on exceptional cases (including those where the Recipient encounters legal limitations), and which were previously agreed with the Bank. By designating officials to use SIDC and by choosing to deliver the Applications electronically, the Recipient confirms through the authorized signatory letter its agreement to: (a) abide by the Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation, available in the World Bank's public website at <https://worldbank.org> and “Client Connection”; and (b) to cause such official to abide by those terms and conditions.

II. Financial Reports and Audits Section 2.07 (a) and (b) of the Standard Conditions.

(i) Financial Reports.

The Recipient must prepare and furnish to the Bank not later than sixty (60) days after the end of each semester, Interim Unaudited Financial Reports (“IUFR”) for the Project covering six months period.

(ii) Audits.

Each audit of the Financial Statements must cover the period of one fiscal year of the Recipient, commencing with the fiscal year in which the first withdrawal was made. The audited Financial Statements for each such period must be furnished to the Bank not later than six (6) months after the end of such period.

III. Other Important Information

For additional information on disbursement arrangements, please refer to the Loan Handbook available on the World Bank’s website (<http://www.worldbank.org>) and “Client Connection”. The World Bank recommends that you register as a user of “Client Connection”. From this website you will be able to prepare and deliver Applications, monitor the near real-time status of the Grant, and retrieve related policy, financial, and procurement information. For more information about the website and registration arrangements, or if you have any queries in relation to the above, please contact Janardhanan Ramanujam at jramanujam@worldbank.org and Radha Raju at rāju@worldbank.org using the above reference.

Yours sincerely,

INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPMENT
INTERNATIONAL DEVELOPMENT ASSOCIATION

Pablo Fajnzylber

Pablo Fajnzylber
Acting Vice President

Attachments

1. Form of Authorized Signatory Letter
2. Form of Interim Unaudited Financial Report (IUFR)
3. Designated Account Reconciliation Statement

Cc with copies: Amitesh Sinha
Chief Financial Officer
Social Investment Managers and Advisors, LLC
157 Columbus Ave, Suite 512
New York, NY 10023, USA
amitesh@simafunds.com

Matthijs Laban
Legal Counsel
Social Investment Managers and Advisors, LLC
157 Columbus Ave, Suite 512
New York, NY 10023, USA
matthijs@simafunds.com

Schedule 1 - Disbursement Provisions

Basic Information					
Grant Number	TF0B5769	Country	Not Applicable	Closing Date	Section 3.03 of Article III to the Letter Agreement
		Recipient	Social Investment Managers and Advisors, LLC		
		Name of the Project	COVID-19 Energy Access Relief Fund Project	Disbursement Deadline Date <i>Subsection 3.7</i>	Four (4) months after the closing date
Disbursement Methods, and Supporting Documentation					
Disbursement Methods <i>Section 2</i>	Methods Available	Supporting Documentation <i>Subsections 4.3 and 4.4</i>			
Direct Payment	Yes	Copy of records etc.			
Reimbursement	Yes	Interim unaudited Financial Report in Attachment 2 to the DFIL			
Advance (into a Designated Account)	Yes	Interim unaudited Financial Report in Attachment 2 to the DFIL and Designated Account Reconciliation Statement in Attachment 3 to the DFIL			
Designated Account (Section 5 and 6)					
Type	Segregated		Ceiling	Variable	
Financial Institution - Name	A commercial bank acceptable to the World Bank.		Currency	USD	
Frequency of Reporting, Subsection 6.3	Semi annual		Amount	Forecast for 2 quarters	
Minimum Value of Applications (subsection 3.5)					
The Minimum Value of Applications for Reimbursement and Direct Payment is 20% of the Designated Account balance.					
Authorized Signatures (Subsection 3.1 and 3.2) The form for Authorized Signatories Letter is provided in Attachment 1 of this letter Withdrawal and Documentation Applications (Subsection 3.3 and 3.4)					
Authorized Signatories Letter: International Bank for Reconstruction and Development/ International Development Association 1818 H Street, N.W. Washington, D.C. 20433 United States of America Attention: Global and Regional Director, IEEDR		Withdrawal and Documentation Applications: All Withdrawal Applications and its supporting documentation will be submitted electronically through the system Client Connection. If accepted in paper by the World Bank, it will be submitted to the following address: The World Bank 11, Taramani Main Road, Taramani, Chennai- 600113, Tamil Nadu, India. Attention : Senior Regional Team Leader, WFACS			

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Other Disbursement Instructions

For Category 2, the Recipient shall submit the annual work plan and budget for World Bank review and approval before disbursement of funds.

Form of Authorized Signatory Letter

[Letterhead]
Ministry of Finance
[Street address]
[City] [Country]

[DATE]

The World Bank
1818 H Street, N.W.
Washington, D.C. 20433
United States of America

Attention: Global and Regional Director

Dear Global and Regional Director:

Re: ESMAP Grant No. TF0B5769 (COVID-19 Energy Access Relief Fund Project)

I refer to the Letter Agreement (“Agreement”) between the International Bank for Reconstruction and Development/International Development Association] (“Bank”), acting as administrator of grant funds provided under the Energy Sector Management Assistance Program (ESMAP), and Social Investment Managers and Advisors, LLC (“Recipient”), dated _____, providing the above Grant. For the purposes of Section 3.04 (b) of the Standard Conditions, as defined in the Agreement, any [¹one] of the persons whose authenticated specimen signatures appear below is authorized on behalf of the Recipient to sign applications for withdrawal [and applications for a special commitment] under this Grant.

