



SHUBHAM CHAUDHURI  
Country Director  
Vice Presidency, GP, Unit (Upper/Lower case)

Date: January 6, 2023

**Mrs. Zainab Ahmed**  
Honorable Minister of Finance, Budget, and National Planning  
Federal Ministry of Finance  
Finance Headquarters  
Central Business District  
Abuja, FCT

**Re: Credit No. 7209-NG  
(State Action on Business Enabling Reforms (SABER) Program-for-Results Operation)  
Additional Instructions: Disbursement and Financial Information Letter.**

Honorable Minister:

I refer to the Financing Agreement between Federal Republic of Nigeria (the “Recipient”) and the International Development Association (the “Association”) for the above-referenced Operation. The General Conditions, as defined in the Financing Agreement, provide that the Recipient may from time-to-time request withdrawals of Credit amounts from the Credit Account in accordance with the Disbursement and Financial Information Letter, and such additional instructions as the Association may specify from time to time by notice to the Recipient. The General Conditions also provide that the Disbursement and Financial Information Letter may set out Operation specific financial reporting requirements. This letter constitutes such Disbursement and Financial Information Letter (“DFIL”) and may be revised from time to time.

**I. Disbursement Arrangements, Withdrawal of Credit Funds, and Reporting of Uses of Credit Funds under the Program**

*(i) Schedule 1.* The table in Schedule 1 sets out the disbursement methods which may be used by the Recipient, conditions, information on registration of authorized signatures, processing of withdrawal applications, and instructions on documentation and reporting of advances.

*(ii) Withdrawal Applications.* Applications for withdrawal from the Credit Account (“Withdrawal Applications”) of amounts of the Credit allocated to individual Disbursement Linked Results (“DLR”) may, pursuant to the provisions of Section IV.A.2 of Schedule 2 of the Financing Agreement, be sent to the Association at any time after the Association has notified the Recipient in writing that it has accepted evidence of achievement of the specific DLR.

*(iii) Withdrawal Amount.* The Withdrawal Application may be for an amount not to exceed the amount of the Credit confirmed by the Association for the specific DLR in respect of which the withdrawal is requested, as specified in the Association’s notice to the Recipient.

(iv) *Prior Results*. The Association confirms that it has received evidence satisfactory to it that the DLRs referred to in category 2 of the Table under Schedule 2 Section IV.A.2 in the Financing Agreement have been achieved. Consequently, the Recipient may withdraw the amount of the Credit allocated to said category in the amount of XDR 111,828,800 after the Financing Agreement has been declared effective.

(v) *Electronic Delivery*. Section 11.01 (c) of the General Conditions.

The Association may permit the Recipient to electronically applications (with supporting documents) through the Association's web-based portal (<https://clientconnection.worldbank.org>) "Client Connection". This option may be effective if the officials designated in writing by the Recipient who are authorized to sign and deliver Applications have registered as users of "Client Connection". The designated officials may deliver Applications electronically by completing the Form 2380, which is accessible through "Client Connection". By signing the Authorized Signatory Letter, the Recipient confirms that it is authorizing such persons to accept Secure Identification Credentials (SIDC) and to deliver the Applications and supporting documents to the Association by electronic means. The Recipient may continue to exercise the option of preparing and delivering Applications in paper form.

The Association reserves the right and may, in its sole discretion, temporarily or permanently disallow the electronic delivery of Applications by the Recipient. By designating officials to use SIDC and by choosing to deliver the Applications electronically, the Recipient confirms through the authorized signatory letter its agreement to: (a) abide by the Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation, available in the Association's public website at <https://worldbank.org> and "Client Connection"; and (b) to cause such official to abide by those terms and conditions.

## **II. Disbursement Arrangements, Withdrawal of Loan Funds, and Reporting of Uses of Loan Funds under the Project**

The *Disbursement Guidelines for Investment Project Financing*, dated February 2017, ("Disbursement Guidelines") are available in the Association's public website at <https://www.worldbank.org> and its secure website "Client Connection" at <https://clientconnection.worldbank.org>. The Disbursement Guidelines are an integral part of the DFIL, and the manner in which the provisions in the guidelines apply to the Grant is specified below.

