

## Sample Procurement Plan

*(Text in italic font is meant for instruction to staff and should be deleted in the final version of the PP)*

*(This is only a sample with the minimum content that is required to be included in the PAD. The detailed procurement plan is still mandatory for disclosure on the Bank's website in accordance with the guidelines. The initial procurement plan will cover the first 18 months of the project and then updated annually or earlier as necessary).*

### I. General

1. **Bank's approval Date of the procurement Plan** [*Original: December 2007*]; *Revision 15 of Updated Procurement Plan, June 2010*]
2. **Date of General Procurement Notice:** *Dec 24, 2006*
3. **Period covered by this procurement plan:** *The procurement period of project covered from year June 2010 to December 2012*

### II. Goods and Works and non-consulting services.

1. **Prior Review Threshold:** Procurement Decisions subject to Prior Review by the Bank as stated in Appendix 1 to the Guidelines for Procurement: *[Thresholds for applicable procurement methods (not limited to the list below) will be determined by the Procurement Specialist /Procurement Accredited Staff based on the assessment of the implementing agency's capacity.]*

	Procurement Method	Prior Review Threshold US\$	Comments
1.	ICB and LIB (Goods)	<i>Above US\$ 500,000</i>	<i>All</i>
2.	NCB (Goods)	<i>Above US\$ 100,000</i>	<i>First contract</i>
3.	ICB (Works)	<i>Above US\$ 15 million</i>	<i>All</i>
4.	NCB (Works)	<i>Above US\$ 5 million</i>	<i>All</i>
5.	(Non-Consultant Services)	<i>Below US\$ 100,000</i>	<i>First contract</i>
	<i>[Add other methods if necessary]</i>		

2. **Prequalification.** Bidders for *Not applicable* shall be prequalified in accordance with the provisions of paragraphs 2.9 and 2.10 of the Guidelines.
3. **Proposed Procedures for CDD Components (as per paragraph. 3.17 of the Guidelines:** *[Refer to the relevant CDD project implementation document approved by the Bank or delete if not applicable]*
4. **Reference to (if any) Project Operational/Procurement Manual:** *Project Implementation Manual for World Bank Loan Project XYZ 04/01/2010 issued by <mention name of PIU>*

July 9, 2010

5. **Any Other Special Procurement Arrangements:** [including advance procurement and retroactive financing, if applicable] *5 ICB works packages will be financed under retroactive financing*
6. **Summary of the Procurement Packages planned during the first 18 months after project effectiveness** ( including those that are subject to retroactive financing and advanced procurement)

[List the Packages which require Bank's prior review first and then the other packages]

1	2	3	4	5	6	7
Ref. No.	Description	Estimated Cost US\$ million	Packages	Domestic Preference (yes/no)	Review by Bank (Prior / Post)	Comments
	Summary of the ICB (Works)	<i>82</i>	<i>5</i>	<i>No</i>	<i>Prior</i>	
	Summary of the ICB (Goods)	<i>43.77</i>	<i>15</i>	<i>No</i>	<i>Prior</i>	
	Summary of the NCB (Works)	<i>64.53</i>	<i>18</i>	<i>No</i>	<i>Post</i>	<i>1<sup>st</sup> contract for Prior Review</i>
	Summary of the NCB (Goods)	<i>1.86</i>	<i>4</i>	<i>No</i>	<i>Post</i>	<i>1<sup>st</sup> contract for Prior Review</i>
	Summary of the ICB (Non-Consultant Services)	<i>0.45</i>	<i>1</i>	<i>No</i>	<i>Prior</i>	

### **III. Selection of Consultants**

1. **Prior Review Threshold:** Selection decisions subject to Prior Review by Bank as stated in Appendix 1 to the Guidelines Selection and Employment of Consultants:

	Selection Method	Prior Review Threshold	Comments
1.	Competitive Methods (Firms)	<i>Above US\$ 100,000</i>	
2.	Single Source (Firms)	<i>All</i>	
3.	<i>Individual</i>	<i>Above US\$ 50,000</i>	

2. **Short list comprising entirely of national consultants:** Short list of consultants for services, estimated to cost less than \$ *300,000* equivalent per contract, may comprise

entirely of national consultants in accordance with the provisions of paragraph 2.7 of the Consultant Guidelines.

