

## PROCUREMENT PLAN (Textual Part)

### Project information:

**Country:** Azerbaijan

**Project number:** P171250

**Project Name:** Employment Support Project

**Project Implementation agency:** MINISTRY OF LABOR AND SOCIAL PROTECTION OF POPULATION

**Date of the Procurement Plan:** May 2020

### Preamble

In accordance with paragraph 5.9 of the “World Bank Procurement Regulations for IPF Borrowers” (July 2016) (“Procurement Regulations”) the Bank’s Systematic Tracking and Exchanges in Procurement (STEP) system will be used to prepare, clear and update Procurement Plans and conduct all procurement transactions for the Project.

This textual part along with the Procurement Plan tables in STEP constitute the Procurement Plan for the Project. The following conditions apply to all procurement activities in the Procurement Plan. The other elements of the Procurement Plan as required under paragraph 4.4 of the Procurement Regulations are set forth in STEP.

***The Bank’s Standard Procurement Documents:*** shall be used for all contracts subject to international competitive procurement and those contracts as specified in the Procurement Plan tables in STEP.

**National Procurement Arrangements:** In accordance with paragraph 5.3 of the Procurement Regulations, when approaching the national market (as specified in the Procurement Plan tables in STEP), the country’s own procurement procedures may be used.

***Leased Assets:*** “Not Applicable”

***Procurement of Second Hand Goods:*** “Not Applicable”

**PROCUREMENT PLAN** Azerbaijan : Employment Support Project

**General Information**

Country: Azerbaijan Bank's Approval Date of the Original Procurement Plan: 2020-05-08  
 Revised Plan Date(s): (comma delineated, leave blank if non 2020-11-24  
 Project ID: P171250 GPN Date: 2020-05-18  
 Project Name: Employment Support Project  
 Loan / Credit No: IBRD / 90440  
 Executing Agency(ies) Ministry of Labor and Social Protection of Population

**WORKS**

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	High SEA/SH Risk	Procurement Document Type	Actual Amount (US\$)	Process Status	Draft Pre-qualification Documents		Prequalification Evaluation Report		Draft Bidding Document / Justification		Specific Procurement Notice / Invitation		Bidding Documents as Issued		Proposal Submission / Opening / Minutes		Bid Evaluation Report and Recommendation for Award		Signed Contract		Contract Completion	
												Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual

**GOODS**

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	Actual Amount (US\$)	Process Status	Draft Pre-qualification Documents		Prequalification Evaluation Report		Draft Bidding Document / Justification		Specific Procurement Notice / Invitation		Bidding Documents as Issued		Proposal Submission / Opening / Minutes		Bid Evaluation Report and Recommendation for Award		Signed Contract		Contract Completion	
										Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
AZ-MLSP-173317-GO-RFQ / PU Office Furniture	IBRD / 90440	3. Project Management, Monitoring and Evaluation	Post	Request for Quotations	Limited	Single Stage - One Envelope		22,283.18	Signed							2020-05-25	2020-09-28							2020-06-10	2020-10-19	2020-12-07	
AZ-MLSP-173318-GO-RFQ / PU Office IT Equipment	IBRD / 90440	3. Project Management, Monitoring and Evaluation	Post	Request for Quotations	Limited	Single Stage - One Envelope		29,953.50	Signed							2020-05-25	2020-06-17							2020-06-11	2020-07-12	2020-09-09	
AZ-MLSP-193233-GO-RFQ / PMT Financial Software (LC)	IBRD / 90440	3. Project Management, Monitoring and Evaluation	Post	Request for Quotations	Limited	Single Stage - One Envelope		13,007.65	Signed							2020-09-15	2020-09-15							2020-09-28	2020-09-28	2021-09-28	
AZ-MLSP-194140-GO-RFQ / PMT Office vehicles (2 crossovers and 1 sedan)	IBRD / 90440	3. Project Management, Monitoring and Evaluation	Post	Request for Quotations	Limited	Single Stage - One Envelope		74,690.99	Signed							2020-09-23	2020-09-23							2020-10-12	2020-10-15	2021-03-31	

**NON CONSULTING SERVICES**

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	Actual Amount (US\$)	Process Status	Draft Pre-qualification Documents		Prequalification Evaluation Report		Draft Bidding Document / Justification		Specific Procurement Notice / Invitation		Bidding Documents as Issued		Proposal Submission / Opening / Minutes		Bid Evaluation Report and Recommendation for Award		Signed Contract		Contract Completion	
										Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual		