### **(i) Disbursement Arrangements**

- (ii) *General Provisions* (Schedule 2). The table in Schedule 2 sets out the disbursement methods which may be used by the Recipient, information on registration of authorized signatures, processing of withdrawal applications (including minimum value of applications and processing of advances), instructions on supporting documentation, and frequency of reporting on the Designated Account.

## **III. Financial Reports and Audits**. Section 5.09 of the General Conditions.

(i) *Financial Reports*. The Recipient must prepare and furnish to the Bank not later than forty-five (45) days after the end of each calendar quarter, interim unaudited financial reports ("IFR") for the Project covering the quarter.

(ii) *Audits.* Each audit of the Financial Statements must cover the period of one fiscal year of the Recipient, commencing with the fiscal year in which the first withdrawal was made. The audited Financial Statements for each such period must be furnished to the Bank not later than six (6) months after the end of such period.

#### IV. Other Important Information

For additional information on disbursement arrangements, please refer to the Loan Handbook available on the Association website (<http://www.worldbank.org/>) and "Client Connection". The Association recommends that you register as a user of "Client Connection". From this website you will be able to prepare and deliver Applications, monitor the near real-time status of the Credit, and retrieve related policy, financial, and procurement information.

For more information about the website and registration arrangements, or if you have any queries in relation to the above, please contact the Association by email at [AskLoans@WorldBank.org](mailto:AskLoans@WorldBank.org) using the above reference.

Yours sincerely,



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**F** Shubham Chaudhuri  
Country Director for Nigeria  
Africa Region

#### Attachments

1. Form of Authorized Signatory Letter
2. Interim unaudited Financial Report (IFR)

## Schedule 1 : Disbursement Provisions

Basic Information			
Credit Number	Country	Federal Republic of Nigeria	Closing Date
7209-NG	Recipient Name of the Program	Federal Ministry of Finance State Action on Business Enabling Reforms (SABER) Operation	Disbursement Deadline Date
			Section IV.D of Schedule 2 to the Financing Agreement. Six months after the closing date.
Disbursement Methods and Supporting Documentation			
Disbursement Methods	Methods	Supporting Documentation	
Reimbursement (DLI payment for achieved results) Advance	Yes No	Confirmation issued by the World Bank Not Applicable	
Advances			
Financial Institution - Name	Not Applicable	Ceiling	Not Applicable
		Currency	Not Applicable
Authorized Signatures <i>The form for Authorized Signatories Letter is provided in Attachment 1 of this letter</i> <i>Withdrawal and Documentation Applications</i>			
<p>i) <i>Authorized Signatures and (ii) Applications</i>            The address for the new ASL letter AND the Withdrawal Applications and its supporting documentation will be electronically sent via the Bank's system <i>Client Connection</i>.            The World Bank, Loan Department,            Delta Center, 13<sup>th</sup> Floor,            Upper Hill, Menengai Road,            P.O. Box 30577 - 00100            Nairobi, Kenya.            Tel: 254 20 2936 000</p>			
Additional Information   Instructions			
The IDA credit proceeds of the Program-for-Results component will be disbursed to the Special Fund Account, at the CBN, opened by PCU, which serves as a sub-account of the Federal Government's TSA			
Other			
Not Applicable			

