

Date: May 19th, 2022

H. E. Félix Moloua
Minister of Economy, Planning and International Cooperation
Ministry of Economy, Planning and International Cooperation
B.P. 696
Rue Martin Luther King
Bangui
Central African Republic

**Re: Central African Republic
IDA Financing D9900
Investment and Business Competitiveness for Employment
Project
Additional Instructions: Disbursement Letter.**

Excellency:

I refer to the Financing Agreement between Central Africa Republic (the “Recipient”) and the International Development Association (the “Association for the above-referenced Project. The General Conditions, as defined in the Financing Agreement, provide that the Recipient may from time to time request withdrawals of d Grant amount from Grant Account in accordance with the Disbursement and Financial Information Letter, and such additional instructions as the Association may specify from time to time by notice to the Recipient. The General Conditions also provide that the Disbursement and Financial Information Letter may set out Project specific financial reporting requirements. This letter constitutes such Disbursement and Financial Information Letter (“DFIL”) and may be revised from time to time.

I. Disbursement Arrangements, Withdrawal Grant Funds, and Reporting of Uses of Grant Funds.

The *Disbursement Guidelines for Investment Project Financing*, dated February 2017, (“Disbursement Guidelines”) are available in the Association’s public website at <https://www.worldbank.org> and its secure website “Client Connection” at <https://clientconnection.worldbank.org>. The Disbursement Guidelines are an integral part of the DFIL, and the manner in which the provisions in the guidelines apply to the Credit and the Grant is specified below.

(i) Disbursement Arrangements

- **General Provisions** (Schedule 1). The table in Schedule 1 sets out the disbursement methods which may be used by the Recipient, and conditions, information on registration of authorized signatures, processing of withdrawal applications (including minimum value of applications and processing of advances), instructions on supporting documentation, and frequency of reporting on the Designated Account.

(ii) Electronic Delivery. Section 11.01 (c) of the General Conditions

The Recipient will deliver Withdrawal Applications (with supporting documents) electronically through the Association’s web-based portal “Client Connection” at <https://clientconnection.worldbank.org>. This option will be effected after the officials designated in writing by the Recipient who are authorized to



sign and deliver Withdrawal Applications have registered as users of “Client Connection”. The designated officials will deliver Applications electronically by completing the Form 2380, which is accessible through “Client Connection”. By signing the Authorized Signatory Letter, the Recipient confirms that it is authorizing such persons to accept Secure Identification Credentials (SIDC) and to deliver the Applications and supporting documents to the Association by electronic means. The Recipient may exercise the option of preparing and delivering Withdrawal Applications in paper form on exceptional cases (including those where the Borrower encounters legal limitations), and which were previously agreed with the Association. By designating officials to use SIDC and by choosing to deliver the Applications electronically, the Recipient confirms through the authorized signatory letter its agreement to: (a) abide by the Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation, available in the Association's public website at <https://worldbank.org> and “Client Connection”; and (b) to cause such official to abide by those terms and conditions.

II. Financial Reports and Audits.

(i) Financial Reports. The Recipient must prepare and furnish to the Association not later than forty-five (45) days after the end of each calendar quarter, interim unaudited financial reports (“IFR”) for the Project covering the quarter.

(ii) Audits. Each audit of the Financial Statements must cover the period of one fiscal year of the Recipient, commencing with the fiscal year in which the first withdrawal was made. The audited Financial Statements for each such period must be furnished to the Association not later than six (6) months after the end of such period.

III. Other Information.

For additional information on disbursement arrangements, please refer to the Loan Handbook available on the Association’s website (<http://www.worldbank.org/>) and “Client Connection”. The Association recommends that you register as a user of “Client Connection”. From this website you will be able to prepare and deliver Applications, monitor the near real-time status of the Credit and the Grant, and retrieve related policy, financial, and procurement information. For more information about the website and registration arrangements, or if you have any queries in relation to the above, please contact the Association by email at AskLoans@WorldBank.org using the above reference.