3. **Any Other Special Selection Arrangements:** *[including advance procurement and retroactive financing, if applicable or delete if not applicable]*

4. **Consultancy Assignments with Selection Methods and Time Schedule**

1	2	3	4	5	6
Ref. No.	Description of Assignment	Estimated Cost US\$ million	Packages	Review by Bank (Prior / Post)	Comments
	Summary of number of contracts that will be let under QCBS	4.17	7	Prior	
	Summary of number of contracts that will be let under other methods	0.83	1	Prior	CQS

**PROCUREMENT PLAN Kenya : Kenya Youth Employment and Opportunities**

**General Information**

**Country:** Kenya **Banks Approval Date of the Original Procurement Plan:** 2017-03-08  
**Revised Plan Date(s): (comma delimited, leave blank if none)** 2017-05-18  
**Project ID:** P151831 **GPN Date:** 2017-04-03  
**Project Name:** Kenya Youth Employment and Opportunities  
**Loan / Credit No:** IDA / 53120  
**Executing Agency(ies):** Ministry of Public Service, Youth and Gender Affairs, Ministry of East African Community Labour and Social Protection, National Industrial Training Authority, Micro and Small Enterprises Authority

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	Actual Amount (US\$)	Process Status	Draft Pre-qualification Documents		Prequalification Evaluation Report		Draft Bidding Document / Justification		Specific Procurement Notice / Invitation		Bidding Documents as Issued		Proposal Submission / Opening / Minutes		Bid Evaluation Report and Recommendation for Award		Signed Contract		Contract Completion		
										Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	
KE-MSEA-9005-CW-RFQ / Refurbishment of Boardroom and PIU offices	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope		0.00	Cancelled								2017-03-20									2017-04-24		2017-06-13
KE-MSEA-9007-CW-RFQ / Refurbishment of a Conference centre	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope		0.00	Cancelled								2017-03-28									2017-05-02		2017-06-06
KE-MSEA-9006-CW-RFQ / Refurbishment of Server Room	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope		0.00	Cancelled								2017-03-28									2017-05-02		2017-06-06
KE-MSEA-9003-CW-RFQ / Cabling/LAN Management	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope		0.00	Cancelled								2017-03-28	2017-03-24								2017-05-09		2017-05-30
KE-MSEA-9008-CW-RFQ / Installation of ISDN Line	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope		0.00	Cancelled								2017-03-28									2017-05-02		2017-06-06

