

**State- and Peace-building Fund (SPF): Detailed Budget Breakdown (Recipient-executed Grants)**

<b>Grant Proposal:</b>	<b>Facilitate Access to Justice by Palestinian and Iraqi Refugees in Jordan</b>
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**Component 1: Component (1): Legal Counseling and Representation for Refugees in Conflict with the Law**

Expense Category	Expense Item	Expense Type	Unit Type	# of Units	Unit Rate (\$USD)	Total Cost (\$USD)	Total Requested from SPF
<b>Sub-grants</b>							
						-	-
						-	-
						-	-
						-	-
<b>Direct non-labor expenses</b>							
	Case Fees	Services - general	case	3300	50	165000	165000
	Case administrative costs	Services - general	case	3300	75	247500	247500
	Supplies	Goods purchase	month	36	400	14400	14400
	Simple Office Furniture	Goods purchase	Per Clinic	6	3000	18000	18000
	Computers	Goods purchase		8	1000	8000	8000
	Multi Purpose Printers	Goods purchase	Per Clinic	6	700	4200	4200
	Miscellaneous Office Equipment	Goods purchase	Per Clinic	6	1000	6000	6000
	Communications Costs	Services - general		36	400	14400	14400
	Legal Resources software	Services - general	Year	12	370	4440	4440
	Administrative expenses for awareness sessions		year	3	5000	15000	15000
	Attorneys Continuous Training	Consulting or other technical	Life project-Ses	6	3500	21000	21000
<b>Direct labor expenses</b>							
	Senior Attorneys	Consulting or other technical	month	252	1330	335160	287280
	Quality Assurance Officer	Consulting or other technical	month	36	1330	47880	47880
	Mid Level Attorneys	Consulting or other technical	month	432	940	406080	372240

	Messenger/ Driver	Consulting or other technical	month	36	680	24490	24490
	Outreach Coordinator	Consulting or other technical	month	36	1580	56880	56880
	Translation	Consulting or other technical	Year	3	5000	15000	15000

**Indirect Expenses**

	Rent -Irbid Legal Aid Clinic	Accommodation and venue	Year	3	4500	13500	13500
	Rent - Amman HQ Legal Aid Clinic	Accommodation and venue	Year	3	8200	24600	12300
	Rent - Other Legal Aid Clinics	Accommodation and venue	Year	3	0	0	0
	Utilities / 12 Legal Aid Clinics	Services - general	month	36	400	14400	10800
	Transportation Costs	Transportation	month	36	800	28800	28800
	Office Maintainance and Networking	Services - general	Annually	3	3500	10500	10500
<b>TOTAL COST OF COMPONENT 1</b>						<b>1,495,230.00</b>	<b>1,397,610.00</b>

**Component 2: Raise Awareness among Refugees about their Legal Rights and Obligations and Prepare Pertinent Studies**

Expense Category	Expense Item	Expense Type	Unit Type	# of Units	Unit Rate (\$USD)	Total Cost (\$USD)	Total Requested from SPF
<b>Sub-grants</b>							
						-	-
						-	-
						-	-
						-	-
<b>Direct non-labor expenses</b>							
	Venue expenses	Accommodation and venue	session	108	100.00	10,800.00	10,800.00
	Handouts	Publications and media	session	108	50.00	5,400.00	5,400.00



<b>Direct labor expenses</b>							
	Project Manager	Consulting or other technical	month	36	2,400.00	86,400.00	69,120.00
	Financial Manager	Consulting or other technical	month	36	1,500.00	54,000.00	27,000.00
	Accountant	Consulting or other technical	month	36	1,110.00	39,960.00	39,960.00
	Procurement Officer	Consulting or other technical	month	36	950.00	34,200.00	17,100.00
	Communication Consultant	Consulting or other technical	month	36	1,400.00	50,400.00	50,400.00
	Office Assistant	Consulting or other technical	month	36	285.00	10,260.00	10,260.00
<b>Indirect Expenses</b>							
	Monitoring and Evaluation	Consulting or other technical	Annually	3	4,000.00	12,000.00	12,000.00
	Audit Fees	Consulting or other technical	Annually	3	2,200.00	6,600.00	6,600.00
	Other Administrative Costs (Ads, Bidding Expenses, Banks expenses, IT support, software licencing, Miscellaneous)	Services - general				20,000.00	20,000.00
<b>TOTAL COST OF COMPONENT 3</b>						<b>325,820.00</b>	<b>264,440.00</b>
<b>TOTAL COST OF GRANT (SUM OF ALL COMPONENTS)</b>						<b>1,986,530.00</b>	<b>1,827,530.00</b>

### Retroactive Financing Request

Retroactive Financing Amount requested:		% of Total budget - may not exceed 20% (or 40% for OP8.00):	
Expense categories/ items:			
Justification:			












































Explanatory Notes

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Case fees and costs are estimated and will vary based on the case value and type.
Supplies cover 12 legal aid clinics and include inks, stationery, detergents, expendibles purchased at a reasonable rate and cost
Desks, chairs, signs for the newly established 6 legal aid clinics. JCLA's existing legal aid clinics furniture will be used to serve the project as well.
JCLA will be contributing the use of another 6 computers to be used at the legal aid clinics
JCLA will be contributing the use of another 6 ptinters to be used at the legal aid clinics
such as fans, water coolers, phones,..etc.
For 12 legal aid clinics\
transportation of support staff accomodation for remote areas,photography,...etc. This sum covers 108 awareness sessions that will be held during the project time.
Considered that IC unit rate is 3000 x 6=18000 & 3000 procurement

	Contract Signature	Contract duration
Procurement	1-Jan-12	1 month
Procurement	1-Jan-12	1 month
Procurement	1-Jan-12	1 month
Procurement	1-Jan-12	1 month
DC	1-Jan-12	1 month
Procurement +IC fees		3 years
IC Long term		3 years
IC Long term		3 years
IC Long term		3 years



Due to the big geographic scope a lot of movement and supplies delivery and coordination will be needed plus the coordination of all payments and collection of fees receipts

IC Long term  
 IC Long term  
 IC Short term

3 years  
 3 years  
 3 years

One new legal aid clinic will be established in Irbid, this will serve as the support hub to provide supervision and support for 3 camps in the North, and will serve the Iraqi refugees in Irbid.

JCLA's Head Quarters in Amman serves as a legal aid clinic serving the Iraqi Refugees and Palestinian refugees as well. Also, in this office, all management, quality control, reporting and policy making will take place. Only 50% of the annual rent will be covered by the project.