Basic Information			
Credit Number	7209-NG	Country	Federal Republic of Nigeria
		Recipient	Federal Ministry of Finance
		Name of the Project	State Action on Business Enabling Reforms (SABER) Operation
		Closing Date	Section IV.D of Schedule 2 to the Financing Agreement.
		Disbursement Deadline Date	Six months after the closing date.
		Subsection 3.7 **	
Disbursement Methods and Supporting Documentation			
Disbursement Methods	Section 2 (**)	Methods	Supporting Documentation
Direct Payment		Yes	Subsections 4.3 and 4.4 (**)
Reimbursement		Yes	Copy of records
Designated Account		Yes	Interim Financial Report (IFR) in the format provided in Attachment 2 of the DFIL
Special Commitments		Yes	Interim Financial Report (IFR) in the format provided in Attachment 2 of the DFIL
			Copy of Letter of Credit
Designated Account (Sections 5 and 6 **)			
Type		Segregated	Ceiling
Financial Institution - Name		DA-A to be open at Central Bank of Nigeria	Currency
Frequency of Reporting		Monthly	Amount
Minimum Value of Applications (subsection 3.5)			
The minimum value of applications for Reimbursement, Direct Payment and Special Commitment is USD 100,000.00 [equivalent].			
Authorized Signatures (Subsection 3.1 and 3.2 **) The form for Authorized Signatories Letter is provided in Attachment 1 of this letter			
Withdrawal and Documentation Applications (Subsection 3.3 and 3.4 **)			
i) Authorized Signatures and (ii) Applications			
The address for the new ASL letter AND the Withdrawal Applications and its supporting documentation will be electronically sent via the Bank's system Client Connection.			
The World Bank, Loan Department, Delta Center, 13 <sup>th</sup> Floor, Upper Hill, Menengai Road, P.O. Box 30577 - 00100 Nairobi, Kenya. Tel: 254 20 2936 000			
Additional Information Instructions			

DA-A is to be handled by PCU/PIU/PPFMD and linked to category 3

**Other**

The Designated Accounts shall have project accounts in Local Currency open in the same Financial Institution of the DA, and transfers to the project accounts should be done on a need basis to avoid any exchange rates losses.

As there are lapsed loans in the Nigeria portfolio, the advance method will not be allowed until these loans are closed in our records. These remedies are applied as per paragraph 202 and 203 of the Disbursement Handbook.

## Form of Authorized Signatory Letter

[Letterhead]  
 Ministry of Finance  
 [Street address]

[DATE]  
 The Association  
 1818 H Street, N.W.  
 Washington, D.C. 20433  
 United States of America

Attention: [Country Director]

**Re: IDA Credit 7209-NG State Action on Business Enabling Reforms (SABER) Program-  
 for-Results Operation**

I refer to the [Grant] [Credit] Agreement ("Agreement") between the International Development Association (the "Association"), acting as implementing of the <sup>1</sup> and [name of recipient] (the "Recipient"), dated \_\_\_\_\_, providing the above [Grant] [Credit]. For the purposes of Section 2.03 of the General Conditions as defined in the Agreement, any <sup>2</sup>[one] of the persons whose authenticated specimen signatures appear below is authorized on behalf of the Recipient to sign applications for withdrawal [and applications for a special commitment] under this [Grant] [Credit].

For the purpose of delivering Applications to the Association, including by electronic means, <sup>3</sup>[each] of the persons whose authenticated specimen signatures appears below is authorized on behalf of the Recipient, acting <sup>4</sup>[individually] <sup>5</sup>[jointly], to deliver Applications, and evidence in support thereof on the terms and conditions specified by the Association.

This confirms that the Recipient is authorizing such persons to accept Secure Identification Credentials (SIDC) and to deliver the Applications and supporting documents to the Association by electronic means. In full recognition that the Association shall rely upon such representations

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<sup>1</sup> Instruction to the Recipient: add text in line with the Grant Agreement if applicable; if not applicable delete it. *Please delete this footnote in final letter that is sent to the Associations*

<sup>2</sup> Instruction to the Recipient: stipulate if more than one person needs to sign Applications, and how many or which positions, and if any thresholds apply. *Please delete this footnote in final letter that is sent to the Association.*

<sup>3</sup> Instruction to the Recipient: stipulate if more than one person needs to *jointly* sign Applications, if so, please indicate the actual number. *Please delete this footnote in final letter that is sent to the Association.*

<sup>4</sup> Instruction to the Recipient: use this bracket if any one of the authorized persons may sign; if this is not applicable, please delete. *Please delete this footnote in final letter that is sent to the Association.*

<sup>5</sup> Instruction to the Recipient: use this bracket only if several individuals must jointly sign each Application; if this is not applicable, please delete. *Please delete this footnote in final letter that is sent to the Association.*

and warranties, including without limitation, the representations and warranties contained in the *Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation* ("Terms and Conditions of Use of SIDC"), the Recipient represents and warrants to the Association that it will cause such persons to abide by those terms and conditions.

