

NATHAN M. BELETE
Country Director, Tanzania
Africa Eastern Vice Presidency,

Date: FEB 10, 2023

Honorable Dr. Mwigulu L.Nchemba Madelu (MP)
Minister of Finance and Planning
Ministry of Finance and Planning
Government City – Mtumba,
Treasury Avenue
PO Box 2802
40468 Dodoma
The United Republic of Tanzania

Re: Credit No. 7258 -TZ
(Zanzibar Improving Quality of Basic Education Project)
Additional Instructions: Disbursement and Financial Information Letter

Honorable Minister:

I refer to the Financing Agreement between the United Republic of Tanzania (“Recipient”) and the International Development Association (“Association”) for the above-referenced Project. The General Conditions, as defined in the Financing Agreement, provide that the Recipient may from time to time request withdrawals of Credit amounts from the Credit Account in accordance with the Disbursement and Financial Information Letter (“DFIL”) and such additional instructions as the Association may specify from time to time by notice to the Recipient. The General Conditions also provide that the Disbursement and Financial Information Letter may set out Project specific financial reporting requirements. This letter constitutes such Disbursement and Financial Information Letter and may be revised from time to time.

I. Disbursement Arrangements, Withdrawal of Credit Funds, and Reporting of Uses of Credit Funds

The *Disbursement Guidelines for Investment Project Financing*, dated February 2017 (“Disbursement Guidelines”), are available on the Association’s public website at <https://www.worldbank.org> and its secure website “Client Connection” at <https://clientconnection.worldbank.org>. The Disbursement Guidelines are an integral part of the DFIL, and the manner in which the provisions in the Disbursement Guidelines apply to the Credit is specified below.

(i) Disbursement Arrangements

- **General Provisions.** The table in Schedule 1 sets out the disbursement methods which may be used by the Recipient, information on registration of authorized signatories, processing of Withdrawal Applications (including the minimum value of applications and processing of advances), instructions on supporting documentation, and frequency of reporting on the Designated Account(s).

(ii) *Withdrawal Applications (Electronic Delivery)*

The Recipient through PoFP (Revolutionary Government of Zanzibar- RGoZ) shall, deliver Withdrawal Applications (with supporting documents, "Applications") electronically through the Association's web-based portal "Client Connection" at <https://clientconnection.worldbank.org>. This option will be effective after the officials designated in writing by the Recipient, who are authorized to sign and deliver Applications, have registered as users of "Client Connection." The designated officials shall deliver Applications electronically by completing Form 2380, which is accessible through "Client Connection." By signing the Authorized Signatory Letter, which can be delivered manually or electronically, the Recipient confirms that it is authorizing such persons to accept Secure Identification Credentials (SIDC) and to deliver the Applications and supporting documents to the Association by these means. The Recipient may exercise the option of preparing and delivering Applications in paper form on exceptional cases (including those where the Recipient encounters legal limitations) and which were previously agreed with the Association. By designating officials to use SIDC and deliver the Applications electronically, the Recipient confirms through the Authorized Signatory Letter its agreement to (a) abide by the Terms and Conditions of Use of Secure Identification Credentials in connection with the Use of Electronic Means to Process Applications and Supporting Documentation, available in the Association's public website at <https://www.worldbank.org> and "Client Connection" at <https://clientconnection.worldbank.org>; and (b) to cause such officials to abide by those terms and conditions.

II. *Financial Reports and Audits*

(i) *Financial Reports*

The Recipient shall through Ministry of Education and Vocational Training (MoEVT) RGoZ, prepare and furnish to the Association not later than forty-five (45) days after the end of each calendar quarter interim unaudited financial reports ("IFRs") for the Project covering the quarter.

• ***Audits***


Each audit of the Financial Statements shall cover the period of one (1) fiscal year of the Borrower, commencing with the fiscal year in which the first withdrawal was made. The audited Financial Statements for each such period shall be furnished to the Association by the Recipient through Ministry of Education and Vocational Training (MoEVT) RGoZ not later than six (6) months after the end of such period.

III. *Other Important Information*

For additional information on disbursement arrangements, please refer to the Loan Handbook available on the Association's public website at <https://www.worldbank.org> and "Client Connection" at <https://clientconnection.worldbank.org>, the Bank recommends that you register as a user of "Client Connection." From this website, you will be able to prepare and deliver Authorized Signatory Letters and Withdrawal Applications, monitor the near real-time status of the Credit and retrieve related policy,

financial, and procurement information. For more information about the website and registration arrangements, or if you have any queries in relation to the above, please contact the Association by email at askloans@worldbank.org using the above reference.

