

# OFFICIAL DOCUMENTS



**THE WORLD BANK**  
IBRD • IDA | WORLD BANK GROUP

April 01, 2019

H.E. Mamadi Camara  
Minister of Economy and Finance  
Ministry of Economy and Finance  
Conakry, Republic of Guinea

**Re: Republic of Guinea  
Electricity Access Scale Up Project  
IDA Credit No 6372-GN  
IDA Grant No D426-GN  
Additional Instructions: Disbursement and Financial Information Letter.**

Excellency,

I refer to the Financing Agreement between the Republic of Guinea (the “Recipient”) and the International Development Association (the “Association”) for the above-referenced Project of even date herewith. The General Conditions, as defined in the Financing Agreement, provide that the Bank may issue additional instructions regarding the withdrawal of the proceeds of Credit 6372-GN and Grant D426-GN (collectively “Financing”) and specify certain financial management reporting and audit requirements. This letter (“Disbursement and Financial Information Letter” or “DFIL”), as revised from time to time, constitutes such additional instructions.

**I. Disbursement Arrangements, Withdrawal of Credit and Grant Funds, and Reporting of Uses of Credit and Grant Funds.**

The *Disbursement Guidelines for Investment Project Financing*, dated February 2017, (“Disbursement Guidelines”) are available in the Association’s public website at <https://www.worldbank.org> and its secure website “Client Connection” at <https://clientconnection.worldbank.org>. The Disbursement Guidelines are an integral part of the DFIL, and the manner in which the provisions in the guidelines apply to the Grant and Credit is specified below.

**(i) Disbursement Arrangements**

- **General Provisions** (Schedule 1). The table in Schedule 1 sets out the disbursement methods which may be used by the Borrower, information on registration of authorized signatures, processing of withdrawal applications (including minimum value of applications and processing of advances), instructions on supporting documentation, and frequency of reporting on the Designated Account.

**(ii) Electronic Delivery.** Section 11.01(c) of the General Conditions. The Association may permit the Recipient to electronically deliver applications (with supporting documents) through the Association’s web-based portal (<https://clientconnection.worldbank.org>) “Client Connection”. This option may be effected if the officials designated in writing by the Recipient who are authorized to sign and deliver Applications have registered as users of “Client Connection”. The designated officials may deliver Applications electronically by completing the Form 2380, which is accessible through “Client Connection”. By signing the Authorized Signatory Letter, the Recipient confirms that it is authorizing such persons to accept Secure Identification Credentials (SIDC) and to deliver the Applications and supporting documents to the Association by electronic means. The Recipient may continue to exercise the option of preparing and delivering Applications in paper form. The Association reserves the right and

may, in its sole discretion, temporarily or permanently disallow the electronic delivery of Applications by the Recipient. By designating officials to use SIDC and by choosing to deliver the Applications electronically, the Recipient confirms through the authorized signatory letter its agreement to: (a) abide by the Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation, available in the Association's public website at <https://worldbank.org> and "Client Connection"; and (b) to cause such official to abide by those terms and conditions.

## II. Financial Reports and Audits.

(i) **Financial Reports.** The Recipient must prepare and furnish to the Association not later than forty-five (45) days after the end of each calendar quarter, interim unaudited financial reports ("IFR") for the Project covering the quarter.

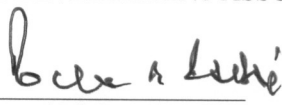
(ii) **Audits.** Each audit of the Financial Statements must cover the period of one fiscal year of the Borrower, commencing with the fiscal year in which the first withdrawal was made. The audited Financial Statements for each such period must be furnished to the Association not later than six (6) months after the end of such period.

## III. Other Information.

For additional information on disbursement arrangements, please refer to the Loan Handbook available on the Bank's website (<http://www.worldbank.org/>) and "Client Connection". The Bank recommends that you register as a user of "Client Connection". From this website you will be able to prepare and deliver Applications, monitor the near real-time status of the Credit and Grant, and retrieve related policy, financial, and procurement information. For more information about the website and registration arrangements, or if you have any queries in relation to the above, please contact the Bank by email at [askloans@worldbank.org](mailto:askloans@worldbank.org).