This Authorization replaces and supersedes any Authorization currently in the Association records with respect to this Agreement.

[Name], [position]      Specimen Signature: \_\_\_\_\_

[Name], [position]      Specimen Signature: \_\_\_\_\_

[Name], [position]      Specimen Signature: \_\_\_\_\_

Yours truly,

/ signed /

\_\_\_\_\_  
[Position]



## SABER -IFR (IPF)

## DESIGNATED ACCOUNT ACTIVITY STATEMENT FOR THE PERIOD ENDED XXXX

	USD	USD
<b>PART 1</b>		
1. Cumulative Advances to the end of Current Period	X	
2. Cumulative Expenditures to the end of last reporting period	X	
<b>3. Outstanding Advances to be accounted for (line 1 minus line 2)</b>		X
<b>PART 2</b>		
4. Opening Designated Account at the beginning of reporting period	X	
5. <b>Add/Subtract:</b> Cumulative Adjustments (if any)	X	
6. <b>Add:</b> Advances from World Bank during the reporting period	X	
7. Add lines 5 and 6		
<b>8. Outstanding Advances to be accounted for lines (4+5+6)</b>		X
<b>PART 3</b>		
9. Closing Designated Account Balance at end of reporting period	X	
10. <b>Add/Subtract:</b> Cumulative Adjustments (if any)	X	
11. <b>Add:</b> Expenditures for current reporting period	X	
<b>12. Add lines 10 and 11</b>		X
13. Add lines 9 and 12		
14. Difference if any (line 8 minus line 13)		
<b>PART 3</b>		
15. Total Forecasted amount to be paid by the World Bank		
16. Less closing SA balance after adjustment		
17. Direct payment/SC payment		
18. Add lines 16 and 17		
19. Cash requirement from World Bank for the next reporting periods (line 15 minus line 18)		

Note: All USD DA bank account statements for the current semester period to be provided

**SABER - IFR TEMPLATE (IPF)**

SOURCES AND USES OF FUNDS FOR THE SEMESTER ENDED XXX			
	CURRENT SEMESTER	YEAR TO DATE	CUMULATIVE TO DATE
	USD	USD	USD
			NGR

**RECEIPTS**

- Advances
- Replenishments
- Reimbursements
- Direct Payments
- Other sources

**TOTAL SOURCES A**

**EXPENDITURES**

**Category 10** - Goods, consulting services, non-consulting services, Training and Workshops, and Operating Costs under the Project

**TOTAL EXPENDITURES B**

RECEIPTS LESS EXPENDITURES C=A-B  
 ADD: EXCH. DIFF D  
 NET CHANGE IN CASH E=C+D

**OPENING CASH BALANCES**  
 DESIGNATED ACCOUNT  
 DRAWDOWN ACCT

**F**

NET CASH AVAILABLE G=E+F

**CLOSING CASH BALANCES**  
 DESIGNATED ACCOUNT  
 DRAWDOWN ACCT

**H**

*Please put as footnote the exchange rates used.*

*a. Opening Exchange Rate*

*b. Closing Exchange Rate*

SURWASH  
 SABER - USES OF FUND BY COMPONENTS FOR THE SEMESTER ENDED XXX

PROJECT COMPONENTS (IPF)	CURRENT SEMESTER		YEAR TO DATE		CUMMULATIVE TO DATE		Explanation for variances
	PLANNED	ACTUAL	VARIANCE	PLANNED	ACTUAL	VARIANCE	
USD							
COMPONENT 1							
<i>Strengthening State Government Systems and</i>							
COMPONENT 2:							
<i>Strengthening Program Coordination and</i>							
<i>Verification of Results</i>							
<b>TOTAL EXPENDITURES</b>							

Note: Variances over 15% to be explained