

OFFICIAL DOCUMENTS



Date: June 28th, 2018

Her Excellency Kané Aïchatou Boulama
Minister of Planning
Ministry of Planning
Niamey
Republic of Niger

**Re: IDA Grant 3350-NE (Youth Employment and Productive Inclusion Project)
Additional Instructions: Disbursement and Financial Information Letter.**

Excellency:

I refer to the Financing Agreement between the Republic of Niger (the “Recipient”) and the International Development Association (the “Association”) for the above-referenced Project. The General Conditions, as defined in the Financing Agreement, provide that the Recipient may from time to time request withdrawals of Grant amounts from the Grant Account in accordance with the Disbursement and Financial Information Letter, and such additional instructions as the Association may specify from time to time by notice to the Recipient. The General Conditions also provide that the Disbursement and Financial Information Letter may set out Project specific financial reporting requirements. This letter constitutes such Disbursement and Financial Information Letter (“DFIL”), and may be revised from time to time.

I. Disbursement Arrangements, Withdrawal of Grant Funds, and Reporting of Uses of Grant Funds.

The *Disbursement Guidelines for Investment Project Financing*, dated February 2017, (“Disbursement Guidelines”) are available in the Association’s public website at <https://www.worldbank.org> and its secure website “Client Connection” at <https://clientconnection.worldbank.org>. The Disbursement Guidelines are an integral part of the DFIL, and the manner in which the provisions in the guidelines apply to the Grant is specified below.

(i) Disbursement Arrangements

General Provisions (Schedule 1). The table in Schedule 1 sets out the disbursement methods which may be used by the Recipient, information on registration of authorized signatures, processing of withdrawal applications (including minimum value of applications and processing of advances), instructions on supporting documentation, and frequency of reporting on the Designated Account.

(ii) Electronic Delivery. Section 11.01 (c) of the General Conditions.

The Association may permit the Recipient to electronically deliver applications (with supporting documents) through the Association’s web-based portal (<https://clientconnection.worldbank.org>) “Client Connection”. This option may be effected if the officials designated in writing by the Recipient who are authorized to sign and deliver Applications have registered as users of “Client Connection”. The designated officials may deliver Applications electronically by completing the Form 2380, which is accessible through “Client Connection”. By signing the Authorized Signatory Letter, the Recipient confirms that it is authorizing such persons to accept Secure Identification Credentials (SIDC) and to deliver the Applications and supporting documents to the Association by electronic means. The Recipient may continue to exercise

the option of preparing and delivering Applications in paper form. The Association reserves the right and may, in its sole discretion, temporarily or permanently disallow the electronic delivery of Applications by the Recipient. By designating officials to use SIDC and by choosing to deliver the Applications electronically, the Recipient confirms through the authorized signatory letter its agreement to: (a) abide by the Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation, available in the Association's public website at <https://worldbank.org> and "Client Connection"; and (b) to cause such official to abide by those terms and conditions.

II. Financial Reports and Audits.

(i) Financial Reports. The Recipient must prepare and furnish to the Association not later than forty-five (45) days after the end of each calendar semester, interim unaudited financial reports ("IFR") for the Project covering the semester.

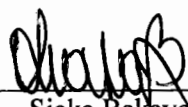
(ii) Audits. Each audit of the Financial Statements must cover the period of one fiscal year of the Recipient, commencing with the fiscal year in which the first withdrawal was made. The audited Financial Statements for each such period must be furnished to the Association not later than six (6) months after the end of such period.

III. Other Information.

For additional information on disbursement arrangements, please refer to the Loan Handbook available on the Association's website (<http://www.worldbank.org/>) and "Client Connection". The Association recommends that you register as a user of "Client Connection". From this website you will be able to prepare and deliver Applications, monitor the near real-time status of the Grant, and retrieve related policy, financial, and procurement information. For more information about the website and registration arrangements, please contact the Association by email at clientconnection@worldbank.org.

If you have any queries in relation to the above, please contact Eric Ranjeva, Finance Officer at eranjeva@worldbank.org, with copy to Felix Lawson, Finance Analyst at llawson1@worldbank.org using the above reference.