Yours sincerely,

By: 
Nathan M. Belete
Country Director for Tanzania
Eastern and Southern Africa Region

Attachments

1. Form of Authorized Signatory Letter
2. Interim unaudited Financial Report (IFR)

Schedule 1 : Disbursement Provisions

A. Basic Information			
IDA Credit Number	Country	Recipient	Closing Date
7258 -TZ	Tanzania	The United Republic of Tanzania	Section III.B.2. of Schedule 2 to the Financing Agreement
		Name of the Project	Disbursement Deadline Date
		Zanzibar Improving Quality of Basic Education Project	Four (4) months after the closing date
B. Disbursement Methods and Supporting Documentation			
Disbursement Methods	Methods	Supporting Documentation	
Direct Payment	Yes	Copy of records (e.g., invoices and receipts)	
Reimbursement	Yes	Interim unaudited Financial Report, in the format provided in Attachment 2 of the DFIL	
Advance (into a Designated Account)	Yes		
Special Commitments	Yes	Copy of Letter of Credit (including pro forma invoice(s), if cited in the Letter of Credit)	
C. Designated Account(s)			
Type and Management Unit	DA: Segregated – Managed by the Ministry of Education and Vocational Training (MoEVT) RGoZ		
Financial Institution - Name	DA: The Bank of Tanzania		
Frequency of Reporting	DA: Quarterly		
D. Minimum Value of Applications			
The minimum value of applications for Direct Payment, Reimbursement and Commitment Issuance-SC is USD 100,000 equivalent.			
E. Authorized Signatures			
<i>Withdrawal and Documentation Applications</i>			
Blanket Authorized Signatory Letter is in use for all projects in the Country. If needed, the form for Authorized Signatory Letter is provided in Attachment 1 of this letter.			
The ASL and all Withdrawal Applications with their supporting documentation will be submitted electronically via the Association's "Client Connection" system.			
F. Additional Information			
Not Applicable			
Other			
Not Applicable			

Form of Authorized Signatory Letter]

[Letterhead]
Ministry of Finance
[Street address]
[City] [Country]

[DATE]

International Development Association
1818 H Street, N.W.
Washington, D.C. 20433
United States of America

Attention: [Country Director]¹

Dear [Country Director]:

**Re: Credit No. 7258 -TZ
(Zanzibar Improving Quality of Basic Education Project)**

I refer to the [Credit] [Grant] Agreement (“Agreement”) between the International Development Association (“Association”)[, acting as implementing of the]² and [name of recipient] (“Recipient”), providing the above [Credit] [Grant]. For the purposes of Section 2.03 of the General Conditions as defined in the Agreement, any ³[one] of the persons whose authenticated specimen signatures appear below is authorized on behalf of the Recipient to sign Withdrawal Applications (“Application”) [and applications for a special commitment] under this [Credit] [Grant].

For the purpose of delivering Applications to the Association, including by electronic means, ⁴[each] of the persons whose authenticated specimen signatures appears below is authorized on behalf of the Recipient, acting ⁵[individually] ⁶[jointly], to deliver Applications and evidence in support thereof on the terms and conditions specified by the Association.

¹ Instruction to Association staff: please forward this letter to the Country Lawyer for further processing (Recipient: please do not delete this note).

² Instruction to the Recipient: add text in line with the Grant Agreement if applicable, if not applicable delete it. *Please delete this footnote in the final letter that is sent to the Associations*

³ Instruction to the Recipient: stipulate if more than one person needs to sign Applications, and how many or which positions, and if any thresholds apply. *Please delete this footnote in the final letter that is sent to the Association.*

⁴ Instruction to the Recipient: stipulate if more than one person needs to *jointly* sign Applications, if so, please indicate the actual number. *Please delete this footnote in the final letter that is sent to the Association.*

⁵ Instruction to the Recipient: use this bracket if any one of the authorized persons may sign; if this is not applicable, please delete it. *Please delete this footnote in the final letter that is sent to the Association.*

This confirms that the Recipient is authorizing such persons to accept Secure Identification Credentials (SIDC) and to deliver the Applications and supporting documents to the Association by electronic means. In full recognition that the Association shall rely upon such representations and warranties, including without limitation, the representations and warranties contained in the *Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation* ("Terms and Conditions of Use of SIDC"), the Recipient represents and warrants to the Association that it will cause such persons to abide by those terms and conditions.

This Authorization replaces and supersedes any Authorization currently in the Association records with respect to this Agreement.

[Name], [position] Specimen Signature: _____

[Name], [position] Specimen Signature: _____

[Name], [position] Specimen Signature: _____

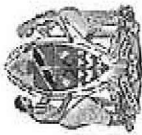
Yours truly,

/ signed /

[Position]⁷

⁶ Instruction to the Recipient: use this bracket only if several individuals must jointly sign each Application; if this is not applicable, please delete it. *Please delete this footnote in the final letter that is sent to the Association.*

⁷ Instruction to Association staff: please forward this letter to the Country Lawyer for further processing (Borrower: please do not delete this note).