Except for Irbid and Amman, all legal aid clinics will be housed at the UNRWA offices in the camps or at JCLA's partner CBOs offices, no rent will be paid.

Utilities include electricity, water, heat, gas

Transportation covering all 12 legal aid clinics and management and supervision team

Networking and maintainance covering the 12 legal aid clinics for 3 years, including repairs, painting, networking and maintenance

Procurement (maintenance)

3 years

Explanatory Notes

JCLA will hold the awareness sessions at the local communities with minimum possible costs

Development and printing of laws articles, lectures, evaluation forms

coffee breaks will be provided from local kitchens at the community to minimize costs and support local initiatives
One contract will be bid and awarded to a local programming company
Focus Groups to identify the beneficiaries needs at the beginning of the project

Procurement  
Firm  
Firm  
Procurement

3 years  
1-May-12 2 month  
3 years  
3 years

Speakers are commissioned at very reasonable rates. Average rates would cost around 500\$, but JCLA has a pool of supporting professional consultants who implement awareness sessions at reduced rates to support the legal empowerment of the poor

IC Short term  
IC Short term  
IC Short term  
IC Short term  
IC Long term

3 years  
3 years  
3 years  
1-Jun-12 6 months  
3 years


Explanatory Notes

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Procurement  
Procurement  
procurement

All salaries are estimated at a very reasonable rate, and are very competitive in comparison to the Jordanian labor market

The project will be supervised by JCLA's board member Diala Khamra without added cost to the project, and JCLA will assume 20% cost share for the project manager's salary

IC long term

50% of the time of the procurement officer is loaded on the project

IC long term

The project scope is very big and having an independent accountant will ensure the accuracy and transparency of all project financial activities

IC long term

50% of the time of the procurement officer is loaded on the project

IC long term

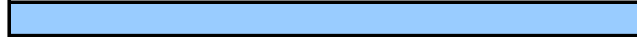
Communication consultant will prepare monthly reports, success stories, press releases

IC long term

IC long term

IC short term

Firm









































































































































































































































































































































































































































































RE Expense types  
Goods purchase  
Goods lease  
Works  
Consulting or other technical services  
Services - general  
Transportation  
Accommodation and venues  
Publications and media  
Associated Overheads  
Other

## Sample Procurement Plan

### I. General

#### 1. Project Information

Project Name: *Delivering Legal Aid Services to Iraqi and Palestinian Refugees*  
 Country: *Jordan*  
 Project ID: *P126689*  
 Loan/Credit Numbers: *enter Loan/Credit Number here*

#### 2. Bank's approval date of Procurement Plan

*Original: 4-Jul-2011*

Revision 1:

*Add new revisions*

#### 3. Date of General Procurement Notice

### II. Goods, Work and Non-Consulting Services Thresholds

- Prior Review Threshold.** Procurement Decisions subject to Prior Review by the Bank as stated in Appendix 1 to the Guidelines for Procurement: [Thresholds for applicable procurement methods (not limited to the list below) will be determined by the Procurement Specialist /Procurement Accredited Staff based on the assessment of the implementing agency's capacity.]

1a. Procurement Category	Prior Review Threshold (USD)	Comments
Goods	<i>50,000US\$</i>	
Works	<i>NA</i>	
Non-Consultant Services	<i>50,000US\$</i>	
<i>Include all categories authorized by the loan agreement</i>		

1b. Procurement Method	Procurement Method Threshold (USD)	Comments
ICB and LIB (Goods)	<i>NA</i>	
NCB (Goods)	<i>NA</i>	
Shopping (Goods)	<i>All project purchase are shopping and Direct contracting</i>	
ICB (Works)	<i>NA</i>	
NCB (Works)	<i>NA</i>	
ICB (Non-Consultant Services)	<i>NA</i>	
<i>Include all methods authorized by the loan agreement</i>		

- Prequalification.** Bidders for *NA* shall be prequalified in accordance with the provisions of paragraphs 2.9 and 2.10 of the Guidelines.

- Proposed Procedures for CDD Components** (as per paragraph 3.17 of the Guidelines): *Refer to the relevant CDD project implementation document approved by the Bank*

*NA*

- Reference to (if any) Project Operational/Procurement Manual:**

*NA*

Component	Goods	Consultants		Total
	Shopping	IC	Firms	
Component 1	83,540	858,270	0	941,810
Component 2	30,000	65,480	43,000	138,480
Component 3	12,000	265,800	6,600	284,400
<b>Total procurement</b>	<b>125,540</b>	<b>1,189,550</b>	<b>49,600</b>	<b>1,364,690</b>

5. **Any Other Special Procurement Arrangements:** *[including advance procurement and retroactive financing, if applicable]*

NA

6. **Procurement Packages with Methods and Time Schedule:** See attached "Goods and Works" sheet

### III. Selection of Consultants

1. **Prior Review Threshold:** Selection decisions subject to Prior Review by Bank as stated in Appendix 1 to the Guidelines Selection and Employment of Consultants:

1a. Procurement Category	Prior Review Threshold (USD)	Comments
Consulting Firms (Competitive)	All	
Consulting Firms (Sole Source)	All	
Individual Consultants (Competitive)	>50,000US\$	
Individual Consultants (Sole Source)	All	
<i>Include all categories authorized by the loan agreement</i>		

1b. Procurement Method	Procurement Method Threshold (USD)	Comments
QCBS	No threshold	
QCB		
FCS	<100,000	
LCS	<100,000	
CQS	<100,000	
Consulting Firms (Sole Source)	No threshold	
Individual Consultants (Competitive)	No threshold	
Individual Consultants (Sole Source)	No threshold	
ICB (Non-Consultant Services)	NA	
<i>Include all methods authorized by the loan agreement</i>		

2. **Short list comprising entirely of national consultants:** Short list of consultants for services, estimated to cost less than \$100,000 equivalent per contract, may comprise entirely of national consultants in accordance with the provisions of paragraph 2.7 of the Consultant Guidelines.