Yours sincerely,



Siaka Bakayoko
Country Manager for Niger
Africa Region

Attachments

1. Form of Authorized Signatory Letter
2. Statement of Expenditure (SOE)
3. Designated Account Reconciliation Statement

With copies: H.E. Massoudou Hassoumi
Minister of Finance
Ministry of Finance
Republic of Niger

Mr. Abdou Djerma Lawal
General Manager
FONDS D'APPUI A LA FORMATION PROFESSIONNELLE
ET A L'APPRENTISSAGE (FAFPA)
BP12745
Niamey
Republic of Niger

Schedule 1 : Disbursement Provisions

Grant/Credit Number	Country	Republic of Niger	Closing Date	Section IV.B.2. of Schedule 2 to the Financing Agreement.
	Recipient	Ministère du Plan		
	Name of the Project	Youth Employment and Productive Inclusion Project	Disbursement Deadline Date <i>Subsection 3.7 **</i>	Four months after the closing date.
Disbursement Methods				
Disbursement Methods <i>Section 2 (**)</i>	Methods	Supporting Documentation <i>Subsections 4.3 and 4.4 (**)</i>		
Direct Payment	Yes	Copy of records		
Reimbursement	Yes	<ul style="list-style-type: none"> Statement of Expenditure (SOE) in the format provided in Attachment 2 of the DFIL for Category 1 and Category 3 Summary Statement of Expenditure in format provided in Attachment 3 of the DFIL for Cash Contribution and Stipends under Category 2 and Category 4 		
Designated Account	Yes	<ul style="list-style-type: none"> Statement of Expenditure (SOE) in the format provided in Attachment 2 of the DFIL or Category 1 and Category 3 Summary Statement of Expenditure in format provided in Attachment 3 of the DFIL for Cash Contribution and Stipends under Category 2 and Category 4 Designated Account Reconciliation Statement in the format provided in Attachment 3 of the DFIL and its related bank statements 		
Special Commitments	Yes	Copy of Letter of Credit		
Type	Segregated	Ceiling	Fixed	
Financial Institution – Name	Banque Sahelo-Saharienne pour l'Investissement et le Commerce	Currency	XOF	
Frequency of Reporting <i>Subsection 6.3 (**)</i>	Monthly	Amount	<ul style="list-style-type: none"> DA-A: for Category 1 and 2: XOF 550,000,000 DA-B: for Category 3 and 4: XOF 225,000,000 	
The minimum value of applications for Reimbursement, Direct Payment and Special Commitment Issuance is equivalent to 20 percent of the Designated Account Advance.				
A letter in the Form attached (Attachment 1) should be furnished to the World Bank at the address indicated below providing the name(s) and specimen signature(s) of the official(s) authorized to sign Applications:				

The World Bank
Resident Mission
Niamey, Niger
Attention: Soukeyna Kane, Country Director

Please provide completed and signed (a) applications for withdrawal, together with supporting documents, and (b) applications for special commitments, together with a copy of the commercial bank letter of credit, to the address indicated below:

The World Bank
Delta Center, 13th Floor
Menengai Road, Upper Hill
Nairobi, Kenya
Attention: World Bank Group Finance & Accounting (ex-Loan Department)

For payments made under Cash Contribution, only payments received by the final beneficiaries are deemed considered as eligible expenditures. Any outstanding amount with the payment agency(ies) should be reflected in a separate line in the Designated Account Reconciliation Statement.

**** Sections and subsections relate to the "Disbursement Guidelines for Investment Project Financing", dated February 2017.**

Attachment 1 – Form of Authorized Signatory Letter

[Letterhead]
 Ministry of Finance
 [Street address]
 [City] [Country]

[DATE]

International Development Association
 1818 H Street, N.W.
 Washington, D.C. 20433
 United States of America

Re: IDA Grant 3350-NE (Youth Employment and Productive Inclusion Project)

Attention: _____, *Country Director*

I refer to the [Grant] [Credit] Agreement (“Agreement”) between the International Development Association (the “Association”)[, acting as implementing of the]¹ and [name of recipient] (the “Recipient”), dated _____, providing the above [Grant] [Credit]. For the purposes of Section 2.03 of the General Conditions as defined in the Agreement, any ²[one] of the persons whose authenticated specimen signatures appear below is authorized on behalf of the Recipient to sign applications for withdrawal [and applications for a special commitment] under this [Grant] [Credit].

