

PROJECT PROCUREMENT PLAN

1. Project Overview

Country:	Armenia
Full Project Name:	Promoting Social Inclusion and Self-Reliant Livelihood Activities in Armenia
Total Finance (\$):	2,700,000
Project Number:	P165314

A. Project Description and Development Objectives:

The proposed Project Development Objective is to (i) increase access to social assistance benefits and services; and (ii) provide self-employment support for about 5,000 extremely vulnerable individuals in selected regions in Armenia. The PDO will be achieved by strengthening the role of the existing community and state (territorial) social workers as connectors between the households and available social assistance benefits and services and by providing entrepreneurship support to the FBP beneficiaries as a pathway to graduate out of the program.

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Preferred arrangement for low value low risk activities

Activity	Category	Estimated cost in USD	Procurement arrangement
Procurement of goods (tablets and computers)	Goods	85,400	Request for Quotation
Revision of the methodology for social case management, Operational manual for social workers, Training material to train social workers (local and international)	Consultancy service	16,000 20,250	Individual Consultants
Translation services	Consultancy service	18,000	Individual Consultants

Revision and testing of tools for social workers (screening tool, services' mapping, etc.) , Referral protocols with service providers (local and international)	Consultancy service	10,000 27,750	Individual Consultants
Management information systems for social workers and M&E (IT, local)	Consultancy service	21,000	Consultant's qualification based selection
Out-reach strategy and public campaign (activation policy, awareness raising, outreach campaign)	Consultancy service	17,250 138,000	Individual Consultants Consultant's qualification based selection
Implementation of the training, (Training for social workers, SW's on-job training)	Consultancy service	91,800	Individual Consultants
Capacity Building Activities and Sub-Grants Follow Up (local)	Consultancy service	38,400	Individual Consultants
TRAININGS for FBP Beneficiaries (BMS and BPI trainings, coaching, advisory services)	Consultancy service	170,600	Individual Consultants
Small Business sub-grants evaluation	Consultancy service	9,600	Individual Consultants
Hiring of project/component key staff	Consultancy service	126,300	Direct Selection of Individual Consultants Individual Consultants
Financial audit of the Project	Consultancy service	20,000	Least Cost Selection
Baseline and Final Evaluation Study (local and international)	Consultancy service	40,000 31,400	Individual Consultants
Provision of Training facilitating service	Non-Consultancy service	12,000	Request for Quotation
Logistic support	Non-Consultancy service	153,150	Request for Quotation
Trade-fair exhibitions and networking	Non-Consultancy service	35,000	Request for Quotation

3. Procurement Plan

<u>N</u>	<u>Description</u>	<u>Reference No.</u>	<u>Procurement Category</u>	<u>Procurement Method</u>	<u>Estimated Amount (USD)</u>	<u>Review Type</u>	<u>Planned Start Date</u>	<u>Duration (months)</u>	<u>Number of packages</u>
COMPONENT 1. Development and implementation of a pilot counseling program									
1.	Revision of the methodology for social case management , development of operational manual for social workers, And training materials to train social workers	PSISLA/IC/C/-20/001	CS	IC (international market)	16,000	Post	May, 2020	6 months	One
2.	Revision of the methodology for social case management Development of operational manual for social workers and training materials to train social workers	PSISLA/IC/C/-20/002	CS	IC (local market)	20,250	Post	May, 2020	6 months	Multiple contracts (as per Project Dimensions)
3.	Translation services	PSISLA/IC/C/-20/003	CS	IC(local market)	18,000	Post	May, 2020	36 months	Multiple
4.	Revision and testing of tools for social workers (screening tool, services' mapping, etc) , development of referral protocols with service providers	PSISLA/IC/C/-20/005	CS	IC (international market)	10,000	Post	June, 2020	4 months	One
5.	Revision and testing tools for social workers (screening tool, services' mapping, etc.), Development of referral protocols with service providers	PSISLA/IC/C/-20/006	CS	IC (local market)	15,000	Post	May, 2020	26 months	Multiple contracts (as per Project dimensions)
6.	Development of referral protocols with service providers -IT profile	PSISLA/IC/C/-20/010	CS	IC (local market)	12,750	Post	June, 2020	26 months	One
7.	Procurement of Tablets	PSISLA/RFQ/G/-20/011	G	RFQ	77,000	Post	May, 2020		One