Note: OPCPR list of ceilings can be found here: <http://go.worldbank.org/MKXO98RY40>

3. **Any Other Special Selection Arrangements:** *[including advance procurement and retroactive financing, if applicable]*

4. **Consultancy Assignments with Selection Methods and Time Schedule:** See attached "Consulting Services" sheet

**IV. Implementing Agency Capacity Building Activities with Time Schedule:** See attached "Capacity Building" sheet



Estimated Closing date 31-Dec-2014 [to rectify when decided]

**PROCUREMENT PLAN FOR CONSULTANCY SERVICES -  
CONSULTING FIRMS**

as at [insert date]

<b>Plan vs. Actual</b>	<b>Proc. System Ref. #</b>	<b>SN. #</b>	<b>Comp</b>	<b>Location/ Description of Assignment</b>	<b>Estimated Cost (US\$)</b>
<b>A</b>	<b>B</b>	<b>C</b>		<b>D</b>	<b>E</b>
P R A	C2	FC001	Awarenes s	MIS System Development	40,000
P R A	C2	FC002	Awarenes s	JCLA Website Maintenance and Updating	3,000
P R A	C3	FC003	General	Independant Project Audit (1)	2,200
P R A	C3	FC004	General	Independant Project Audit (2)	2,200
P R A	C3	FC005	General	Independant Project Audit (3)	2,200

**Subtotal Firms:**

**49,600**

	<b>Estimated Cost US\$</b>
<b>Comp 1</b>	
<b>Comp 2</b>	43,000
<b>Comp 3</b>	6,600
<b>Total</b>	<b>49,600</b>

Revised Estimated Cost (US\$)	Selection Method	Bank Rev.	TOR Start Date	Interval	TOR end Date	Interval	NOL Date	Interval
E	F	G	H	I	J	K	L	M
40,000	QCBS	PR	1-Nov-11	14	15-Nov-11	14	29-Nov-11	14
			1-Jan-14	14	15-Jan-14	14	29-Jan-14	14
				0		0		0
3,000	CQS	PR	10-Jul-12	14	24-Jul-12	14	7-Aug-12	14
			1-Jan-14	14	15-Jan-14	14	29-Jan-14	14
				0		0		0
6,600	LCS	PR	10-Jul-12	14	24-Jul-12	14	7-Aug-12	14
			1-Dec-13	14	15-Dec-13	14	29-Dec-13	14
				0		0		0
	LCS	PR	10-Jul-13	14	24-Jul-13	14	7-Aug-13	14
				14	14-Jan-00	14	28-Jan-00	14
				0		0		0
	LCS	PR	10-Jul-14	14	24-Jul-14	14	7-Aug-14	14
				14	14-Jan-00	14	28-Jan-00	14
				0		0		0

**49,600**

<b>Revised Cost US\$</b>
43,000
6,600
<b>49,600</b>

Adv. EOI end Date	Interval	Short Listing Report Date	Interval	NOL Date	Interval	RFP prep.	Interval	NOL Date	Interval
N	O	P	Q	R	S	T	U	V	W
13-Dec-11	7	20-Dec-11	14	3-Jan-12	7	10-Jan-12	14	24-Jan-12	35
12-Feb-14	7	19-Feb-14	14	5-Mar-14	7	12-Mar-14	14	26-Mar-14	35
	0		0		0		0		0
21-Aug-12	7	28-Aug-12	14	11-Sep-12	7	18-Sep-12	14	2-Oct-12	28
12-Feb-14	7	19-Feb-14	14	5-Mar-14	7	12-Mar-14	14	26-Mar-14	28
	0		0		0		0		0
21-Aug-12	7	28-Aug-12	14	11-Sep-12	7	18-Sep-12	14	2-Oct-12	28
12-Jan-14	7	19-Jan-14	14	2-Feb-14	7	9-Feb-14	14	23-Feb-14	28
	0		0		0		0		0
21-Aug-13	7	28-Aug-13	14	11-Sep-13	7	18-Sep-13	14	2-Oct-13	28
11-Feb-00	7	18-Feb-00	14	3-Mar-00	7	10-Mar-00	14	24-Mar-00	28
	0		0		0		0		0
21-Aug-14	7	28-Aug-14	14	11-Sep-14	7	18-Sep-14	14	2-Oct-14	28
11-Feb-00	7	18-Feb-00	14	3-Mar-00	7	10-Mar-00	14	24-Mar-00	28
	0		0		0		0		0

RFP Submission Date	Interval	Technical Evaluation Report Date	Interval	NOL Date	Interval	Finan. Public openg Date	Interval	Final Evaluation Report Date
X	Y	Z	AA	AB	AC	AD	AE	AF
28-Feb-12	7	6-Mar-12	14	20-Mar-12	14	3-Apr-12	5	8-Apr-12
30-Apr-14	7	7-May-14	14	21-May-14	14	4-Jun-14	5	9-Jun-14
	0		0		0		0	
30-Oct-12	7	6-Nov-12	14	20-Nov-12	14	4-Dec-12	5	9-Dec-12
23-Apr-14	7	30-Apr-14	14	14-May-14	14	28-May-14	5	2-Jun-14
	0		0		0		0	
30-Oct-12	7	6-Nov-12	14	20-Nov-12	14	4-Dec-12	5	9-Dec-12
23-Mar-14	7	30-Mar-14	14	13-Apr-14	14	27-Apr-14	5	2-May-14
	0		0		0		0	
30-Oct-13	7	6-Nov-13	14	20-Nov-13	14	4-Dec-13	5	9-Dec-13
21-Apr-00	7	28-Apr-00	14	12-May-00	14	26-May-00	5	31-May-00
	0		0		0		0	
30-Oct-14	7	6-Nov-14	14	20-Nov-14	14	4-Dec-14	5	9-Dec-14
21-Apr-00	7	28-Apr-00	14	12-May-00	14	26-May-00	5	31-May-00
	0		0		0		0	

<b>Interval</b>	<b>Contract negotiation/ Award-Draft</b>	<b>Interval</b>	<b>NOL Date</b>	<b>Interval</b>	<b>Contract signature Date</b>	<b>Interval</b>	<b>Contract Start Date</b>	<b>Execution in days</b>	<b>Execution in months</b>
<b>AG</b>	<b>AH</b>	<b>AI</b>	<b>AJ</b>	<b>AK</b>	<b>AL</b>	<b>AM</b>	<b>AN</b>	<b>AO</b>	<b>AP</b>
7	15-Apr-12	14	29-Apr-12	2	1-May-12	2	3-May-12	60	2
7	16-Jun-14	14	30-Jun-14	2	2-Jul-14	2	4-Jul-14	60	2
0		0		0		0			0
7	16-Dec-12	14	30-Dec-12	2	1-Jan-13	2	3-Jan-13	1080	35
7	9-Jun-14	14	23-Jun-14	2	25-Jun-14	2	27-Jun-14	1080	35
0		0		0		0			0
7	16-Dec-12	14	30-Dec-12	2	1-Jan-13	2	3-Jan-13	150	5
7	9-May-14	14	23-May-14	2	25-May-14	2	27-May-14	150	5
0		0		0		0			0
7	16-Dec-13	14	30-Dec-13	2	1-Jan-14	2	3-Jan-14	150	5
7	7-Jun-00	14	21-Jun-00	2	23-Jun-00	2	25-Jun-00	150	5
0		0		0		0			0
7	16-Dec-14	14	30-Dec-14	2	1-Jan-15	2	3-Jan-15	270	9
7	7-Jun-00	14	21-Jun-00	2	23-Jun-00	2	25-Jun-00	270	9
0		0		0		0			0

