

## **PROCUREMENT PLAN (Textual Part)**

**Project information:** Sierra Leone, Sierra Leone Land Administration Project; P177031

**Project Implementation agency:** Ministry of Lands, Housing and Country Planning

**Date of the Procurement Plan:** October 20, 2021

**Period covered by this Procurement Plan:** December 2021 – August 2022

### **Preamble**

In accordance with paragraph 5.9 of the “World Bank Procurement Regulations for IPF Borrowers” (July 2016) (“Procurement Regulations”) the Bank’s Systematic Tracking and Exchanges in Procurement (STEP) system will be used to prepare, clear and update Procurement Plans and conduct all procurement transactions for the Project.

This textual part along with the Procurement Plan tables in STEP constitute the Procurement Plan for the Project. The following conditions apply to all procurement activities in the Procurement Plan. The other elements of the Procurement Plan as required under paragraph 4.4 of the Procurement Regulations are set forth in STEP.

***The Bank’s Standard Procurement Documents:*** shall be used for all contracts subject to international competitive procurement and those contracts as specified in the Procurement Plan tables in STEP.

**National Procurement Arrangements:** In accordance with paragraph 5.3 of the Procurement Regulations, when approaching the national market (as specified in the Procurement Plan tables in STEP), the country’s own procurement procedures may be used.

When the Borrower uses its own national open competitive procurement arrangements as set forth in the National Public Procurement Act of 2016, such arrangements shall be subject to paragraph 5.4 of the Procurement Regulations.

When other national procurement arrangements other than national open competitive procurement arrangements are applied by the Borrower, such arrangements shall be subject to paragraph 5.5 of the Procurement Regulations.

**Leased Assets** as specified under paragraph 5.10 of the Procurement Regulations: *Not Applicable.*

**Procurement of Second Hand Goods** as specified under paragraph 5.11 of the Procurement Regulations: *Not Applicable.*

**Domestic preference** as specified under paragraph 5.51 of the Procurement Regulations (**Goods and Works**).

Goods: is not applicable.

Works: is not applicable.

### **Other Relevant Procurement Information.**

*Not Applicable.*

### **Procurement Plan**

#### Goods

Ref. Number	Contract (Description)	Estimated Cost US\$	Procurement Method	Prequalification (yes/no)	National Preference (yes/no)	Review by Bank (Prior / Post)	Expected bid opening date	Expected Contract Start Date	Comments
4.4	Office IT Equipment	50,000	RFQ	No	No	Post	December 2021	January 2022	
4.5	Office furniture	30,000	RFQ	No	No	Post	December 2021	January 2022	
4.8	Vehicles and Motor Bikes	134,000	NCB	No	No	Post	December 2021	January 2022	

#### Consultancy Services

Ref. Number	Contract (Description)	Estimated Cost US\$	Procurement Method	Prequalification (yes/no)	National Preference	Review by Bank	Expected bid opening	Expected Contract	Comments
-------------	------------------------	---------------------	--------------------	---------------------------	---------------------	----------------	----------------------	-------------------	----------

					(yes/no )	(Prior / Post )	ng date	Start Date	
1.1	Consultancy for the preparation of engineering design and bills of quantities for National and District Land Commission Offices.	157,000	CQS	No	N/A	Post	Februa ry 2022	March 2022	
1.2	Consultancy for location analysis for the National Land Commission Head Office and District Land Commission Offices.	20,000	IC	No	N/A	Post	Februa ry 2022	March 2022	
1.3	Consultancy Service for a detailed program for legislative land sector reform.	30,000	IC	No	N/A	Post	Januar y 2022	Febru ary 2022	
1.4	Consultancy Service for the Development of a Training Needs Assesment and Training Plan for the land sector.	50,000	IC	No	N/A	Post	Januar y 2022	Febru ary 2022	
2.1	Consultancy Service for a comprehensive digital Land Records and Archive Management Strategy	150,000	IC	No	N/A	Post	Januar y 2022	Febru ary 2022	
2.2	Consultancy service for business process re-engineering and preparation of system design TOR for the development of a Land Information	40,000	IC	No	N/A	Post	Januar y 2022	Febru ary 2022	

