



SHUBHAM CHAUDHURI
Country Director
AWCW2)

Date: January 28, 2022

Mrs. Zainab Ahmed
Honorable Minister of Finance, Budget and National Planning
Federal Ministry of Finance
Finance Headquarters
Central Business District
Abuja, Nigeria

**Re: IDA Credit 6989-NG
(Nigeria COVID-19 Preparedness and Response Project – Additional Financing)
Additional Instructions: Disbursement and Financial Information Letter**

Honorable Minister:

I refer to the Financing Agreement between the Federal Republic of Nigeria (the “Recipient”) and the International Development Association (the “Association”) for the above-referenced Operation. The General Conditions, as defined in the Financing Agreement, provide that the Recipient may from time-to-time request withdrawals of Credit amounts from the Credit Account in accordance with the Disbursement and Financial Information Letter, and such additional instructions as the Association may specify from time to time by notice to the Recipient. The General Conditions also provide that the Disbursement and Financial Information Letter may set out Program specific financial reporting requirements. This letter constitutes such Disbursement and Financial Information Letter (“DFIL”) and may be revised from time to time.

I. Disbursement Arrangements, Withdrawal of Credit Funds, and Reporting of Uses of Credit Funds under the Project

The *Disbursement Guidelines for Investment Project Financing*, dated February 2017, (“Disbursement Guidelines”) are available in the Association’s public website at <https://www.worldbank.org> and its secure website “Client Connection” at <https://clientconnection.worldbank.org>. The Disbursement Guidelines are an integral part of the DFIL, and the manner in which the provisions in the guidelines apply to the Grant is specified below.

(i) Disbursement Arrangements

- **General Provisions** (Schedule 1). The table in Schedule 1 sets out the disbursement methods which may be used by the Recipient, information on registration of authorized signatures, processing of withdrawal applications (including minimum value of applications and processing of advances), instructions on supporting documentation, and frequency of reporting on the Designated Account.

(ii) Electronic Delivery. Section 11.01 (c) of the General Conditions.

The Association may permit the Recipient to electronically submit applications (with supporting documents) through the Association's web-based portal (<https://clientconnection.worldbank.org>) "Client Connection". This option may be effected if the officials designated in writing by the Recipient who are authorized to sign and deliver Applications have registered as users of "Client Connection". The designated officials may deliver Applications electronically by completing the Form 2380, which is accessible through "Client Connection". By signing the Authorized Signatory Letter, the Recipient confirms that it is authorizing such persons to accept Secure Identification Credentials (SIDC) and to deliver the Applications and supporting documents to the Association by electronic means. The Recipient may continue to exercise the option of preparing and delivering Applications in paper form. The Association reserves the right and may, in its sole discretion, temporarily or permanently disallow the electronic delivery of Applications by the Recipient. By designating officials to use SIDC and by choosing to deliver the Applications electronically, the Recipient confirms through the authorized signatory letter its agreement to: (a) abide by the Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation, available in the Association's public website at <https://worldbank.org> and "Client Connection"; and (b) to cause such official to abide by those terms and conditions.

II. Financial Reports and Audits. Section 5.09 of the General Conditions.

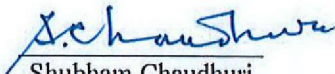
(i) Financial Reports. The Recipient must prepare and furnish to the Bank not later than forty-five (45) days after the end of each calendar quarter, interim unaudited financial reports ("IFR") for the Project covering the quarter. Where a UN agency is contracted by the Recipient, the Recipient is responsible to ensure that the financial reporting requirements applicable to the UN Agency are stipulated in the agreement between the Recipient and the UN agency and met in a timely manner.

(ii) Audits. Each audit of the Financial Statements must cover the period of one fiscal year of the Recipient, commencing with the fiscal year in which the first withdrawal was made. The audited Financial Statements for each such period must be furnished to the Bank not later than six (6) months after the end of such period. Where a UN agency is contracted by the Recipient, the Recipient is responsible to ensure that the documentation requirements applicable to the UN agency, for project audit purposes, are stipulated in the agreement between the Recipient and the UN agency.

