### **Sample Procurement Plan**

(Text in italic font is meant for instruction to staff and should be deleted in the final version of the PP)

(This is only a sample with the minimum content that is required to be included in the PAD. The detailed procurement plan is still mandatory for disclosure on the Bank's website in accordance with the guidelines. The initial procurement plan will cover the first 18 months of the project and then updated annually or earlier as necessary).

#### I. <u>General</u>

- 1. Bank's approval Date of the procurement Plan [Original: December 2007]: Revision 15 of Updated Procurement Plan, June 20101
- 2. Date of General Procurement Notice: Dec 24, 2006
- 3. **Period covered by this procurement plan**: The procurement period of project covered from year June 2010 to December 2012

#### II. Goods and Works and non-consulting services.

1. Prior Review Threshold: Procurement Decisions subject to Prior Review by the Bank as stated in Appendix 1 to the Guidelines for Procurement: [Thresholds for applicable procurement methods (not limited to the list below) will be determined by the Procurement Specialist /Procurement Accredited Staff based on the assessment of the implementing agency's capacity.]

	Procurement Method	Prior Review Threshold US\$	Comments
1.	ICB and LIB (Goods)	Above US\$ 500,000	All
2.	NCB (Goods)	Above US\$ 100,000	First contract
3.	ICB (Works)	Above US\$ 15 million	All
4.	NCB (Works)	Above US\$ 5 million	All
5.	(Non-Consultant Services)	Below US\$ 100,000	First contract
	[Add other methods if necessary]		

**2. Prequalification**. Bidders for <u>Not applicable</u> shall be prequalified in accordance with the provisions of paragraphs 2.9 and 2.10 of the Guidelines.

- 3. Proposed Procedures for CDD Components (as per paragraph. 3.17 of the Guidelines: [Refer to the relevant CDD project implementation document approved by the Bank or delete if not applicable]
- 4. Reference to (if any) Project Operational/Procurement Manual:

  Project Implementation Manual for World Bank Loan Project XYZ
  04/01/2010 issued by <mention name of PIU>
- **5.** Any Other Special Procurement Arrangements: [including advance procurement and retroactive financing, if applicable] 5 ICB works packages will be financed under retroactive financing
- 6. Summary of the Procurement Packages planned during the first 18 months after project effectiveness (including those that are subject to retroactive financing and advanced procurement)

[List the Packages which require Bank's prior review first and then the other packages]

1	2	3	4	5	6	7
Ref. No.	Descripti on	Estimat ed Cost US\$ million	Packages	Dome stic Prefe rence (yes/ no)	Review by Bank (Prior / Post)	Comme nts
	Summary of the ICB (Works)	82	5	No	Prior	
	Summary of the ICB (Goods)	43.77	15	No	Prior	
	Summary of the NCB (Works)	64.53	18	No	Post	1 <sup>st</sup> contrac t for Prior Review
	Summary of the NCB (Goods)	1.86	4	No	Post	1 <sup>st</sup> contrac t for Prior Review
	Summary of the ICB (Non- Consultant Services)	0.45	1	No	Prior	

#### **III. Selection of Consultants**

1. **Prior Review Threshold**: Selection decisions subject to Prior Review by Bank as stated in Appendix 1 to the Guidelines Selection and Employment of Consultants:

	Selection Method	Prior Review Threshold	Comments
1.	Competitive Methods (Firms)	Above US\$ 100,000	
2.	Single Source (Firms)	All	
3.	Individual	Above US\$ 50,000	

- 2. Short list comprising entirely of national consultants: Short list of consultants for services, estimated to cost less than \$\_300,000\_equivalent per contract, may comprise entirely of national consultants in accordance with the provisions of paragraph 2.7 of the Consultant Guidelines.
- **3. Any Other Special Selection Arrangements:** [including advance procurement and retroactive financing, if applicable or delete if not applicable]