8.	Procurement of hardware	PSISLA/RFQ/G/-20/011	G	RFQ	8,400	Post	May, 2020		One
9.	Development of Management information systems for social workers and M&E (incl. support)	PSISLA/CQS/C/-20/011	CS	CQS(local market)	21,000	Post	June, 2020	32 months	One
10.	Out-reach strategy and public campaign (content development and PR)	PSISLA/IC/C/-20/012	CS	IC (local market)	17,250	Post	May, 2020	30 months	One
11.	Out-reach strategy and public campaign (activation policy, awareness raising, out-reach campaign)	PSISLA/RFQ/NCS/-20/013	G	RFQ	138,000	Post	May, 2020	32 months	Multiple
12.	Organization of seminars, events, workshops (Intro Seminar, Social Worker TOT, SW workshops)	PSISLA/RFQ/NCS/-20/016	G	RFQ	16,500	Post	June, 2020	30 months	Multiple
13.	Implementation of the training, (Training for social workers, SW's on-job training)	PSISLA/IC/C/-20/018	CS	IC(local market)	91,800	Post	August, 2020	26 months	Multiple
14.	Providing the Logistic support for Trainings, evens, workshops etc.	PSISLA/RFQ/NCS/-20/019	G	RFQ	153,150	Post	August, 2020	26 months	Multiple
COMPONENT 2. Capacity Building and Small Business Entrepreneurship									
15.	Capacity Building Activities and Sub-Grants Follow Up	PSISLA/IC/C/-20/020	CS	IC (local market)	38,400	Post	May, 2020	32 months	One
16.	TRAININGS for FBP Beneficiaries (BMS and BPI trainings, coaching, advisory services)	PSISLA/IC/C/-20/021	CS	IC (local market)	170,600	Post	January, 2021	25 months	Multiple
17.	Organizing of the trade-fair exhibitions and networking	PSISLA/RFQ/NCS/-20/023	NCS	RFQ	35,000	Post	March, 2022	10 months,	Multiple
18.	Small Business sub-grants evaluation	PSISLA/IC/C/-20/024	CS	IC (local market)	9,600	Post	March, 2021	11 months	Multiple

COMPONENT 3. Project Management and Administration, Monitoring and Evaluation, and Knowledge Dissemination									
19.	Project Manager	PSISLA/DS/C/- 20/025	CS	DS	39,420	Post	April, 2020	36 months	One
20.	M&E specialist	PSISLA/DS/C/- 20/026	CS	DS	33,660	Post	April, 2020	36 months	One
21.	E&S specialist	PSISLA/DS/C/- 20/027	CS	IC	9000	Post	April, 2020	36 months	One
22.	Procurement Specialist	PSISLA/DS/C/- 20/028	CS	DS	32,220	Post	April, 2020	36 months	One
23.	FM consultant	PSISLA/DS/C/- 20/029	CS	DS	12,000	Post	April, 2020	36 months	One
24.	Financial Audits (for entire Project lifetime + Grace period)	PSISLA/LCS/C/ -20/030	CS	LCS	20,000	Post	April, 2020		One
25.	Consultant to develop evaluation/assessment activities framework (criteria)	PSISLA/IC/C/- 20/031	CS	IC	2,800	Post	April, 2020	2 months	One
26.	Baseline and Final Evaluation Study (Int. Consultant(s))	PSISLA/IC/C/- 20/032	CS	IC (international market)	40,000	Post	April, 2020	5 months	Multiple
27.	Baseline and Final Evaluation Study (Local Consultant(s))	PSISLA/IC/C/- 20/033	CS	IC(local market)	31,400	Post	April, 2020	6 months	Multiple
28.	Beneficiary assessment	PSISLA/IC/C/- 20/034	CS	IC	9,600	Post	September, 2022	3 months	One
29.	Social worker evaluation	PSISLA/IC/C/- 20/035	CS	IC	4,800	Post	September, 2022	2 months	One

PROCUREMENT PLAN Armenia : Promoting Social Inclusion and Self-Reliant Livelihood Activities in Armenia

General Information
Country: Armenia **Bank's Approval Date of the Original Procurement Plan:** 2020-08-18
Revised Plan Date(s): (comma delineated, leave blank if none) 2020-09-18
Project ID: P165314 **GFN Date:**
Project Name: Promoting Social Inclusion and Self-Reliant Livelihood Activities in Armenia
Loan / Credit No.: TF / B2613
Executing Agency(ies): Armenia Association of Social Workers