III. Other Important Information

For additional information on disbursement arrangements, please refer to the Loan Handbook available on the World Bank's website (<http://www.worldbank.org/>) and "Client Connection". The World Bank recommends that you register as a user of "Client Connection". From this website you will be able to prepare and deliver Applications, monitor the near real-time status of the Grant, and retrieve related policy, financial, and procurement information. For more information about the website and registration arrangements, or if you have any queries in relation to the above, please contact the World Bank by email at AskLoan@WorldBank.org using the above reference.

Yours sincerely,


Shubham Chaudhuri
Country Director for Nigeria
Africa Region

Attachments

1. Form of Authorized Signatory Letter
2. Statement of Expenditure (SOE)

Schedule 1 : Disbursement Provisions under the Project

Basic Information					
Credit Number	6989-NG	Country	Federal Republic of Nigeria	Closing Date	Section III (B.2) of Schedule 2 to the Financing Agreement.
		Recipient	Federal Ministry of Finance		
		Name of the Project	Nigeria COVID-19 Preparedness and Response Project-Additional Financing	Disbursement Deadline Date	Subsection 3.7 **
Disbursement Methods and Supporting Documentation					
Disbursement Methods Section 2 (**)	Methods	Supporting Documentation Subsections 4.3 and 4.4 (**)			
Direct Payment	Yes	Copy of records			
Reimbursement	Yes	Statement of Expenditure (SOE) in the format provided in Attachment 2, of the DFIL			
Designated Account	Yes	Statement of Expenditure (SOE) in the format provided in Attachment 2, of the DFIL			
Special Commitments	Yes	Copy of Letter of Credit			
Designated Account (Sections 5 and 6 **)					
Type	Segregated		Colling	Fixed	
Financial Institution - Name	DA-B To be established at Central Bank of Nigeria (CBN)		Currency	USD	
Frequency of Reporting Subsection 6.3 (**)	Monthly		Amount	DA-B US\$ 20,000,000	
Minimum Value of Applications (subsection 3.5)					
The minimum value of applications for Reimbursement, Direct Payment and Special Commitment has been waived for the COVID-19 financed projects.					
Authorized Signatures (Subsection 3.1 and 3.2 **) The form for Authorized Signatories Letter is provided in Attachment 1 of this letter Withdrawal and Documentation Applications (Subsection 3.3 and 3.4 **)					
<p><i>i) Authorized Signatures and (ii) Applications</i> The address for the new ASL letter AND the Withdrawal Applications and its supporting documentation will be electronically sent via the Bank's system <i>Client Connection</i>. The World Bank, Loan Department, Delta Center, 13th Floor, Upper Hill, Menengai Road, P.O. Box 30577 - 00100 Nairobi, Kenya. Tel: 254 20 2936 000</p>					

Additional Information Instructions
<p>DA-B is to be handled by NCDC</p> <p>In case of eligible expenditure of the table under Schedule 2 Section III.A ("Withdrawal Table") of the Financing Agreement, payments to UN Agencies (if any) may be made through UN Advances (with or without a UN Commitment) disbursement mechanism. In case of a contract with a UN Agency requiring a UN Commitment, an application for issuance of UN Commitment is to be submitted by the Recipient/Borrower. Subsequent payments and documentation of expenditures under the contract must be made in accordance with the Commitment letter to be issued by the Association and the contract between the Borrower/Recipient and the UN agency. In case of a UN Advance (without UN Commitment), documentation of expenditure should be made once the final invoice is issued and based on the UN Financial Report</p>
Other
<p>The Designated Account shall have two project accounts in Local Currency open in the same Financing Institution of the DA, and transfers to the project accounts should be done on a need basis to avoid any exchange rates losses.</p> <p>As there are lapsed loans in the Nigeria portfolio, the advance method will not be allowed until these loans are closed in our records. These remedies are applied as per paragraph 202 and 203 of the Disbursement Handbook. As this project is an Emergency Project that has impact in the current COVID-19 pandemic, the remedies will be waived on an exceptional basis.</p>