**CONSULTING FIRMS**

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Contract Type	Actual Amount (US\$)	Process Status	Terms of Reference		Expression of Interest Notice		Short List and Draft Request for Proposals		Request for Proposals as Issued		Opening of Technical Proposals / Minutes		Evaluation of Technical Proposal		Combined Evaluation Report and Draft Negotiated Contract		Signed Contract		Contract Completion	
									Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
AZ-MLSP-183494-CS-QCBS / Development and update of special training modules and organization of relevant trainings, implementation of SEP program, and involvement of Business integration experts and assessment	IBRD / 90440	1. Enhancing the scope and effectiveness of the Self-Employment Program (SEP)	Prior	Quality And Cost-Based Selection	Open - International		0.00	Under Implementation	2020-09-14	2020-11-16	2020-10-05		2020-11-01				2020-12-09		2020-12-10		2020-12-30		2021-02-04		2025-12-20	
AZ-MLSP-183502-CS-QCBS / Preparation of communication and outreach strategy and organization of communication campaign and Organization of M&E system, process and impact evaluation of SEP and SES level	IBRD / 90440	2. Strengthening employment services and programs	Post	Quality And Cost-Based Selection	Open - International		0.00	Canceled	2020-09-18		2020-09-24		2020-10-26				2020-11-30		2020-12-14		2020-12-27		2021-01-25		2025-12-25	
AZ-MLSP-183503-CS-QCBS / Labor market assessment and development of a VTC strategy	IBRD / 90440	2. Strengthening employment services and programs	Post	Quality And Cost-Based Selection	Open - International		0.00	Pending Implementation	2020-09-24		2020-10-06		2020-11-05				2020-12-14		2020-12-30		2021-01-19		2021-02-23		2025-12-31	
AZ-MLSP-183506-CS-QCBS / Development of software to analyze beneficiary data	IBRD / 90440	1. Enhancing the scope and effectiveness of the Self-Employment Program (SEP)	Post	Quality And Cost-Based Selection	Open - International		0.00	Pending Implementation	2020-10-07		2020-10-19		2020-11-18				2020-12-24		2021-01-15		2021-02-03		2021-03-10		2025-12-31	
AZ-MLSP-204708-CS-QCBS / Preparation of communication and outreach strategy and organization of communication campaign	IBRD / 90440	2. Strengthening employment services and programs	Prior	Quality And Cost-Based Selection	Open - International		0.00	Pending Implementation	2020-11-30		2020-12-06		2021-01-21				2021-02-25		2021-03-11		2021-03-24		2021-04-22		2025-12-25	
AZ-MLSP-204710-CS-QCBS / Organization of M&E system, process and impact evaluation of SEP and SEA level and preparation of ESF tools	IBRD / 90440	3. Project Management, Monitoring and Evaluation	Prior	Quality And Cost-Based Selection	Open - International		0.00	Pending Implementation	2020-12-04		2020-12-10		2021-01-11				2021-02-15		2021-03-01		2021-03-14		2021-04-12		2025-12-15	

**INDIVIDUAL CONSULTANTS**

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Contract Type	Actual Amount (US\$)	Process Status	Teams of Reference		Invitation to Identified/Selected Consultant		Draft Negotiated Contract		Signed Contract		Contract Completion	
									Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
IC-FIN/SPE/001 / PU Financial Management Specialist	IBRD / 90440	3. Project Management, Monitoring and Evaluation	Post	Individual Consultant Selection	Direct		150,700.00	Signed	2020-05-11	2020-05-08	2020-05-11	2020-04-03	2020-05-11	2020-04-21	2020-06-01	2020-04-22	2026-01-06	
IC-PRO/SPE.01 / PU Procurement Specialist	IBRD / 90440	3. Project Management, Monitoring and Evaluation	Post	Direct Selection	Direct		150,700.00	Signed	2020-05-11	2020-05-08	2020-05-11	2020-03-26			2020-05-11	2020-04-22	2026-01-06	

AZ-MLSPP-172220-CS-INDV / PIU Project Coordinator	IBRD / 90440	3. Project Management, Monitoring and Evaluation	Post	Individual Consultant Selection	Open	170,000.00	Signed	2020-05-11	2020-05-08	2020-05-11	2020-04-24	2020-05-13		2020-05-14	2020-05-07	2026-01-06	
AZ-MLSPP-172235-CS-INDV / PIU Labor Market Specialist	IBRD / 90440	3. Project Management, Monitoring and Evaluation	Post	Individual Consultant Selection	Open	132,000.00	Signed	2020-05-05	2020-05-08	2020-05-27	2020-06-22	2020-06-01	2020-06-23	2020-06-06	2020-07-01	2026-01-03	
AZ-MLSPP-172247-CS-INDV / PIU Self Employment Specialist	IBRD / 90440	3. Project Management, Monitoring and Evaluation	Post	Individual Consultant Selection	Open	134,000.00	Signed	2020-05-05	2020-05-08	2020-05-27	2020-05-22	2020-05-28	2020-05-31	2020-06-06	2020-06-01	2020-12-03	
AZ-MLSPP-172249-CS-INDV / PIU Environmental Specialist	IBRD / 90440	3. Project Management, Monitoring and Evaluation	Post	Individual Consultant Selection	Open	132,000.00	Signed	2020-05-11	2020-05-08	2020-06-03	2020-06-08	2020-06-06	2020-06-23	2020-06-08	2020-07-13	2026-01-05	
AZ-MLSPP-172251-CS-INDV / PIU Monitoring and Evaluation Specialist	IBRD / 90440	3. Project Management, Monitoring and Evaluation	Post	Individual Consultant Selection	Open	134,000.00	Signed	2020-05-11	2020-05-08	2020-06-01	2020-06-05	2020-06-04	2020-06-05	2020-06-10	2020-06-09	2025-12-31	
AZ-MLSPP-172254-CS-INDV / PIU Social Specialist	IBRD / 90440	3. Project Management, Monitoring and Evaluation	Post	Individual Consultant Selection	Open	134,000.00	Signed	2020-05-11	2020-05-08	2020-06-01	2020-06-15	2020-06-04	2020-06-15	2020-06-10	2020-06-16	2025-12-31	
AZ-MLSPP-183489-CS-INDV / Technical Expert for Preparation of 4 TORs	IBRD / 90440	3. Project Management, Monitoring and Evaluation	Post	Individual Consultant Selection	Open	38,562.40	Signed	2020-07-13	2020-07-22	2020-08-17	2020-08-24	2020-08-24	2020-09-02	2020-09-28	2020-09-07	2020-12-10	