WORKS

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	High SEA/SH Risk	Procurement Document Type	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Draft Pre-qualification Documents		Prequalification Evaluation Report		Draft Bidding Document / Justification		Specific Procurement Notice / Invitation		Bidding Documents as Issued		Proposal Submission / Opening / Minutes		Bid Evaluation Report and Recommendation for Award		Signed Contract		Contract Completion							
													Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual								

GOODS

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Draft Pre-qualification Documents		Prequalification Evaluation Report		Draft Bidding Document / Justification		Specific Procurement Notice / Invitation		Bidding Documents as Issued		Proposal Submission / Opening / Minutes		Bid Evaluation Report and Recommendation for Award		Signed Contract		Contract Completion								
											Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual							

NON CONSULTING SERVICES

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Draft Pre-qualification Documents		Prequalification Evaluation Report		Draft Bidding Document / Justification		Specific Procurement Notice / Invitation		Bidding Documents as Issued		Proposal Submission / Opening / Minutes		Bid Evaluation Report and Recommendation for Award		Signed Contract		Contract Completion								
											Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual							

CONSULTING FIRMS

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Contract Type	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Terms of Reference		Expression of Interest Notice		Short List and Draft Request for Proposals		Request for Proposals as Issued		Opening of Technical Proposals / Minutes		Evaluation of Technical Proposal		Combined Evaluation Report and Draft Negotiated Contract		Signed Contract		Contract Completion									
										Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual								

INDIVIDUAL CONSULTANTS

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Contract Type	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Terms of Reference		Invitation to Identified/Selected Consultant		Draft Negotiated Contract		Signed Contract		Contract Completion		
										Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	
AM-AASW-189104-CS-INDV / Project Manager	TF / B2613	Component 3. Project Management and Administration, Monitoring and Evaluation (M&E), and Knowledge Dissemination	Post	Direct Selection	Direct		39,420.00	39,195.55	Signed	2020-08-17	2020-08-21	2020-08-27	2020-08-29			2020-10-31	2020-08-29	2023-08-05		
AM-AASW-189115-CS-CDS / Monitoring and Evaluation Specialist	TF / B2613	Component 3. Project Management and Administration, Monitoring and Evaluation (M&E), and Knowledge Dissemination	Post	Direct Selection	Direct		33,660.00	0.00	Under Implementation	2020-08-17	2020-08-18	2020-08-27					2020-10-31		2023-08-05	

AM-AASW-189131-CS-CDS / Procurement Specialist	TF / H2013	Component 3. Project Management and Administration, Monitoring and Evaluation (M&E), and Knowledge Dissemination	Post	Direct Selection	Direct		32,220.00	32,016.66	Signed	2020-08-17	2020-08-18	2020-08-27	2020-08-20			2020-10-31	2020-08-20	2023-08-05
AM-AASW-189134-CS-CDS / FM Specialist	TF / H2013	Component 3. Project Management and Administration, Monitoring and Evaluation (M&E), and Knowledge Dissemination	Post	Direct Selection	Direct		12,000.00	11,931.67	Signed	2020-08-17	2020-08-18	2020-08-27	2020-08-20			2020-10-31	2020-08-20	2023-08-05
AM-AASW-189117-CS-CDS / Environmental and Social Specialist	TF / H2013	Component 3. Project Management and Administration, Monitoring and Evaluation (M&E), and Knowledge Dissemination	Post	Individual Consultant Selection	Open		9,000.00	0.00	Under Implementation	2020-08-17	2020-08-24	2020-10-05	2020-10-28			2020-11-30		2023-08-05
AM-AASW-194930-CS-INDV / Development of referral protocols for key service providers (Social Workers' MIS development, initial phase)	TF / H2013	Component 1. Development and implementation of a pilot counseling program	Post	Individual Consultant Selection	Open		1,500.00	0.00	Pending Implementation	2020-09-30		2020-11-18	2020-12-09			2021-01-13		2021-04-13
AM-AASW-194934-CS-INDV / Outreach strategy and public campaign (Project Communication and PR, initial phase)	TF / H2013	Component 1. Development and implementation of a pilot counseling program	Post	Individual Consultant Selection	Open		2,500.00	0.00	Pending Implementation	2020-10-01		2020-11-19	2020-12-10			2021-01-14		2021-04-14