## 4. Consultancy Assignments with Selection Methods and Time Schedule

1	2	3	4	5	6
Ref. No.	Description of Assignmen t	Estimat ed Cost US\$ million	Package s	Review by Bank (Prior / Post)	Comment
	Summary of number of contracts that will be let under QCBS	4.17	7	Prior	
	Summary of number of contracts that will be let under other	0.83	1	Prior	CQS

methods		

# PROCUREMENT PLAN General Information Country: Kenya Kenya : Kenya Youth Employment and Opportunities Bank's Approval Date of the state of the s

Revised Plan Date of the Original Procurement Plan: 2017-03-08
Revised Plan Date(s): (comma delineated, leave blank if non 2021-11-23
Project ID: P151831 GPN Date: 2017-04-03
Project Name: Kenya Youth Employment and Opportunities
Loan / Credit No: IDA / 58120
Executing Agency(les Micro and Small Enterprises Authority

W	o	R	K	S		

WORKS																												
Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	Procurement Document Type	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Draft Pre- Docu	qualification iments	Evaluation			nent / cation	Notice /	rocurement Invitation	Issi	ied	Opening	/ Minutes			Signed (		Contr
												Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned
KE-MSEA-9005-CW-RFQ / Refurbishment of Boardroom and PIU offices	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope			80,000.00	0.00	Canceled							2017-03-20								2017-04-24		2017-06- 13
KE-MSEA-9007-CW-RFQ / Refurbishment of a Conference centre	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope			15,000.00	0.00	Canceled							2017-03-28								2017-05-02		2017-06- 06
KE-MSEA-9006-CW-RFQ / Refurbishment of Server Room	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope			9,523.00	0.00	Canceled							2017-03-28								2017-05-02		2017-06- 06
KE-MSEA-9003-CW-RFQ / Cabling/LAN Management	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage – One Envelope			20,000.00	0.00	Canceled							2017-03-28	2017-03-24							2017-05-09		2017-05- 30
KE-MSEA-9008-CW-RFQ / Installation of ISDN Line	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope			4,000.00	0.00	Canceled							2017-03-28								2017-05-02		2017-06- 06

GOODS																												
Activity Reference No. / Description	Loan / Credit	Component	Review Type	Method	Market Approach	Procurement	Prequalification	Estimated	Actual Amount	Process	Draft Pre-	qualification	Prequali	ification		Bidding ment /	Specific P	rocurement	Bidding Do	cuments as				tion Report	Signed 0	ontract	Contract Com	plotion
Description	No.	Component	Review Type	Method	Market Approach	Process	(Y/N)	Amount (US\$)	(US\$)	Status		ments	Evaluatio		Justif	ication	,	Invitation		ued		/ Minutes	for A	ward				
											Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned A	Actual
KE-MSEA-8795-GO-RFQ / Supply and delivery of Microsoft Office 2016(single user) (92No.)	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope		44,761.00	0.00	Under Implementati on							2017-03-11	2017-03-21							2017-04-15		2017-05-15	
KE-MSEA-8828-GO-RFQ / Supply and delivery of digital Camera (1No.)	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage – One Envelope		1,500.00	0.00	Under Implementati on							2017-03-15	2017-04-21							2017-04-19		2017-05-19	
KE-MSEA-8834-GO-RFQ / Supply and delivery of Anti- Virus (Corporate License)	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage – One Envelope		3,333.00	0.00	Under Implementati on							2017-03-15	2017-03-22							2017-04-19		2017-05-19	
KE-MSEA-8835-GO-RFQ / Supply and delivery of a Router	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope		15,238.00	0.00	Under Implementati on							2017-03-15	2017-03-20							2017-04-19		2017-05-19	
KE-MSEA-8974-GO-RFQ / Supply and delivery of server racks(2No.)	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope		5,000.00	0.00	Under Implementati on							2017-03-18	2017-03-21							2017-04-22		2017-05-22	
KE-MSEA-8981-GO-RFQ / Supply and delivery of office furniture(assorted)	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage – One Envelope		39,700.00	0.00	Under Implementati on							2017-03-15	2017-03-31							2017-04-19		2017-05-19	
KE-MSEA-8982-GO-RFQ / Supply and delivery of fire resistant cabinets(4No.)	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope		7,619.00	0.00	Under Implementati on							2017-03-15	2017-03-21							2017-04-19		2017-05-19	
KE-MSEA-8986-GO-RFQ / Supply and delivery of ordinary cabinets(6No.)	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope		1,142.00	0.00	Under Implementati on							2017-03-15	2017-04-05							2017-04-19		2017-05-19	
KE-MSEA-8992-GO-RFQ / Firewall (1No.)	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope		4,761.00	0.00	Under Implementati on							2017-03-20	2017-03-31							2017-04-24		2017-05-24	
KE-MSEA-8998-GO-RFQ / Supply and delivery of Teleconference software(8 party license)	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage – One Envelope		3,000.00	0.00	Pending Implementati on							2017-03-22								2017-04-26		2017-05-26	
KE-MSEA-8999-GO-RFQ / Teleconference and accessories	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope		6,000.00	0.00	Under Implementati on							2017-03-22	2017-04-11							2017-04-26		2017-05-26	
KE-MSEA-8976-GO-RFQ / Supply and delivery of Uninterruptible Power Supply (UPS) 750VA (50No.)	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage – One Envelope		9,523.00	0.00	Under Implementati on							2017-03-20	2017-04-11							2017-04-24		2017-05-24	
KE-MSEA-8995-GO-RFQ / Supply and delivery of IPABX (1No.) and IP Phones(4 No)	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope		10,189.00	0.00	Pending Implementati on							2017-03-25								2017-04-29		2017-05-29	
KE-MSEA-8791-GO-RFQ / Supply and Delivery of Laptop computers (46 No)	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope		43,809.00	0.00	Under Implementati on							2017-03-11	2017-04-12							2017-04-15		2017-05-15	
KE-MSEA-8979-GO-RFB / Supply and delivery of motor vehicles (SNo.)	IDA / 58120	Support for job creation	Post	Request for Bids	Open - National	Single Stage - One Envelope		300,000.00	0.00	Under Implementati on					2017-04-25	2018-01-27	2017-05-05				2017-06-04		2017-06-18		2017-07-16		2017-09-14	