Completion Date (original)	Completion Date (last revision)	Contract amount US\$ (original)	Contract amount US\$ (last revised)	Consultant Name	Comments
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AQ	AR	AS	AT	AU	AV
2-Jul-12	NA	NA	NA		
2-Sep-14	NA	NA	NA		
0-Jan-00					
19-Dec-15	NA	NA	NA		
11-Jun-17	NA	NA	NA		
0-Jan-00					
2-Jun-13	NA	NA	NA		Audit to cover
24-Oct-14	NA	NA	NA		project from start
0-Jan-00					day till 31-Dec-12
2-Jun-14	NA	NA	NA		Audit to cover
22-Nov-00	NA	NA	NA		project from 1-Jan-
0-Jan-00					13 till 31-Dec-13
30-Sep-15	NA	NA	NA		Audit to cover
22-Mar-01	NA	NA	NA		project from 1-Jan-
0-Jan-00					14 till end proejct

Plan vs. Actual	Proc. System Ref. #	SN #	Comp	Location/ Description of Assignment	Estimated Cost (US\$)	Revised Estimated Cost (US\$)	Selection Method	Bank Rev.	Specs prep. Start Date	Interval	Specs prep. End Date	Interval	Quotations Submission Date	Interval	Comparison of Quotations	Interval	Contract Draft	Interval	NOL Date	Interval	Contract Signature Date	Interval	Contract Start Date	Interval	Execution in days	Execution in months	Completion Date (original)	Completion Date (last revision)	Contract amount US\$ (original)	Contract amount US\$ (last revised)	Consultant Name	Comments	
																																	A
P	C1	PG001	LegCnslg	Simple Office Furniture (1-5)	18,000	2,387	DC	PO	30-Nov-11	14	14-Dec-11	14	28-Dec-11	7	4-Jan-12	3	7-Jan-12	7-Jan-12	3	10-Jan-12	14	24-Jan-12	30	1	23-Feb-12	NA	NA	NA	NA	A/Sha'ua for Office Furniture			
A								1-Mar-13	12	13-Mar-13	13	26-Mar-13	0	26-Mar-13	0	26-Mar-13	26-Mar-13	4	30-Mar-13	0	30-Mar-13	0	0	30-Mar-13	0	0	0	0	0	0	0	0	0
P	R	PG015	LegCnslg	Simple Office Furniture2		508	DC	PO	30-Nov-11	14	14-Dec-11	14	28-Dec-11	7	4-Jan-12	3	7-Jan-12	7-Jan-12	3	10-Jan-12	14	24-Jan-12	30	0.984	23-Feb-12	NA	NA	NA	NA	A/Sha'ua for Office Furniture			
R	A							1-Mar-13	12	13-Mar-13	13	26-Mar-13	0	26-Mar-13	0	26-Mar-13	26-Mar-13	5	31-Mar-13	0	31-Mar-13	0	0	31-Mar-13	0	0	0	0	0	0	0	0	0
P	C1	PG020	LegCnslg	Simple Office Furniture 3		607	DC	PO	30-Nov-11	14	14-Dec-11	14	28-Dec-11	7	4-Jan-12	3	7-Jan-12	7-Jan-12	3	10-Jan-12	14	24-Jan-12	30	0.984	23-Feb-12	NA	NA	NA	NA	Salah Marzouqa for Office Furniture			
R	A							1-Mar-13	12	13-Mar-13	13	26-Mar-13	0	26-Mar-13	0	26-Mar-13	26-Mar-13	4	30-Mar-13	0	30-Mar-13	0	0	30-Mar-13	0	0	0	0	0	0	0	0	0
P	C1	PG023	LegCnslg	Simple Office Furniture 4		1,589	DC	PO	30-Nov-11	14	14-Dec-11	14	28-Dec-11	7	4-Jan-12	3	7-Jan-12	7-Jan-12	3	10-Jan-12	14	24-Jan-12	30	0.984	23-Feb-12	NA	NA	NA	NA	Jorsal			
R	A							1-Mar-13	12	13-Mar-13	13	26-Mar-13	0	26-Mar-13	0	26-Mar-13	26-Mar-13	4	30-Mar-13	0	30-Mar-13	0	0	30-Mar-13	0	0	0	0	0	0	0	0	0
P	C1	PG029	LegCnslg	Simple Office Furniture5		305	DC	PO	30-Nov-11	14	14-Dec-11	14	28-Dec-11	7	4-Jan-12	3	7-Jan-12	7-Jan-12	3	10-Jan-12	14	24-Jan-12	30	0.984	23-Feb-12	NA	NA	NA	NA	Salah Marzouqa for Office Furniture			
R	A							1-Mar-13	12	13-Mar-13	13	26-Mar-13	0	26-Mar-13	0	26-Mar-13	26-Mar-13	5	31-Mar-13	0	31-Mar-13	0	0	31-Mar-13	0	0	0	0	0	0	0	0	0
P	C1	xxxx	LegCnslg	Simple Office Furniture 6. FA Furniture 1		12,603	SH	PO	30-Nov-11	14	14-Dec-11	14	28-Dec-11	7	4-Jan-12	3	7-Jan-12	7-Jan-12	3	10-Jan-12	14	24-Jan-12	30	1	23-Feb-12	NA	NA	NA	NA	NA			
R	A							1-Jan-14	14	15-Jan-14	14	29-Jan-14	7	5-Feb-14	3	8-Feb-14	8-Feb-14	3	11-Feb-14	14	25-Feb-14	30	1	27-Mar-14	NA	NA	NA	NA	NA				
P	C1	PG002	LegCnslg	Office Supplies (1-7)	14,400	498	DC	PO	30-Nov-11	14	14-Dec-11	14	28-Dec-11	7	4-Jan-12	3	7-Jan-12	7-Jan-12	3	10-Jan-12	14	24-Jan-12	30	1	23-Feb-12	NA	NA	NA	NA	AI Hewar for office supplies			
R	A							10-Jul-12	2	12-Jul-12	5	17-Jul-12	1	18-Jul-12	4	22-Jul-12	0	22-Jul-12	0	25-Jul-12	0	25-Jul-12	0	0	25-Jul-12	NA	NA	#REF!	NA	NA			
P	C1	PG011	LegCnslg	Office Supplies 2		141	DC	PO	30-Nov-11	14	14-Dec-11	14	28-Dec-11	7	4-Jan-12	3	7-Jan-12	7-Jan-12	3	10-Jan-12	14	24-Jan-12	30	0.984	23-Feb-12	NA	NA	NA	NA	AI Hewar for office supplies			
R	A							10-Jul-12	2	12-Jul-12	5	17-Jul-12	1	18-Jul-12	4	22-Jul-12	0	22-Jul-12	0	25-Jul-12	0	25-Jul-12	0	0	25-Jul-12	NA	NA	#REF!	NA	NA			
P	C1	PG012	LegCnslg	Office Supplies 3		210	DC	PO	30-Nov-11	14	14-Dec-11	14	28-Dec-11	7	4-Jan-12	3	7-Jan-12	7-Jan-12	3	10-Jan-12	14	24-Jan-12	30	0.984	23-Feb-12	NA	NA	NA	NA	AI Hewar for office supplies			
R	A							1-Dec-12	0	1-Dec-12	0	1-Dec-12	0	1-Dec-12	0	1-Dec-12	0	1-Dec-12	0	2-Dec-12	10	30-Dec-12	10	0.328	12-Dec-12	NA	NA	NA	NA	210			