For the purpose of delivering Applications to the Association, including by electronic means, ³[each] of the persons whose authenticated specimen signatures appears below is authorized on behalf of the Recipient, acting ⁴[individually] ⁵[jointly], to deliver Applications, and evidence in support thereof on the terms and conditions specified by the Association.

This Authorization replaces and supersedes any Authorization currently in the Association records with respect to this Agreement.

¹ Instruction to the Recipient: add text in line with the Grant Agreement if applicable; if not applicable delete it. *Please delete this footnote in final letter that is sent to the Associations*

² Instruction to the Recipient: stipulate if more than one person needs to sign Applications, and how many or which positions, and if any thresholds apply. *Please delete this footnote in final letter that is sent to the Association.*

³ Instruction to the Recipient: stipulate if more than one person needs to *jointly* sign Applications, if so, please indicate the actual number. *Please delete this footnote in final letter that is sent to the Association.*

⁴ Instruction to the Recipient: use this bracket if any one of the authorized persons may sign; if this is not applicable, please delete. *Please delete this footnote in final letter that is sent to the Association.*

⁵ Instruction to the Recipient: use this bracket only if several individuals must jointly sign each Application; if this is not applicable, please delete. *Please delete this footnote in final letter that is sent to the Association.*

[Name], [position]

Specimen Signature: _____

[Name], [position]

Specimen Signature: _____

[Name], [position]

Specimen Signature: _____

Yours truly,

/ signed /

Attachment 3 – Form of Summary of Statement of Expenditures

Payments made during the period from _____
to _____

Loan No.: _____
Application No.: _____
SOE No.: _____

DESCRIPTION	ACTUAL (in FCFA)			PLANNED (in FCFA)			VARIANCE			PROJECT LIFE
	Current Period	Year-To-Date	Cumulative-To-Date	Current Period	Year-To-Date	Cumulative-To-Date	Current Period	Year-To-Date	Cumulative-To-Date	
1- Cash Contribution under Category 2										
2- Cash Contribution under Category 4										
TOTAL										

Supporting documents for this Summary retained at

_____ (location)

DESIGNATED ACCOUNT RECONCILIATION STATEMENT

LOAN/CREDIT/PPF/COFINANCIER NUMBER _____
 ACCOUNT NUMBER _____ WITH (BANK) _____

- 1. TOTAL ADVANCED BY WORLD BANK (OR COFINANCIER) _____
- 2. LESS: TOTAL AMOUNT RECOVERED BY WORLD BANK - _____
- 3. EQUALS PRESENT OUTSTANDING AMOUNT ADVANCED TO THE SPECIAL ACCOUNT (NUMBER 1 LESS NUMBER 2) = _____

=====

4. BALANCE OF SPECIAL ACCOUNT PER ATTACHED BANK STATEMENT AS OF DATE _____

5. PLUS: TOTAL AMOUNT CLAIMED IN THIS APPLICATION NO. _____ + _____ *

6. PLUS: TOTAL AMOUNT WITHDRAWN AND NOT YET CLAIMED REASON: _____ + _____ *

7. PLUS: AMOUNTS CLAIMED IN PREVIOUS APPLICATIONS NOT YET CREDITED AT DATE OF BANK STATEMENTS

<u>APPLICATION NO.</u>	<u>AMOUNT *</u>
_____	_____
_____	_____

SUBTOTAL OF PREVIOUS APPLICATIONS NOT YET CREDITED + _____

8. MINUS: INTEREST EARNED - _____ *

9. TOTAL ADVANCE ACCOUNTED FOR (NO. 4 THROUGH NO. 9) = _____

10. EXPLANATION OF ANY DIFFERENCE BETWEEN THE TOTALS APPEARING ON LINES 3 AND 9:

11. DATE: _____

SIGNATURE: _____

TITLE: _____