KE-MSEA-10011-GO-RFB / Supply and delivery of ICT equipment Desktop Computers (47 No.) Microsoft Windows 10(92 Licences) Printers (39)Servers (2) Copier(1 No.) Scanners (3 No) Projectors(2 No.) Un-interrupted Power supply for server(Two SKVa)	IDA / 58120	Support for job creation	Post	Request for Bids	Open – National	Single Stage – One Envelope	166,552.00	0.00	Under Implementati on		2017-04-25	2017-07-25	2017-05-05			2017-06-05	2017-08-24	2017-06-19	2017-07-17	2017-08-18	.8
KE-MSEA-16239-GO-RFQ / Supply and installation of biometric and Air conditioning to the server room	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage – One Envelope	9,523.00	0.00	Under Implementati on				2017-06-03	2017-06-30					2017-07-15	2017-07-29	9
KE-MSEA-16240-GO-RFQ / LAN Management/cabling services	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope	20,000.00	0.00	Under Implementati on				2017-06-03	2017-06-15					2017-07-10	2017-07-25	:5
KE-MSEA-S5320-GO-RFQ / ICT Equipment Lot 1: Servers(2No) and UPS (SKVA 2No)	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage – One Envelope	25,000.00	0.00	Under Implementati on				2018-03-27						2018-04-20	2018-05-20	0
KE-MSEA-55330-GO-RFQ / ICT Equipment Lot 2: Heavy duty copier(1No), Scanner(3No) and Projector(2No)	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage – One Envelope	14,000.00	0.00	Under Implementati on				2018-03-28	2018-04-04					2018-04-21	2018-05-2	1
KE-MSEA-55353-GO-RFQ / ICT Equipment Lot 3: Desktop computers with windows licenses(47No) and Medium Duty Printers (39No)	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope	70,000.00	0.00	Under Implementati on				2018-03-28						2018-04-20	2018-05-20	0
KE-MSEA-67679-GO-RFQ / Switches (2No)	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope	7,500.00	0.00	Pending Implementati on				2018-07-04						2018-08-08	2018-09-07	17
KE-MSEA-111824-GO-RFQ / Tablets(55No)	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope	24,750.00	0.00	Pending Implementati on				2019-08-23						2019-09-29	2019-10-29	9
KE-MSEA-174112-GO-RFB / 2 (Two) Double Cabin Pick-up motor vehicles.	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope	100,000.00	0.00	Under Implementati on				2020-08-04	2020-10-29					2020-09-29	2021-03-28	:8
KE-MSEA-262939-GO-RFQ / 10No. Laptops	IDA / 58120	Support for job creation	Post	Request for Quotations			17,900.00	0.00	Pending Implementati on				2021-11-27						2022-01-22	2022-07-21	1