P	C1	PG018	LegCnslg	Office Supplies 4		695	DC	PO	30-Nov-11	14	14-Dec-11	14	28-Dec-11	7	4-Jan-12	3	7-Jan-12	7-Jan-12	3	10-Jan-12	14	24-Jan-12	30	0.984	23-Feb-12	NA	NA	NA	NA	AI Egesad Office Suppliers Est.			
R	A							27-Mar-13	0	27-Mar-13	0	27-Mar-13	0	27-Mar-13	0	27-Mar-13	0	27-Mar-13	0	7-Apr-13	0	7-Apr-13	0	0	7-Apr-13	NA	NA	NA	NA	695			
P	C1	PG024	LegCnslg	Office Supplies 5		270	DC	PO	30-Nov-11	14	14-Dec-11	14	28-Dec-11	7	4-Jan-12	3	7-Jan-12	7-Jan-12	3	10-Jan-12	14	24-Jan-12	30	0.984	23-Feb-12	NA	NA	NA	NA	AI Egesad Office Suppliers Est.			
R	A							27-Mar-13	0	27-Mar-13	0	27-Mar-13	0	27-Mar-13	0	27-Mar-13	0	27-Mar-13	0	27-Mar-13	0	27-Mar-13	0	0	27-Mar-13	NA	NA	NA	NA	270			
P	C1	PG025	LegCnslg	Office Supplies 6		294	DC	PO	30-Nov-11	14	14-Dec-11	14	28-Dec-11	7	4-Jan-12	3	7-Jan-12	7-Jan-12	3	10-Jan-12	14	24-Jan-12	30	0.984	23-Feb-12	NA	NA	NA	NA	AI Egesad Office Suppliers Est.			
R	A							27-Mar-13	0	27-Mar-13	0	27-Mar-13	0	27-Mar-13	0	27-Mar-13	0	27-Mar-13	0	27-Mar-13	0	27-Mar-13	0	0	27-Mar-13	NA	NA	NA	NA	294			
P	C1	PG027	LegCnslg	Office Supplies 7		185	DC	PO	30-Nov-11	14	14-Dec-11	14	28-Dec-11	7	4-Jan-12	3	7-Jan-12	7-Jan-12	3	10-Jan-12	14	24-Jan-12	30	0.984	23-Feb-12	NA	NA	NA	NA	AI Egesad Office Suppliers Est.			
R	A							1-Jul-13	0	1-Jul-13	0	1-Jul-13	0	1-Jul-13	0	1-Jul-13	0	1-Jul-13	0	1-Jul-13	0	1-Jul-13	0	0	1-Jul-13	NA	NA	NA	NA	185			
P	C1	xxxx	LegCnslg	Office Supplies 8. FA Office Supplies 2		12,107	SH	PO	30-Nov-11	14	14-Dec-11	14	28-Dec-11	7	4-Jan-12	3	7-Jan-12	7-Jan-12	3	10-Jan-12	14	24-Jan-12	30	1	23-Feb-12	NA	NA	NA	NA	NA			
R	A							1-Jan-14	14	15-Jan-14	14	29-Jan-14	7	5-Feb-14	3	8-Feb-14	8-Feb-14	3	11-Feb-14	14	25-Feb-14	30	1	27-Mar-14	NA	NA	NA	NA	NA				
P	C1	PG003	LegCnslg	Computers, Multi purpose printers, Office Eqmpt (1- 11)	18,200	650	DC	PO	30-Nov-11	14	14-Dec-11	14	28-Dec-11	7	4-Jan-12	3	7-Jan-12	7-Jan-12	3	10-Jan-12	14	24-Jan-12	30	1	23-Feb-12	NA	NA	NA	NA	Mabco			
R	A							5-Jan-13	0	5-Jan-13	0	5-Jan-13	0	5-Jan-13	0	5-Jan-13	0	5-Jan-13	0	5-Jan-13	0	5-Jan-13	0	0	6-Jan-13	NA	NA	NA	NA	0			
P	C1	PG013	LegCnslg	Computers, Multi purpose printers, Office Eqmpt 2		3,990	DC	PO	30-Nov-11	14	14-Dec-11	14	28-Dec-11	7	4-Jan-12	3	7-Jan-12	7-Jan-12	3	10-Jan-12	14	24-Jan-12	30	0.984	23-Feb-12	NA	NA	NA	NA	Yacht for Technology and Communication			
R	A							12-Jan-13	0	12-Jan-13	0	13-Jan-13	0	13-Jan-13	0	13-Jan-13	0	13-Jan-13	0	17-Jan-13	4	21-Jan-13	0	0	21-Jan-13	NA	NA	NA	NA	3990			
P	C1	PG014	LegCnslg	Computers, Multi purpose printers, Office Eqmpt 3		565	DC	PO	30-Nov-11	14	14-Dec-11	14	28-Dec-11	7	4-Jan-12	3	7-Jan-12	7-Jan-12	3	10-Jan-12	14	24-Jan-12	30	0.984	23-Feb-12	NA	NA	NA	NA	Arabian Office Automation			
R	A							25-Jan-13	0	25-Jan-13	0	28-Jan-13	0	28-Jan-13	0	28-Jan-13	0	28-Jan-13	0	30-Jan-13	4	0.131	3-Feb-13	4	0.131	3-Feb-13	NA	NA	NA	NA	565		
P	C1	PG016	LegCnslg	Computers, Multi purpose printers, Office Eqmpt 4		199	DC	PO	30-Nov-11	14	14-Dec-11	14	28-Dec-11	7	4-Jan-12	3	7-Jan-12	7-Jan-12	3	10-Jan-12	14	24-Jan-12	30	0.984	23-Feb-12	NA	NA	NA	NA	Arabian Office Automation			
R	A							11-Apr-13	0	11-Apr-13	0	11-Apr-13	0	11-Apr-13	0	11-Apr-13	0	11-Apr-13	0	12-Apr-13	1	13-Apr-13	0	0	13-Apr-13	NA	NA	NA	NA	199			
P	C1	PG017	LegCnslg	Computers, Multi purpose printers, Office Eqmpt 5		75	DC	PO	30-Nov-11	14	14-Dec-11	14	28-Dec-11	7	4-Jan-12	3	7-Jan-12	7-Jan-12	3	10-Jan-12	14	24-Jan-12	30	0.984	23-Feb-12	NA	NA	NA	NA	AI Egesad Office Suppliers Est.			
R	A							10-Apr-13	0	10-Apr-13	0	10-Apr-13	0	10-Apr-13	0	10-Apr-13	0	10-Apr-13	0	10-Apr-13	1	10-Apr-13	0	0	10-Apr-13	NA	NA	NA	NA	75			
P	C1	PG022	LegCnslg	Computers, Multi purpose printers, Office Eqmpt 6		5,374	DC	PO	30-Nov-11	14	14-Dec-11	14	28-Dec-11	7	4-Jan-12	3	7-Jan-12	7-Jan-12	3	10-Jan-12	14	24-Jan-12	30	0.984	23-Feb-12	NA	NA	NA	NA	Modern Systems			
R	A							26-Mar-13	0	26-Mar-13	0	26-Mar-13	0	26-Mar-13	0	26-Mar-13	0	26-Mar-13	0	28-Apr-13	1	29-Apr-13	2	0.056	14-May-13	NA	NA	NA	NA	5374			
P	C1	PG026	LegCnslg	Computers, Multi purpose printers, Office Eqmpt 7		705	DC	PO	30-Nov-11	14	14-Dec-11	14	28-Dec-11	7	4-Jan-12	3	7-Jan-12	7-Jan-12	3	10-Jan-12	14	24-Jan-12	30	0.984	23-Feb-12	NA	NA	NA	NA	Modern Systems			
R	A							15-Jun-13	0	15-Jun-13	0	16-Jun-13	0	16-Jun-13	0	16-Jun-13	0	16-Jun-13	0	17-Jun-13	1	17-Jun-13	1	0.033	18-Jun-13	NA	NA	NA	NA	705			
P	C1	PG028	LegCnslg	Computers, Multi purpose printers, Office Eqmpt 8		169	DC	PO	30-Nov-1																								