	Management System								
2.3	Consultancy Service for analysis of existing mapping, index maps and survey plans, and development of requirements and plans for providing new base maps.	50,000	IC	No	N/A	Post	January 2022	February 2022	
2.4	Development of technical specifications, cost estimates and timelines for Continuously Operating Reference Stations (CORS)	30,000	CQS	No	N/A	Post	January 2022	February 2022	
4.1	Gender Specialist for Stakeholder Engagement Plan and Gender Action Plan	20,000	IC	No	N/A	Post	December 2021	December 2021	
4.2	Social Specialist for Resettlement Policy Framework & social aspects of Environmental and Social Management Framework	20,000	IC	No	N/A	Post	December 2021	December 2021	
4.3	Environmental Specialist for Environmental and Social Management Framework and Labor Management Plan	20,000	IC	No	N/A	Post	December 2021	December 2021	
4.4	Consultancy Services for development of a Project Implementation Manual (PIM)	10,000	IC	No	N/A	Post	January 2022	February 2022	

*Non-Consultancy Services*

<b>Ref. Number</b>	<b>Contract (Description)</b>	<b>Estimated Cost US\$</b>	<b>Procurement Method</b>	<b>Prequalification (yes/no)</b>	<b>National Preference (yes/no)</b>	<b>Review by Bank (Prior / Post)</b>	<b>Expected bid opening date</b>	<b>Expected Contract Start Date</b>	<b>Comments</b>
4.7	MS Office software and conference call software	30,000	RFQ	No	N/A	Post	January 2022	February 2022	

**PROCUREMENT PLAN** Sierra Leone : Sierra Leone Land Administration Project

**General Information**

Country: Sierra Leone Bank's Approval Date of the Original Procurement Plan: 2022-01-11  
 Revised Plan Date(s): (comma delineated, leave blank if non 2022-02-28  
 Project ID: P177031 GPN Date:  
 Project Name: Sierra Leone Land Administration Project  
 Loan / Credit No: IDA / V3980  
 Executing Agency(ies) Ministry of Finance and Economic Development

**WORKS**

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	High SEA/SH Risk	Procurement Document Type	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Draft Pre-qualification Documents		Prequalification Evaluation Report		Draft Bidding Document / Justification		Specific Procurement Notice / Invitation		Bidding Documents as Issued		Proposal Submission / Opening / Minutes		Bid Evaluation Report and Recommendation for Award		Signed Contract		Contract Completion
													Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	

**GOODS**

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Draft Pre-qualification Documents		Prequalification Evaluation Report		Draft Bidding Document / Justification		Specific Procurement Notice / Invitation		Bidding Documents as Issued		Proposal Submission / Opening / Minutes		Bid Evaluation Report and Recommendation for Award		Signed Contract		Contract Completion		
											Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	
SL-MOFED-267166-GO-RFQ / Supply of Office Equipment	IDA / V3980	Project Management	Post	Request for Quotations	Limited	Single Stage - One Envelope		50,000.00	0.00	Under Implementation								2022-01-18									2022-02-22	2022-03-08	
SL-MOFED-267169-GO-RFQ / Supply of office furniture	IDA / V3980	Project Management	Post	Request for Quotations	Limited	Single Stage - One Envelope		30,000.00	0.00	Under Implementation								2022-01-14									2022-02-15	2022-03-01	
SL-MOFED-267170-GO-RFB / Supply of station wagons and motor bikes	IDA / V3980	Project Management	Post	Request for Bids	Open - National	Single Stage - One Envelope		134,000.00	0.00	Pending Implementation								2022-01-16	2022-01-21							2022-02-20	2022-03-17	2022-04-14	2022-08-12

**NON CONSULTING SERVICES**

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Draft Pre-qualification Documents		Prequalification Evaluation Report		Draft Bidding Document / Justification		Specific Procurement Notice / Invitation		Bidding Documents as Issued		Proposal Submission / Opening / Minutes		Bid Evaluation Report and Recommendation for Award		Signed Contract		Contract Completion	
											Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
SL-MOFED-276234-NC-RFQ / Procurement of Equipment (Smart Television, Video Conferencing camera, Router, High Performance speakers & Microphone speakers) and Installation of Video Conferencing System	IDA / V3980	Project Management	Post	Request for Quotations	Limited	Single Stage - One Envelope		20,000.00	0.00	Under Implementation								2022-02-15									2022-04-12	2022-06-11