NON CONSULTING SE	ERVICES																											
Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Draft Pre-c Docu		Prequali Evaluatio		Draft Docui Justifi	Bidding ment / ication		rocurement Invitation		ocuments as sued	Proposal Su Opening		Bid Evaluat and Recom for A	mendation	Signed (	Contract	Contract Co	mpletion
											Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
KE-MSEA-8904-NC-RFQ / Bandwidth (dedicated Internet)	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope		14,285.00	0.00	Under Implementati on							2017-03-18	2017-04-28							2017-04-22		2017-05-22	
KE-MSEA-8909-NC-RFQ / Wifi Hotspot(Apple router)	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope		15,000.00	0.00	Under Implementati on							2017-03-18	2017-03-21							2017-04-22		2017-05-22	
KE-MSEA-9001-NC-RFQ / Help Desk configuration	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope		9,523.00	0.00	Under Implementati on							2017-03-25	2017-04-06							2017-04-29		2017-05-29	
KE-MSEA-8996-NC-RFQ / Development of Enterprise Resource planning(ERP) software	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage – One Envelope		66,667.00	0.00	Under Implementati on							2017-03-22	2017-09-04							2017-05-03		2017-06-02	
KE-MSEA-16159-NC-RFQ / Installation of ISDN line	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage - One Envelope		4,000.00	0.00	Pending Implementati on							2017-06-03								2017-07-15		2017-07-29	
KE-MSEA-67678-NC-RFQ / Development and Redesigning of MSEA Website	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage – One Envelope		7,000.00	0.00	Pending Implementati on							2018-07-06								2018-08-17		2018-11-15	
KE-MSEA-195920-NC-RFQ / Digital delivery of Business Development Services (BDS) and Entrepreneurship Aptitude Test (EAT) - Delivery platform.		Support for job creation	Prior	Request for Quotations	Limited	Single Stage – One Envelope		90,000.00	182,200.88	Signed							2020-10-03	2020-09-28							2020-11-28	2020-11-30	2021-05-27	
KE-MSEA-239803-NC-RFQ / Digital delivery of Business Development Services (BDS) and Entrepreneurship Aptitude Test (EAT) – Delivery platform, Cycle 7	IDA / 58120	Support for job creation	Post	Request for Quotations	Limited	Single Stage – One Envelope		100,000.00	0.00	Under Implementati on							2021-06-21								2021-08-16		2022-02-12	

CO	ONSULTING FIRMS																		
Act	ctivity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Contract Type	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status	Terms of Reference	Expression of Interest Notice	Short List and Draft Request for Proposals	Request for Proposals as Issued	Opening of Technical Proposals / Minutes	Evaluation of Technical Proposal	Combined Evaluation Report and Draft Negotiated Contract	Signed Contract	Contract Completion