**** Sections and subsections relate to the "Disbursement Guidelines for Investment Project Financing", dated February 2017.**

Form of Authorized Signatory Letter

[Letterhead]
 Ministry of Finance
 [Street address]

[DATE]
 The Association
 1818 H Street, N.W.
 Washington, D.C. 20433
 United States of America

Attention: [Country Director]

**Re: IDA Credit 6989-NG
 (Nigeria COVID-19 Preparedness and Response Project-Additional Financing)**

I refer to the Financing Agreement ("Agreement") between the International Development Association (the "Association"), acting as implementing of the¹ and [name of recipient] (the "Recipient"), dated _____, providing the above [Grant] [Credit]. For the purposes of Section 2.03 of the General Conditions as defined in the Agreement, any ²[one] of the persons whose authenticated specimen signatures appear below is authorized on behalf of the Recipient to sign applications for withdrawal [and applications for a special commitment] under this [Grant] [Credit].

For the purpose of delivering Applications to the Association, including by electronic means, ³[each] of the persons whose authenticated specimen signatures appears below is authorized on behalf of the Recipient, acting ⁴[individually] ⁵[jointly], to deliver Applications, and evidence in support thereof on the terms and conditions specified by the Association.

This confirms that the Recipient is authorizing such persons to accept Secure Identification Credentials (SIDC) and to deliver the Applications and supporting documents to the Association by electronic means. In full recognition that the Association shall rely upon such representations

¹ Instruction to the Recipient: add text in line with the Grant Agreement if applicable, if not applicable delete it. *Please delete this footnote in final letter that is sent to the Associations*

² Instruction to the Recipient: stipulate if more than one person needs to sign Applications, and how many or which positions, and if any thresholds apply. *Please delete this footnote in final letter that is sent to the Association.*

³ Instruction to the Recipient: stipulate if more than one person needs to *jointly* sign Applications, if so, please indicate the actual number. *Please delete this footnote in final letter that is sent to the Association.*

⁴ Instruction to the Recipient: use this bracket if any one of the authorized persons may sign; if this is not applicable, please delete. *Please delete this footnote in final letter that is sent to the Association.*

⁵ Instruction to the Recipient: use this bracket only if several individuals must jointly sign each Application; if this is not applicable, please delete. *Please delete this footnote in final letter that is sent to the Association.*

and warranties, including without limitation, the representations and warranties contained in the *Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation* ("Terms and Conditions of Use of SIDC"), the Recipient represents and warrants to the Association that it will cause such persons to abide by those terms and conditions.

This Authorization replaces and supersedes any Authorization currently in the Association records with respect to this Agreement.

[Name], [position] Specimen Signature: _____

[Name], [position] Specimen Signature: _____

[Name], [position] Specimen Signature: _____

Yours truly,

/ signed /

[Position]

Attachment 2 (SOE) Template

IDA - International Development Association
Statement of Expenditures

Payment made during the period from to

The following expenditures have been incurred during the retroactive financing period (please tick)

yes	No
yes	No

The following expenditures have been incurred before the closing date of the loan/cred/grant (please tick)

yes	No
yes	No

Financier	
Loan/Credit/Grant #	
Application #	
Category #	
Page #	

1 Item No	2 Supplier's Name	3 Brief Description of the expenditure	4 Prior Review Contract? (YES or NO)	5 Contract # (Client Connection # for Prior Review contracts)	6 Contract currency and amount (original + amendment)	7 Invoice number	8 Date of payment	9 Total amount of invoice covered by Application (net of retention)	10 % financed by the Bank	11 Eligible Amount (Col 9 X 10)	ONLY for the Designated Account			
											13 Exchange rate	14 Date of Withdrawal from the Designated Account	15 Amount Withdrawn from the Designated Account (Col 11 / 12)	
0.00									0.00		TOTAL		0.00	

Supporting documents for this SOE are retained at _____ (insert location)

A separate form should be used for each category