**CONSULTING FIRMS**

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Contract Type	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Terms of Reference		Expression of Interest Notice		Short List and Draft Request for Proposals		Request for Proposals as Issued		Opening of Technical Proposals / Minutes		Evaluation of Technical Proposal		Combined Evaluation Report and Draft Negotiated Contract		Signed Contract		Contract Completion	
										Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual

**INDIVIDUAL CONSULTANTS**

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Contract Type	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Terms of Reference		Invitation to Identified/Selected Consultant		Draft Negotiated Contract		Signed Contract		Contract Completion	
										Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
SL-MOFED-267172-CS-INDV / Hire a consultant to develop a Stakeholders Engagement Plan and Gender Assessment	IDA / V3980	Project Management	Post	Individual Consultant Selection	Limited		20,000.00	0.00	Under Implementation	2022-01-14	2022-01-17	2022-01-19		2022-01-26			2022-02-10		2022-05-11
SL-MOFED-267174-CS-INDV / Hire a consultant to develop a resettlement policy framework	IDA / V3980	Project Management	Post	Individual Consultant Selection	Limited		20,000.00	0.00	Under Implementation	2022-01-14	2022-01-17	2022-01-19		2022-01-26			2022-02-16		2022-05-17
SL-MOFED-267176-CS-INDV / Hire a consultant to develop an Environmental and Social Management Framework and Labor Management Plan	IDA / V3980	Project Management	Post	Individual Consultant Selection	Limited		20,000.00	0.00	Under Implementation	2022-01-13	2022-01-17	2022-01-18		2022-01-25			2022-02-08		2022-05-09
SL-MOFED-276236-CS-INDV / Hire a consultant to develop a Project Implementation Manual	IDA / V3980	Project Management	Post	Individual Consultant Selection	Limited		10,000.00	0.00	Pending Implementation	2022-02-08		2022-02-13		2022-03-06			2022-04-10		2022-06-09
SL-MOFED-276390-CS-INDV / Hire a consultant to prepare a detailed program for legislative land sector report	IDA / V3980	Institutional Development and Legal Reform	Post	Individual Consultant Selection	Limited		30,000.00	0.00	Pending Implementation	2022-02-10		2022-02-15		2022-03-01			2022-03-29		2022-06-27
SL-MOFED-276395-CS-INDV / Hire a consultant for the development of a Training Needs Assessment and training plan for the land sector	IDA / V3980	Institutional Development and Legal Reform	Post	Individual Consultant Selection	Open		50,000.00	0.00	Under Implementation	2022-02-11	2022-02-14	2022-03-23		2022-04-13			2022-05-18		2022-08-16
SL-MOFED-276397-CS-INDV / Hire a consultant for the analysis of existing mapping and index maps and survey plans and development of requirements and plans for providing new base maps	IDA / V3980	Land Information System Development	Post	Individual Consultant Selection	Open		50,000.00	0.00	Under Implementation	2022-02-15	2022-02-17	2022-03-27		2022-04-10			2022-05-15		2022-08-13

SL-MOFED-27622-CS-INDV / Hiring a consultant to develop Digital Land Records and Archive Management Strategy	IDA / V3980	Land Information System Development	Post	Individual Consultant Selection	Limited		50,000.00	0.00	Under Implementation	2022-02-15	2022-02-17	2022-02-20		2022-03-13		2022-04-10		2022-07-09
SL-MOFED-278714-CS-INDV / Consultancy Service for Business Process Re-engineering and preparation of system design of Terms of reference for the Development of a Land Information Management System	IDA / V3980	Land Information System Development	Post	Individual Consultant Selection	Open		75,000.00	0.00	Under Implementation	2022-02-15	2022-02-17	2022-03-22		2022-04-12		2022-05-17		2022-08-15
SL-MOFED-279986-CS-INDV / Hiring a Consultant to develop Digital Land Records and Archive Management Strategy	IDA / V3980	Land Information System Development	Post	Individual Consultant Selection	Open		50,000.00	0.00	Under Implementation	2022-02-22	2022-02-21	2022-04-03		2022-04-04		2022-05-09		2022-08-07
SL-MOFED-281187-CS-INDV / Hiring a consultant to design a Continuously Operating Reference Station (CORS) Network	IDA / V3980	Land Information System Development	Post	Individual Consultant Selection	Open		30,000.00	0.00	Pending implementation	2022-02-28		2022-04-09		2022-04-23		2022-05-28		2022-08-26