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	Actual Amount (US\$)	Process Status	Draft Pre-qualification Documents		Prequalification Evaluation Report		Draft Bidding Document / Justification		Specific Procurement Notice / Invitation		Bidding Documents as Issued		Proposal Submission / Opening / Minutes		Bid Evaluation Report and Recommendation for Award		Signed Contract		Contract Completion		
										Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	
KE-MEAC/SS-7401-GO-RFQ / Procurement of software packages: SPSS, Activus, Microsoft office and latest window version	IDA / 58120	Improving labor market information	Post	Request for Quotations	Limited	Single Stage - One Envelope		0.00	Pending Implementation								2017-02-25									2017-03-27		2017-04-10
NTA-REF-1 / Procurement of office furniture and fittings for the PIU offices and the 5 county offices.	IDA / 58120	Improving youth employability	Post	Request for Bids	Open - National	Single Stage - One Envelope		0.00	Pending Implementation				2017-03-21				2017-03-26			2017-04-09		2017-05-09			2017-06-13		2017-07-13	
KE-MSEA-8795-GO-RFQ / Supply and delivery of Microsoft Office 2016(single user) (52No.)	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope		0.00	Under Implementation								2017-03-11	2017-03-21							2017-04-15		2017-05-15	
KE-MSEA-8828-GO-RFQ / Supply and delivery of digital Cameras (1No.)	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope		0.00	Under Implementation								2017-03-15	2017-04-21							2017-04-19		2017-05-19	
KE-MSEA-8834-GO-RFQ / Supply and delivery of Anti-Virus (Corporate License)	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope		0.00	Under Implementation								2017-03-15	2017-03-22							2017-04-19		2017-05-19	
KE-MSEA-8835-GO-RFQ / Supply and delivery of a Router	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope		0.00	Under Implementation								2017-03-15	2017-03-20							2017-04-19		2017-05-19	
KE-MSEA-8874-GO-RFQ / Supply and delivery of server racks(2No.)	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope		0.00	Under Implementation								2017-03-18	2017-03-21							2017-04-22		2017-05-22	
KE-MSEA-8981-GO-RFQ / Supply and delivery of office furniture(assorted)	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope		0.00	Under Implementation								2017-03-15	2017-03-31							2017-04-19		2017-05-19	
KE-MSEA-8982-GO-RFQ / Supply and delivery of fire resistant cabinets(4No.)	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope		0.00	Under Implementation								2017-03-15	2017-03-21							2017-04-19		2017-05-19	
KE-MSEA-8986-GO-RFQ / Supply and delivery of ordinary cabinets(8No.)	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope		0.00	Under Implementation								2017-03-15	2017-04-05							2017-04-19		2017-05-19	
KE-MSEA-8992-GO-RFQ / Firewall (1No.)	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope		0.00	Under Implementation								2017-03-20	2017-03-31							2017-04-24		2017-05-24	
KE-MSEA-8998-GO-RFQ / Supply and delivery of Teleconference software(party license)	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope		0.00	Pending Implementation								2017-03-22								2017-04-26		2017-05-26	
KE-MSEA-8999-GO-RFQ / Teleconference and accessories	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope		0.00	Under Implementation								2017-03-22	2017-04-11							2017-04-26		2017-05-26	
KE-MSEA-8976-GO-RFQ / Supply and delivery of Uninterruptible Power Supply (UPS) 750VA (50No.)	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope		0.00	Under Implementation								2017-03-20	2017-04-11							2017-04-24		2017-05-24	
KE-MSEA-8995-GO-RFQ / Supply and delivery of IPBX (1No.) and IP Phones(4 No)	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope		0.00	Pending Implementation								2017-03-25								2017-04-29		2017-05-29	

KE-MSEA-6791-GO-RFQ / Supply and Delivery of Laptop computers (46 No)	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope		0.00	Under Implementation							2017-03-11	2017-04-12					2017-04-15	2017-05-15			
KE-MSEA-6979-GO-RFB / Supply and delivery of motor vehicles (5No.)	IDA / 58120	Support for job creation	Post	Request for Bids	Open - National	Single Stage - One Envelope		0.00	Pending Implementation									2017-04-25	2017-05-05			2017-06-04	2017-06-18	2017-07-16	2017-09-14	
KE-MSEA-10011-GO-RFB / Supply and delivery of ICT equipment Desktop Computers (47 No.) Microsoft Windows 10/12 Licences Printers (3)Servers (2) Copier(1 No.) Scanners (3 No) Projectors(2 No.) Uninterrupted Power supply for server(Two SKV)	IDA / 58120	Support for job creation	Post	Request for Bids	Open - National	Single Stage - One Envelope		0.00	Pending Implementation										2017-04-25	2017-05-05			2017-06-05	2017-06-19	2017-07-17	2017-08-18
KE-MPYG-12188-GO-RFB / Procurement of Motor Vehicles	IDA / 58120	Strengthening youth policy development and project management	Post	Request for Bids	Open - National	Single Stage - One Envelope		0.00	Pending Implementation									2017-04-07	2017-04-12			2017-05-24	2017-06-23	2017-07-28	2018-01-24	
KE-MPYG-12022-GO-RFQ / Supply and delivery of interim MIS equipment	IDA / 58120	Strengthening youth policy development and project management	Post	Request for Quotations	Limited	Single Stage - One Envelope		0.00	Pending Implementation											2017-05-17				2017-07-12	2018-01-08	
KE-MPYG-12182-GO-RFQ / Procurement of equipment for PCU (Boardroom Chairs and Lockable Cabinets)	IDA / 58120	Strengthening youth policy development and project management	Post	Request for Quotations	Limited	Single Stage - One Envelope		0.00	Pending Implementation															2017-06-25	2017-12-02	