insert Country  
Insert Project name

Plan vs. Actual	Proc. System Ref. #	SN #	Comp	Location/ Description of Assignment	Estimated Cost (US\$)	Revised Estimated Cost (US\$)	Selection Method	Bank Rev.	Specs prep. Start Date	Interval	Specs prep. End Date	Interval	Quotations Submission Date	Interval	Comparison of Quotations	Interval	Contract Draft	Interval	NOL Date	Interval	Contract Signature Date	Interval	Contract Start Date	Execution in days	Execution in months	Completion Date (original)	Completion Date (last revision)	Contract amount US\$ (original)	Contract amount US\$ (last revised)	Consultant Name	Comments	
A	B	C	D	E	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	AB	AC	AD		
P	C2	PG033	Awareness	Brochures / Pamphlets- Printing 4		680	DC	PO	30-Nov-11	14	14-Dec-11	14	28-Dec-11	7	4-Jan-12	3	7-Jan-12	7-Jan-12	3	10-Jan-12	14	24-Jan-12	1072	35	31-Dec-14	NA	NA	NA	Alfred Design Center			
R									2-Jun-13	0	2-Jun-13	2	4-Jun-13	15	19-Jun-13	10	28-Jun-13	0	28-Jun-13	52	19-Aug-13	0	19-Aug-13	10	0.328	29-Aug-13	NA	680	NA			
A									2-Jun-13	0	2-Jun-13	2	4-Jun-13	15	19-Jun-13	10	28-Jun-13	0	28-Jun-13	52	19-Aug-13	0	19-Aug-13	10	0.328	29-Aug-13	NA	680	NA			
P	C1	xxxx	Awareness	Brochures / Pamphlets- Printing 5. FA Brochure 4		21,028	SH	PO	30-Nov-11	14	14-Dec-11	14	28-Dec-11	7	4-Jan-12	3	7-Jan-12	7-Jan-12	3	10-Jan-12	14	24-Jan-12	30	1	23-Feb-12	NA	NA	NA				
R									1-Jan-14	14	15-Jan-14	14	29-Jan-14	7	5-Feb-14	3	8-Feb-14	8-Feb-14	3	11-Feb-14	14	25-Feb-14	30	1	27-Mar-14							
A									0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
P	C2	PG007	Awareness	Focus Groups (Legal Aid Needs)- Accomodation and Venue	6,000	6,000	SH	PO	30-Nov-11	14	14-Dec-11	14	28-Dec-11	7	4-Jan-12	3	7-Jan-12	7-Jan-12	3	10-Jan-12	14	24-Jan-12	1072	35	31-Dec-14	NA	NA	NA				
R									15-Jan-14	14	29-Jan-14	14	12-Feb-14	7	19-Feb-14	3	22-Feb-14	22-Feb-14	3	25-Feb-14	14	11-Mar-14	1072	35	15-Feb-17							
A									0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
P	C3	PG008	General	Project Kick Off Event	3,000	3,000	SH	PO	30-Nov-11	14	14-Dec-11	14	28-Dec-11	7	4-Jan-12	3	7-Jan-12	7-Jan-12	3	10-Jan-12	14	24-Jan-12	30	1	23-Feb-12	NA	NA	NA				
R									15-Jan-14	14	29-Jan-14	14	12-Feb-14	7	19-Feb-14	3	22-Feb-14	22-Feb-14	3	25-Feb-14	14	11-Mar-14	30	1	10-Apr-14							
A									0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
P	C3	PG009	General	Report Printing / Distribution	6,000	6,000	SH	PO	30-Nov-11	14	14-Dec-11	14	28-Dec-11	7	4-Jan-12	3	7-Jan-12	7-Jan-12	3	10-Jan-12	14	24-Jan-12	1072	35	31-Dec-14	NA	NA	NA				
R									15-Jan-14	14	29-Jan-14	14	12-Feb-14	7	19-Feb-14	3	22-Feb-14	22-Feb-14	3	25-Feb-14	14	11-Mar-14	1072	35	15-Feb-17							
A									0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
P	C3	PG010	General	End of project Event	3,000	3,000	SH	PO	21-Sep-14	14	5-Oct-14	14	19-Oct-14	7	26-Oct-14	3	29-Oct-14	29-Oct-14	3	1-Nov-14	14	15-Nov-14	30	1	15-Dec-14	NA	NA	NA				
R									15-Jan-16	14	29-Jan-16	14	12-Feb-16	7	19-Feb-16	3	22-Feb-16	22-Feb-16	3	25-Feb-16	14	10-Mar-16	30	1	9-Apr-16							
A									0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Subtotal Shopping:					125,540	102,195																										