Very truly yours,

INTERNATIONAL DEVELOPMENT ASSOCIATION

By   
 Rachidi B. Radji  
 Country Manager for Guinea  
 Africa Region

### Attachments

1. Authorized Signatories Letter
2. Statement of Expenditure (SOE)
3. Customized SOE for EPC contract under Category 2.1 of Section III.A.2 of Schedule 2 of the Financing Agreement

## Schedule 1 : Disbursement Provisions

Basic Information					
Credit Number Grant Number	6372-GN D426-GN	Country	Republic of Guinea	Closing Date	Section [III.B.2.] of Schedule [2] to the Financing Agreement.
		Borrower	Republic of Guinea		
		Name of the Project	Electricity Access Scale Up Project	Disbursement Deadline Date <i>Subsection 3.7</i> **	Four months after the closing date.
Disbursement Methods and Supporting Documentation					
Disbursement Methods <i>Section 2 (**)</i>	Methods	Supporting Documentation <i>Subsections 4.3 and 4.4 (**)</i>			
Direct Payment	[Yes]	Copy of records			
Reimbursement	[Yes]	<b>Category 2.1:</b> Customized SOE for EPC contract under Category 2.1 of Section III.A.2 of Schedule 2 of the Financing Agreement  Statement of Expenditure (SOE) in the format provided in Attachment 2 of the DFIL for all other Eligible Expenditures			
Designated Account	[Yes]	<b>Category 2.1:</b> Customized SOE for EPC contract under Category 2.1 of Section III.A.2 of Schedule 2 of the Financing Agreement  Statement of Expenditure (SOE) in the format provided in Attachment 2 of the DFIL for all other Eligible Expenditures			
Special Commitments	[Yes]	Copy of Letter of Credit			
Designated Account (Sections 5 and 6 **)					
Type	Segregated for DA.A and DA.B		Ceiling	Fixed for DA.A and DA.B	
Financial Institution – Name	<b>DA. A:</b> First Bank of Nigeria (FBN) – Guinea to be managed by EDG <b>DA.B:</b> First Bank of Nigeria (FBN) – Guinea to be managed by AGER		Currency	USD for DA.A and DA.B	
Frequency of Reporting <i>Subsection 6.3 (**)</i>	Monthly for DA.A and DA.B		Amount	DA.A 3.2 million DA.B: 700,000	

<b>Minimum Value of Applications (subsection 3.5)</b>
The minimum value of applications for Reimbursement, Direct Payment and Special Commitment is twenty percent of the Designated Account Ceiling.
<b>Authorized Signatures (Subsection 3.1 and 3.2 **) The form for Authorized Signatories Letter is provided in Attachment 1 of this letter Withdrawal and Documentation Applications (Subsection 3.3 and 3.4 **)</b>
<p><b>Authorized Signatures (subsection 3.1 and 3.2).</b> A letter in the form attached (attached 1) should be furnished to the World Bank at the address indicated below providing the name(s) and specimen signature(s) of the official(s) authorized to sign Application:</p> <p>The World Bank Resident Mission Conakry, Republic of Guinea Attention: Rachidi B. Radji, Country Manager for Republic of Guinea</p> <p><b>Applications (subsections 3.4 - 3.4).</b> Please provide completed and signed (a) applications for withdrawal, together with supporting documents, and (b) applications for special commitments, together with a copy of the commercial bank letter of credit, to the address indicated below:</p> <p>The World Bank, Loan Department Delta Center, 13th Floor, Menegai Road, Upper Hill Nairobi, Kenya Attention: Loan Operations &amp; Trust Funds Unit</p>
<b>Additional Disbursement Instructions</b>

*\*\* Sections and subsections relate to the "Disbursement Guidelines for Investment Project Financing", dated February 2017*

## Form of Authorized Signatory Letter

[Letterhead]  
 Ministry of Finance  
 [Street address]  
 [City] [Country]

[DATE]

International Development Association  
 1818 H Street, N.W.  
 Washington, D.C. 20433  
 United States of America