#### NON CONSULTING SERVICES

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Requalification (Y/N)	Actual Amount (US\$)	Process Status	Draft Pre-qualification Documents		Prequalification Evaluation Report		Draft Bidding Document / Justification		Specific Procurement Notice / Invitation		Bidding Documents as Issued		Proposal Submission / Opening / Minutes		Bid Evaluation Report and Recommendation for Award		Signed Contract		Contract Completion		
										Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned
KE-MSEA-8904-NC-RFQ / Bandwidth (dedicated internet)	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope		0.00	Pending Implementation															2017-04-22				2017-05-22
KE-MSEA-8909-NC-RFQ / Wifi Hotspot(Apple router)	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope		0.00	Under Implementation									2017-03-18						2017-04-22				2017-05-22
KE-MSEA-9001-NC-RFQ / H/wp Desk configuration	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope		0.00	Under Implementation									2017-03-25	2017-04-06					2017-04-29				2017-05-29
KE-MSEA-8986-NC-RFQ / Development of Enterprise Resource planning(ERP) software	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope		0.00	Pending Implementation									2017-03-22						2017-05-03				2017-06-02
KE-MPYG-12206-NC-RFQ / Printing of Promotional materials	IDA / 58120	Strengthening youth policy development and project management	Post	Request for Quotations	Open - National	Single Stage - One Envelope		0.00	Pending Implementation									2017-04-12						2017-06-07				2017-12-04

#### CONSULTING FIRMS

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Contract Type	Actual Amount (US\$)	Process Status	Terms of Reference		Expression of Interest Notice		Short List and Draft Request for Proposals		Request for Proposals as Issued		Opening of Technical Proposals / Minutes		Evaluation of Technical Proposal		Combined Evaluation Report and Draft Negotiated Contract		Signed Contract		Contract Completion		
									Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned
KE-MPYG-6162-CS-OCBS / Consultancy Services for development and design of a Management Information System (MIS)	IDA / 58120	Strengthening youth policy development and project management	Post	Quality And Cost-Based Selection	Open - National		0.00	Under Implementation	2017-02-09	2017-02-16	2017-03-02		2017-04-15					2017-05-13		2017-06-12			2017-07-17	2017-08-21			2018-08-21
KE-MEACLSS-7407-CS-OCBS Development of MIS for LMI in the Ministry of East African Community, Labour and Social Protection	IDA / 58120	Improving labor market information	Prior	Quality And Cost-Based Selection	Open - International		0.00	Pending Implementation	2017-03-14		2017-04-04		2017-04-25					2017-06-06		2017-06-27			2017-07-11	2017-08-01			2018-08-01
NITA-REF-5 / Consultancy firm to develop and install a MIS system	IDA / 58120	Improving youth employability	Prior	Quality And Cost-Based Selection	Open - National		0.00	Under Implementation	2017-02-28		2017-03-14		2017-05-04					2017-05-18		2017-06-17			2017-07-22	2017-08-26			2018-08-26
NITA-REF-6 / Consultancy firm to prepare TORs to recruit mastercraftsmen	IDA / 58120	Improving youth employability	Post	Consultant Qualification Selection	Open - National		0.00	Pending Implementation	2016-07-18		2016-08-17		2016-11-23										2017-01-23	2017-03-06			2017-06-01
KE-MSEA-8662-CS-OCBS / Development of management information system	IDA / 58120	Support for job creation	Prior	Quality And Cost-Based Selection	Open - National		0.00	Under Implementation	2017-03-01	2017-03-24	2017-03-15	2017-04-03	2017-04-05					2017-05-03		2017-05-17			2017-05-31	2017-06-21			2018-06-21
NITA-REF-14 / Consultancy firm to support carrying out Training Needs Assessment	IDA / 58120	Improving youth employability	Post	Quality And Cost-Based Selection	Open - National		0.00	Pending Implementation	2017-05-22		2017-06-12		2017-07-26					2017-08-23		2017-09-22			2017-10-27	2017-12-01			2018-05-30
NITA-REF-15 / Procurement of a firm to carry out skills upgrading of Master Craftsmen on pedagogy or training delivery techniques	IDA / 58120	Improving youth employability	Post	Quality And Cost-Based Selection	Open - National		0.00	Pending Implementation	2017-05-15		2017-06-06		2017-07-19					2017-08-16		2017-09-15			2017-10-20	2017-11-24			2018-05-23
NITA-REF-17 / Individual consultant to develop new competency standards for traditional apprenticeships	IDA / 58120	Improving youth employability	Post	Consultant Qualification Selection	Open - National		0.00	Pending Implementation	2017-05-15		2017-06-05		2017-07-19										2017-08-18	2017-09-22			2018-03-21