KE-MSEA-8662-CS-QCBS / Development of management Information system	IDA / 58120	Support for job creation	Prior	Quality And Cost- Based Selection	Open - National	200,000.00	0.00	Canceled	2017-03-01	2017-03-24	2017-03-15	2017-04-03	2017-04-05	2017-09-11	2017-05-03		2017-05-17		2017-05-31		2017-06-21		2018-06-21	
KE-MSEA-37571-CS-QCBS / Business Development Service Providers	IDA / 58120	Support for job creation	Prior	Quality And Cost- Based Selection	Open - International	1,000,000.00	0.00	Under Implementation	2018-01-31		2018-02-14	2018-05-04	2018-03-10		2018-04-07		2018-04-17		2018-05-04		2018-06-01		2019-07-26	
KE-MSEA-43192-CS-QCBS / Management of Business Plan Competition	IDA / 58120	Support for job creation	Prior	Quality And Cost- Based Selection	Open - International	600,000.00	517,240.00	Signed	2018-01-10		2018-01-24	2018-01-31	2018-03-09	2018-08-13	2018-04-06		2018-04-16	2018-09-17	2018-05-03	2018-11-26	2018-05-31	2019-01-10	2019-07-25	
KE-MSEA-46309-CS-QCBS / Development of Management information System (MIS)	IDA / 58120	Support for job creation	Post	Quality And Cost- Based Selection	Open - National	200,000.00	232,045.15	Signed	2018-01-29	2018-01-21	2018-02-12	2018-04-23	2018-03-05	2018-04-23	2018-04-04		2018-04-16		2018-05-07	2018-01-15	2018-05-21	2018-04-16	2019-05-21	
KE-MSEA-70378-CS-QCBS / Business Development services (non-digital delivery)	IDA / 58120	Support for job creation	Prior	Quality And Cost- Based Selection	Open - International	800,000.00	1,169.58	Signed	2018-07-26		2018-08-16	2018-07-19	2018-09-29	2018-09-27	2018-10-27		2018-11-26	2018-11-26	2018-12-31	2019-05-16	2019-02-04	2019-04-10	2020-02-04	
KE-MSEA-70383-CS-QCBS / Digital delivery business development services	IDA / 58120	Support for job creation	Post	Quality And Cost- Based Selection	Open - National	10,000.00	0.00	Under Implementation	2018-07-26		2018-08-16	2018-07-19	2018-09-29		2018-10-27		2018-11-26		2018-12-31		2019-02-04		2020-02-04	
KE-MSEA-97926-CS-QCBS / Business Development Service(BDS) providers(Non digital) for cycles 4,5 and 6	IDA / 58120	Support for job creation	Prior	Quality And Cost- Based Selection	Open - International	2,400,000.00	347.83	Signed	2019-02-14		2019-02-28	2019-03-01	2019-03-14	2019-06-19	2019-04-13	2019-06-20	2019-04-20	2019-08-02	2019-05-07	2019-10-24	2019-06-04	2019-11-04	2020-06-03	
KE-MSEA-97982-CS-QCBS / Business Development Service (BDS) providers (Digital) for cycles 4,5 and 6	IDA / 58120	Support for job creation	Prior	Quality And Cost- Based Selection	Open - International	550,000.00	0.00	Under Implementation	2019-02-14		2019-02-28	2019-03-01	2019-03-14	2019-05-20	2019-04-13	2019-06-20	2019-04-20		2019-05-07		2019-06-04		2020-06-03	

INDIVIDUAL CONSUL	INDIVIDUAL CONSULTANTS																		
Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Contract Type	Estimated Amount (US\$)	Actual Amount (US\$)	Process Status			Invitation to Identified/Selected Consultant		Draft Negotiated Contract		Signed Contract		Contract Completion	
										Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
KE-MSEA-8743-CS-INDV / Individual Consultancy for Operation Manager	IDA / 58120	Support for job creation	Post	Individual Consultant Selection	Open		48,000.00	64,634.60	Signed	2017-03-01	2017-03-22	2017-03-29	2017-07-18	2017-04-12	2017-07-21	2017-05-03	2017-08-22	2018-05-03	
KE-MSEA-8745-CS-INDV / Individual consultancy for Monitoring &Evaluation system developer	IDA / 58120	Support for job creation	Post	Individual Consultant Selection	Open		17,142.00	0.00	Under Implementation	2017-03-01	2017-04-11	2017-03-29		2017-04-12		2017-05-03		2017-06-17	
KE-MSEA-8746-CS-INDV / Individual consultancy for Monitoring and Evaluation Specialist	IDA / 58120	Support for job creation	Post	Individual Consultant Selection	Open		48,000.00	0.00	Under Implementation	2017-03-01	2017-04-06	2017-03-29		2017-04-12		2017-05-03		2018-05-03	