**Re: Republic of Guinea  
 Electricity Access Scale Up Project  
 IDA Credit No 6372-GN  
 IDA Grant No D426-GN**

**Additional Instructions: Disbursement and Financial Information Letter.**

Attention: Ms. Rachidi B. Radji, *Country Manager*

I refer to the Financing Agreement ("Agreement") between the International Development Association (the "Association") and the Republic of Guinea (the "Recipient"), dated \_\_\_\_\_, providing the above Credit and Grant. For the purposes of Section 2.03 of the General Conditions as defined in the Agreement, any <sup>1</sup>[one] of the persons whose authenticated specimen signatures appear below is authorized on behalf of the Recipient to sign applications for withdrawal [and applications for a special commitment] under this Credit and Grant.

For the purpose of delivering Applications to the Association, including by electronic means, <sup>2</sup>[each] of the persons whose authenticated specimen signatures appears below is authorized on behalf of the Recipient, acting <sup>3</sup>[individually] <sup>4</sup>[jointly], to deliver Applications, and evidence in support thereof on the terms and conditions specified by the Association.

This Authorization replaces and supersedes any Authorization currently in the Association records with respect to this Agreement.

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<sup>1</sup> Instruction to the Recipient: stipulate if more than one person needs to sign Applications, and how many or which positions, and if any thresholds apply. *Please delete this footnote in final letter that is sent to the Association.*

<sup>2</sup> Instruction to the Recipient: stipulate if more than one person needs to *jointly* sign Applications, if so, please indicate the actual number. *Please delete this footnote in final letter that is sent to the Association.*

<sup>3</sup> Instruction to the Recipient: use this bracket if any one of the authorized persons may sign; if this is not applicable, please delete. *Please delete this footnote in final letter that is sent to the Association.*

<sup>4</sup> Instruction to the Recipient: use this bracket only if several individuals must jointly sign each Application; if this is not applicable, please delete. *Please delete this footnote in final letter that is sent to the Association.*

[Name], [position] Specimen Signature: \_\_\_\_\_

[Name], [position] Specimen Signature: \_\_\_\_\_

[Name], [position] Specimen Signature: \_\_\_\_\_

Yours truly,

/ signed /

\_\_\_\_\_

Statement of Expenditures

**IBRD- International Bank for Reconstruction and Development**  
**Statement of Expenditures**

Payment made during the period from  to

The following expenditures have been incurred during the retroactive financing period (please tick) 

Yes	No
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 The following expenditures have been incurred before the closing date of the loan/credit/grant (please tick) 

Yes	No
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Financier	
Loan/Credit/Grant #	
Application #	
Category #	
Page #	

												ONLY for the Designated Account		
1	2	3	4	5	6	7	8	9	10	11	13	14	15	
Item No	Supplier's Name	Brief Description of the expenditure	Prior Review Contract? (YES or NO)	Contract # (Client Connection # for Prior Review contracts)	Contract currency and amount (original + amendment)	Invoice number	Date of payment	Total amount of invoice covered by Application (net of retention)	% Financed by the Bank	Eligible Amount (Col 9 X 10)	Exchange rate	Date of Withdrawal from the Designated Account	Amount Withdrawn from the Designated Account (Col 11 / 12)	
									0.00			0.00	TOTAL	0.00

Supporting documents for this SOE are retained at \_\_\_\_\_  
(insert location)

A separate form should be used for each category



**APPLICATION FOR WITHDRAWAL STATEMENT OF EXPENDITURES -CUSTOMIZED (SOE)<sup>5</sup> MATCHING GRANTS**

Category  
No.

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1	2	3	4	5	6	7	8	9	10	11	12
Item No.	Name and Address of Beneficiary	Matching Grant Agreement No. & Date (or other ref.)	Brief Description of Matching Grants Activities	Currency and Total Amount of Subproject	Total amount Matching Grants payment request covered by application (net of retention)	Eligibility %	Payment request Eligible for Financing	Amount Paid From Designated Account (if any)	Date of Payment	Remarks	
TOTALS											

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<sup>5</sup> Supporting documents for this Customized SOE retained at:(insert location)