insert Country  
Insert Project name

Plan vs. Actual	Proc. System Ref. #	SN. #	Comp	Location/ Description of Assignment	Estimated Cost (US\$)	Revised Estimated Cost (US\$)	Selection Method	Bank Rev.	TOR Start Date	Interval	TOR end Date	Interval	NOL Date	Interval
A	B	C		D	E	E	F	G	H	I	J	K	L	M
P	C1	IC001	LegCnslg	Attorneys Contiuous Training	18,000	18,000	IC/LT	PO	22-Nov-11	14	6-Dec-11		6-Dec-11	14
R									1-Jan-14	14	15-Jan-14		15-Jan-14	14
A										0		0		0
P	C1	IC002	LegCnslg	Senior Attorneys (1)	41,040	27,345	IC/LT	PO	22-Nov-11	14	6-Dec-11		6-Dec-11	14
R									14-Dec-11	14	28-Dec-11	0	28-Dec-11	14
A									14-Dec-11	14	28-Dec-11	0	28-Dec-11	14
P	C1	IC003	LegCnslg	Senior Attorneys (2)	41,040	23,927	IC/LT	PO	22-Nov-11	14	6-Dec-11		6-Dec-11	14
R									14-Dec-11	14	28-Dec-11	0	28-Dec-11	14
A									14-Dec-11	14	28-Dec-11	0	28-Dec-11	14
P	C1	IC004	LegCnslg	Senior Attorneys (3)	41,040	7,768	IC/LT	PO	22-Nov-11	14	6-Dec-11		6-Dec-11	14
R									30-Nov-11	14	14-Dec-11	14	28-Dec-11	14
A									14-Dec-11	14	28-Dec-11	0	28-Dec-11	14
P	C1	IC005	LegCnslg	Senior Attorneys (4)	41,040	7,458	IC/LT	PO	22-Nov-11	14	6-Dec-11		6-Dec-11	14
R									17-Apr-13	14	30-Jun-13	0	30-Jun-13	0
A									16-Jun-13	14	30-Jun-13	0	30-Jun-13	0
P	C1	IC006	LegCnslg	Senior Attorneys (5)	41,040	9,198	IC/LT	PO	22-Nov-11	14	6-Dec-11		6-Dec-11	14
R									15-Feb-13	14	1-Mar-13	0	1-Mar-13	14
A									15-Feb-13	14	1-Mar-13	0	1-Mar-13	14
P	C1	IC007	LegCnslg	Senior Attorneys (6)	41,040	10,141	IC/LT	PO	22-Nov-11	14	6-Dec-11		6-Dec-11	14
R									18-Mar-13	14	1-Apr-13	0	1-Apr-13	14
A									18-Mar-13	14	1-Apr-13	0	1-Apr-13	14
P	C1	IC008	LegCnslg	Senior Attorneys (7)	41,040	3,955	IC/LT	PO	22-Nov-11	14	6-Dec-11		6-Dec-11	14
R									18-Jul-13	14	1-Aug-13	0	1-Aug-13	14
A									18-Jul-13	14	1-Aug-13	0	1-Aug-13	14
P	C1	IC009	LegCnslg	Quality Assurance Officer	47,880	47,880	IC/LT	PO	22-Nov-11	14	6-Dec-11		6-Dec-11	14
R									1-Mar-14	14	15-Mar-14		15-Mar-14	14
A										0		0		0
P	C1	IC010	LegCnslg	Mid Level Attorneys (1)	31,020	10,832	IC/LT	PO	22-Nov-11	14	6-Dec-11		6-Dec-11	14
R									17-Sep-13	14	1-Oct-13	0	1-Oct-13	14
A									17-Sep-12	14	1-Oct-12	0	1-Oct-12	14