THE UNITED REPUBLIC OF TANZANIA

Ministry of
 Department:
 Project Name:
 IDA CREDIT NO: PROJECT NO:
 Uses of Funds by Project Activity
 Ending

In US Dollars

Project Component/ Activity	Quarter Ending			Cumulative Year to Date			Cumulative from inception to Date			PAD Life Of Project	Revised PAD
	Actual	Planned	Variance	Actual	Planned	Variance	Actual	Planned	Variance		
Component 1											
Sub-Component 1.1											
Sub-Component 1.2											
Sub-Component 1.3											
Sub Total : Component 1											
Component 2											
Sub-Component 2.1											
Sub-Component 2.2											
Sub-Component 2.3											
Sub Total : Component 2											
Component 3											
Sub-Component 3.1											
Sub-Component 3.2											
Sub-Component 3.3											
Sub-Component 3.4											
Sub Total : Component 3											
Component 4											
Sub-Component 4.1											
Sub-Component 4.2											
Sub Total : Component 4											
Grand Total											

FR-2



THE UNITED REPUBLIC OF TANZANIA
Ministry of
Department:
Project Name:
IDA CREDIT NO: PROJECT NO:
Designated Account
Ending
In US Dollars

FR-5

Designated Account (DA) Activity Statement
For the Quarter ending:

Project Name:
 IDA Loan Account No.
 Deposit Bank: Bank of Tanzania (BOT) Account No:
 Currency of DA: USD

PART I

1. Cumulative advances to end of current reporting period		-
2. Cumulative expenditure to end of last reporting period		-
3. Outstanding Advances to be accounted (line 1 minus line 2)		-

PART II

4. Opening DA balance as at		-
5. Add/subtract: Cumulative adjustment	-	-
6. Advances from World Bank during reporting period		-
7. Add line 5 and 6		-
8. Outstanding advances to be accounted for (add line 4 and line 7)		-
9. Closing DA balance as at		-
10. Add/subtract: Cumulative adjustment	-	-
11. Expenditure for current reporting period	-	-
12. Add line 10 and line 11		-
13. Add line 9 and line 12		-
14. Difference (if any) (line 8 minus line 13)		-

PART III

15. Total forecasted amount to be paid by World Bank		-
16. Less: Closing DA balance after adjustment	-	-
17. Direct Payments/ SO payments	-	-
18. Add line 16 and 17		-
19. Cash requirement from World Bank for next two reporting periods (line 15 minus 18)		-

PART IV DA BANK RECONCILIATION

20. Balance as per Cash Book	-	-
21. Add: Unpresented Cheques		-
22. Less: Debts in Bank statement not in cash book		-
23. Balance as per Bank Statement	-	-

PART 7 OPERATIONAL BANK ACCOUNT RECONCILIATION		
24. Balance as per Cash Book	-	
25. Add: Unpresented Chequer		-
26. Less: Debit in Bank statement not in cash book		-
27. Balance as per Bank Statement	-	-

NOTE 1: Line 16 represents the Clearing balance as follows:

- IDA Designated Account - BOT
- Project Account A (USD)
- Project Account B (TZS)

TOTAL

Exchange Rate (USD / TZS)

-
-
-
-
-



THE UNITED REPUBLIC OF TANZANIA

Ministry of

Department:

Project Name:

IDA CREDIT NO: PROJECT NO:

Expenditure for Contracts Not Subject to Prior Review

Ending

In US Dollars

Special Account Expenditure for Contracts Not Subject to Prior Review

For the Period Ending

FR-8

Disbursement Cat./Subcat. (col. 1)	Source of Supply (col. 2)	Country of Foreign Supplier (col. 3)	Total Expenditures (col. 4)	% IDA (col. 5)	Eligible for Bank's Financing 4)* (col. 6)	IDA Share Amount Paid from SA (col. 7)	Government/Other Share (col. 8)
Works	Local			0%	0	0	0
	Foreign - Total			0%	0	0	0
		Country		0%	0	0	0
		Country		0%	0	0	0
		Country		0%	0	0	0
Goods		TOTAL			0	0	0
	Local			0%	0	0	0
	Foreign - Total			0%	0	0	0
		Country		0%			
		Country		0%			
Consultant Services		TOTAL			0	0	0
	Local			0%	0	0	0
	Foreign - Total			0%	0	0	0
		Country		0%	0	0	0
		Country		0%	0	0	0
Training and Workshops		TOTAL			0	0	0
	Local			0%	0	0	0
	Foreign - Total			0%	0	0	0
		Country		0%	0	0	0
		Country		0%	0	0	0
Operating Expenses		TOTAL			0	0	0
	Local			0%	0	0	0
	Foreign - Total			0%	0	0	0
		Country		0%	0	0	0
		Country		0%	0	0	0
		TOTAL			0	0	0
		GRAND TOTAL			0	0	0



THE UNITED REPUBLIC OF TANZANIA

Ministry of
 Department:

Project Name: PROJECT NO:

IDA CREDIT NO:
 Variance Explanation
 Ending
 in US Dollars

VARIANCE EXPLANATION

Project Component Category	Period Ending		Cumulative Year to Date		Cumulative from inception to Date		NARRATIONS
	Actual	Planned	Actual	Variance	Actual	Variance	
1. Component 1	-	-	-	-	-	-	
2. Component 2	-	-	-	-	-	-	
3. Component 3	-	-	-	-	-	-	
4. Component 4	-	-	-	-	-	-	
Total Expenditure Per category	-	-	-	-	-	-	