NITA-REF-18 / Individual consultant to undertake group labor market counseling of trainees and selection trainees	IDA / 58120	Improving youth employability	Post	Consultant Qualification Selection	Open - National	0.00	Pending Implementation	2017-06-01	2017-06-22	2017-08-05									2017-09-04	2017-10-09	2018-04-07
KE-MPYG-12259-CS-CGS / Consultancy services for a firm to carry out beneficiary assessment on catalytic funds	IDA / 58120	Strengthening youth policy development and project management	Post	Consultant Qualification Selection	Open - National	0.00	Pending Implementation	2017-04-07	2017-04-28	2017-06-11									2017-07-11	2017-08-15	2018-02-11
KE-MPYG-12280-CS-CGS / Consultancy services for development of a communication strategy and management of major communication events under KYEOP	IDA / 58120	Strengthening youth policy development and project management	Post	Consultant Qualification Selection	Open - National	0.00	Pending Implementation	2017-04-10	2017-05-01	2017-06-14									2017-07-14	2017-08-18	2018-02-14
KE-MPYG-6667-CS-QCBS / Consultancy Services for provision of Core Business Skills Training Providers for the Kenya Youth Employment and Opportunities Project.	IDA / 58120	Strengthening youth policy development and project management	Prior	Quality And Cost-Based Selection	Open - National	0.00	Cancelled	2017-02-09	2017-02-21	2017-03-02	2017-04-15		2017-05-13	2017-06-12	2017-07-17	2017-08-21	2018-08-21				
KE-MPYG-6658-CS-QCBS / Consultancy services for Provision of Life Skills Training under Kenya Youth Employment and Opportunities Project.	IDA / 58120	Strengthening youth policy development and project management	Prior	Quality And Cost-Based Selection	Open - National	0.00	Cancelled	2017-02-09	2017-02-16	2017-03-02	2017-04-15		2017-05-13	2017-06-12	2017-07-17	2017-08-21	2018-08-21				
KE-MPYG-14169-CS-QCBS / Consultancy services for development of core business skills training curriculum	IDA / 58120	Strengthening youth policy development and project management	Post	Quality And Cost-Based Selection	Open - International	0.00	Under Implementation	2017-05-05	2017-05-09	2017-05-26	2017-07-09	2017-05-09		2017-08-06	2017-09-05	2017-10-10	2017-11-14	2018-11-14			
KE-MPYG-14170-CS-QCBS / Consultancy services for Provision of Life Skills Training under Kenya Youth Employment and Opportunities Project.	IDA / 58120	Strengthening youth policy development and project management	Post	Quality And Cost-Based Selection	Open - International	0.00	Under Implementation	2017-05-05	2017-05-09	2017-05-26	2017-07-09	2017-05-09		2017-08-06	2017-09-05	2017-10-10	2017-11-14	2018-11-14			

**INDIVIDUAL CONSULTANTS**