insert Country  
 Insert Project name



Adv. EOI end Date **Interval** Short Listing Report Date **Interval** NOL Date

N	O	P	Q	R
20-Dec-11	7	27-Dec-11		27-Dec-11
29-Jan-14	7	5-Feb-14		5-Feb-14
	0			
20-Dec-11	7	27-Dec-11		27-Dec-11
11-Jan-12	7	18-Jan-12		18-Jan-12
11-Jan-12	7	18-Jan-12	0	18-Jan-12
20-Dec-11	7	27-Dec-11		27-Dec-11
11-Jan-12	7	18-Jan-12		18-Jan-12
11-Jan-12	7	18-Jan-12	0	18-Jan-12
20-Dec-11	7	27-Dec-11		27-Dec-11
11-Jan-12	7	18-Jan-12		18-Jan-12
11-Jan-12	7	18-Jan-12	0	18-Jan-12
20-Dec-11	7	27-Dec-11		27-Dec-11
11-Jan-12	7	18-Jan-12		18-Jan-12
11-Jan-12	7	18-Jan-12	0	18-Jan-12
20-Dec-11	7	27-Dec-11		27-Dec-11
30-Jun-13	0	30-Jun-13	0	30-Jun-13
30-Jun-13	0	30-Jun-13	0	30-Jun-13
20-Dec-11	7	27-Dec-11		27-Dec-11
15-Mar-13	7	22-Mar-13	0	22-Mar-13
15-Mar-13	7	22-Mar-13	0	22-Mar-13
20-Dec-11	7	27-Dec-11		27-Dec-11
15-Apr-13	9	24-Apr-13	0	24-Apr-13
15-Apr-13	9	24-Apr-13	0	24-Apr-13
20-Dec-11	7	27-Dec-11		27-Dec-11
15-Aug-13	7	22-Aug-13	0	22-Aug-13
15-Aug-13	7	22-Aug-13	0	22-Aug-13
20-Dec-11	7	27-Dec-11		27-Dec-11
29-Mar-14	7	5-Apr-14		5-Apr-14
	0		0	
20-Dec-11	7	27-Dec-11		27-Dec-11
15-Oct-13	7	22-Oct-13	0	22-Oct-13
15-Oct-12	7	22-Oct-12	0	22-Oct-12

insert Country  
Insert Project name

PLANNING FOR TRAINING

as at [insert date]

Costab ref	Plan vs. Actual	Proc. System Ref. #	SN. #	Comp	Sub-Comp	Location/ Description of Assignment	Estimated Cost (US\$)	Rrevised Estimated Cost (US\$)	Unit (Mth/ Yr/ Study[Sty], Lumpsum [LS], Workshop [Wsh])	Selection Method	Bank Rev.	TOR Start Date	Interval	TOR end Date	Interval	NOL Date	Interval	Training preparation	Interval	Training Start Date	Execution in days	Execution in months	Completion Date (original)	Completion Date (last revision)	Activity amount US\$ (original)	Activity amount US\$ (last revised)	Participants	Comments
t1	P	TR001								NA	PR	13-Oct-10	14	27-Oct-10	14	10-Nov-10	14	24-Nov-10	2	26-Nov-10	1464	48	29-Nov-14	NA	NA	NA		
	R						0						14	14-Jan-00	14	28-Jan-00	14	11-Feb-00	2	13-Feb-00	1464	48	16-Feb-04	NA	NA	NA		
	A												0		0		0		0				0	0	0	0		
t2	P	TR002								NA	PR	13-Oct-10	14	27-Oct-10	14	10-Nov-10	14	24-Nov-10	2	26-Nov-10	14	0.46	10-Dec-10	NA	NA	NA		
	R						0						14	14-Jan-00	14	28-Jan-00	14	11-Feb-00	2	13-Feb-00	14	0.46	27-Feb-00	NA	NA	NA		
	A												0		0		0		0			0	0	0	0			

SPF- Proc Log - Ind.Cons 2012 - 2013

No.	Comp.	Dec.	NO.	Contract 2012 - Value JD	Contract 2012 - Value\$	Contract Value-2013 (JD)	Contract Value-2013 (\$)	Consultant Name	Contract Date -2012	Completion Date-2012	Contract Date-2013	Completion Date-2013	Contract Amount (\$) 31-Dec-2013
1	C1	Senior Attorneys (1)	IC002	800	1130	880	1243	Basma Alrefa'ee	1-Mar	31-Dec	1-Jan	31-Dec	27,344.63
2	C1	Senior Attorneys (2)	IC003	700	989	770	1088	Muna Dandees	1-Mar	31-Dec	1-Jan	31-Dec	23,926.55
3	C1	Senior Attorneys (3)	IC004	500	706	0	0	Muna Salahat	1-Mar	30-Nov	Non	Non	7,768.36
4	C1	Senior Attorneys (4)	IC005	0	0	880	1243	Fareeza Qamoum			1-Jul	31-Dec	7,457.63
5	C1	Senior Attorneys (5)	IC006	0	0	800	1130	Loay El Sharif			20-Apr	31-Dec	9,197.74
6	C1	Senior Attorneys-(6)	IC007	0	0	1000	1412	Dr. Akef Amaaita			12-May	31-Dec	10,141.24
7	C1	Mid Level Attorneys (1)	IC011	175	247	0	0	Moayed Ammoum	1-Nov	31-Dec	1-Jan	31-Dec	10,832.20
8	C1	Mid Level Attorneys (2)	IC013	0	0	600	847	Abeer Al Sharari	6-May	31-Dec	1-Jan	31-Dec	16,101.69
9	C1	Mid Level Attorneys (3)	IC014	0	0	350	494	Hana Smadi			2-Jan	31-Dec	5,932.20
10	C1	Mid Level Attorneys (4)	IC015	0	0	350	494	Amal Al Jamal			4-Mar	31-Dec	4,943.50
11	C1	Mid Level Attorneys (5)	IC016	0	0	600	847	Khaled Abu Safih			21-Jul	31-Dec	4,322.03
12	C1	Outreach Coordinator	IC023	150	212	150	212	Rama Erekat	1-May	31-Dec	1-Jan	31-Dec	19,067.80
13	C3	Project Manager	IC030	1400	1977	1800	2542	Hadeel Abdel Aziz	1-May	31-Dec	1-Jan	31-Dec	52,259.89
14	C3	Accountant	IC032	399	564	0	0	Abdullah Alrawahneh	1-Feb	1130/2013	Non	Non	6,199.15
15	C3	Accountant	IC037	342	483	0	0	Ahmad Abu Aljoud	1-Nov	31-Jan-13	1-Feb	31-Dec	6,531.57
16	C3	Procurement officer	IC033	0	0	400	565	Sawsan Al Ahmad			19-Feb	31-Dec	6,158.19
17	C1	Outreach Coordinator	IC038	0	0	500	706	Dara Obeidat			19-Feb	31-Dec	7,627.12
18	C3	Office Assistant	IC038	0	0	350	494	Rawan Hijjawi			1-Jun	31-Dec	3,460.45
19	C1	Senior Attorneys (7)	IC08	0	0	700	989	Feras Al Yakoub			1-Sep	31-Dec	3,954.80
18	C1	Senior Attorneys (6)	IC038	0	0	350	494	Ahmad Hindawe			1-Sep	31-Dec	3,389.83

Subtotal IC to December,2013:

236,616.60

US\$