For the purpose of delivering Applications to the World Bank, ²[each] of the persons whose authenticated specimen signatures appears below is authorized on behalf of the Recipient, acting ³[individually] ⁴[jointly], to deliver Applications, and evidence in support thereof on the terms and conditions specified by the World Bank.

⁵[This confirms that the Recipient is authorizing such persons to accept Secure Identification Credentials (SIDC) and to deliver the Applications and supporting documents to

¹ Instruction to the Recipient when sending this letter to the World Bank: Stipulate if more than one person needs to sign Applications, and how many or which positions, and if any thresholds apply. *Please delete this footnote in final letter that is sent to the World Bank.*

² Instruction to the Recipient: Stipulate if more than one person needs to *jointly* sign Applications, if so, please indicate the actual number. *Please delete this footnote in final letter that is sent to the World Bank.*

³ Instruction to the Recipient: Use this bracket if any one of the authorized persons may sign; if this is not applicable, please delete. *Please delete this footnote in final letter that is sent to the World Bank.*

⁴ Instruction to the Recipient: Use this bracket only if several individuals must jointly sign each Application; if this is not applicable, please delete. *Please delete this footnote in final letter that is sent to the World Bank.*

the World Bank by electronic means. In full recognition that the World Bank shall rely upon such representations and warranties, including without limitation, the representations and warranties contained in the *Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation* (“Terms and Conditions of Use of SIDC”), the Recipient represents and warrants to the World Bank that it will cause such persons to abide by those terms and conditions.]

This Authorization replaces and supersedes any Authorization currently in the World Bank records with respect to this Agreement.

[Name], [position] Specimen Signature: _____

[Name], [position] Specimen Signature: _____

[Name], [position] Specimen Signature: _____

Yours truly,

/ signed /

[Position]

⁵ Instruction to the Recipient: Add this paragraph if the Recipient wishes to authorize the listed persons to accept Secure Identification Credentials and to deliver Applications by electronic means; if this is not applicable, please delete the paragraph. *Please delete this footnote in final letter that is sent to the World Bank.*

Attachment 2 – Interim unaudited Financial Statements

COVID - 19 Energy Access Relief Fund Project				
Interim Unaudited Financial Report (IFR) for the six month period ending mm.dd.yyyy				
Project / Grant No				
Particulars	Budget Allocation	Actual expenditure this reporting period	Cumulative expenditure from start of project	Total
Receipts				
Opening Balance				
Funds received from WB during reporting period				
Interest received on grant (if any)				
Total receipts				
Expenditures				
Part 1 - Facilitation of concessional financing (Category 1- Sub-Grant to EARF for Part 1)				
1. Utilization of Bank grant				
Part 2 - Operating Costs (Category 2- Operating Costs and Training under the Project)				
1. Staff costs				
2. Audit costs				
3. Training				
4. Other incremental expenses				
Sub - total				
Total expenditure on project components				
Closing Balance				
(All figures in USD)				
Authorized Signatory Signature			Date	

Attachment 3-DESIGNATED ACCOUNT RECONCILIATION STATEMENT

TRUST FUND NUMBER _____
 ACCOUNT NUMBER _____ WITH (BANK) _____

- 1. TOTAL ADVANCED BY WORLD BANK (OR COFINANCIER) _____
- 2. LESS: TOTAL AMOUNT RECOVERED BY WORLD BANK - _____
- 3. EQUALS PRESENT OUTSTANDING AMOUNT ADVANCED TO THE DESIGNATED ACCOUNT (NUMBER 1 LESS NUMBER 2)= _____

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- 4. BALANCE OF DESIGNATED ACCOUNT PER ATTACHED BANK STATEMENT AS OF DATE _____
- 5. PLUS: TOTAL AMOUNT CLAIMED IN THIS APPLICATION NO. _____ + _____ *
- 6. PLUS: TOTAL AMOUNT WITHDRAWN AND NOT YET CLAIMED REASON: _____ + _____ *
- 7. PLUS: AMOUNTS CLAIMED IN PREVIOUS APPLICATIONS NOT YET CREDITED AT DATE OF BANK STATEMENTS

<u>APPLICATION NO.</u>	<u>AMOUNT</u> *
_____	_____
_____	_____

- SUBTOTAL OF PREVIOUS APPLICATIONS NOT YET CREDITED + _____
- 8. MINUS: INTEREST EARNED - _____ *
- 9. TOTAL ADVANCE ACCOUNTED FOR (NO. 4 THROUGH NO. 9) = _____

10. EXPLANATION OF ANY DIFFERENCE BETWEEN THE TOTALS APPEARING ON LINES 3 AND 9:

11. DATE: _____ SIGNATURE: _____
 TITLE: _____

* ALL ITEMS SHOULD BE INDICATED ON THE BANK STATEMENT