Yours sincerely,



Harri Ezzamel
Country Manager
Central African Republic



Africa Region

Attachments

1. Form of Authorized Signatory Letter
2. Customized Statement of Expenditures

Schedule 1 : Disbursement Provisions

Basic Information					
Grant Number	D9900	Country	Central African Republic	Closing Date	Section III.B.2. of Schedule 2 to the Financing Agreement
		Recipient	Central African Republic		
		Name of the Project	Investment and Business Competitiveness for Employment Project	Disbursement Deadline Date	Four months after the closing date.
				Subsection 3.7 **	
Disbursement Methods and Supporting Documentation					
Disbursement Methods <i>Section 2 (**)</i>	Methods	Supporting Documentation <i>Subsections 4.3 and 4.4 (**)</i>			
Direct Payment	Yes	<p><u>For eligible expenditures to be paid from Disbursement Categories 3 and 4 of the Financing Agreement, copy of records i.e 1st and 2nd Capitalizations of the PCG Funds under Part 2.2 of the Project</u>, the Association, upon request from the Recipient, will transfer proceeds of this credit into the Partial Credit Guarantee Fund Account. This account will be exclusively for proceeds of this credit.</p> <p>In addition, and before any disbursement can be made, the Recipient must formally notify the Association of the Financial Institution, which must be acceptable to the Association, and the account number, for the capitalization of the PCG Fund, for purposes of implementation of Part A (iv) of Schedule I of the Financing Agreement. This is the only disbursement method available for Disbursement Category 5 of the Financing Agreement.</p> <p>Copy of Records for all other Eligible Expenditures</p>			
Reimbursement	Yes	<ul style="list-style-type: none"> • Customized Statement of Expenditures for Eligible Expenditures under Category 4 of Section III.A of the Financing Agreement in the format provided in Attachment 3. • Statement of Expenditure (SOE) in the format provided in Attachment 2 of the DFIL for all other Eligible Expenditures 			
Advance (into a Designated Account)	Yes	<ul style="list-style-type: none"> • Customized Statement of Expenditures for Eligible Expenditures under Category 4 of Section III.A of the Financing Agreement in the format provided in Attachment 3. • Statement of Expenditure (SOE) in the format provided in Attachment 2 of the DFIL for all other Eligible Expenditures 			
Special Commitments	Yes	Copy of Letter of Credit			

Designated Account (Sections 5 and 6 **)			
<i>Type</i>	Segregated	<i>Ceiling</i>	Fixed
<i>Financial Institution - Name</i>	BGF1 - Centrafrique	<i>Currency</i>	XAF
<i>Frequency of Reporting Subsection 6.3 (**)</i>	Monthly	<i>Amount</i>	1 billion
Minimum Value of Applications (subsection 3.5)			
The minimum value of applications for Reimbursement, Direct Payment and Special Commitment is equivalent to USD 100,000 equivalent			
Authorized Signatures (Subsection 3.1 and 3.2 **): <i>The form for Authorized Signatories Letter is provided in Attachment 1 of this letter</i>			
Authorized Signatures (subsection 3.1 and 3.2).			
A letter in the Form attached (Attachment 1) should be furnished to the World Bank at the address indicated below providing the name(s) and specimen signature(s) of the official(s) authorized to sign Applications:			
<p>The World Bank Attention World Bank Group Finance & Accounting (Formerly Loans Department) Delta Center, 13th Floor Menengai Road, Upper Hill Nairobi, Kenya Attention: Loan Department</p>			
Applications (subsections 3.3 - 3.4). All Withdrawal Applications and their supporting documentation will be electronically sent via the Association's system Client Connection.			
Additional Information			
<ol style="list-style-type: none"> For eligible expenditure under Categories 3 and 4 of the table under Schedule 2 Section III.A ("Withdrawal Table"), submission of withdrawal applications must be accompanied by the following supporting documentation: <ul style="list-style-type: none"> Summary of approved loan requests to PFIs, validated by the PIU. CERC: Disbursements under Category _____ of Section III.A of Schedule 2 of the Financing Agreement (Emergency Expenditures under Component 4 of the Project) will be subject to the conditions precedent to accessing the CERC funds, namely that the Recipient has provided, and the Bank has accepted, evidence of the occurrence of an eligible crisis or emergency and the Recipient has prepared and adopted/adhered to the CERC Operations Manual. Disbursements under this component will follow procedures described in the CERC Manual including supporting documentation; provided that this disbursement letter will first need to be amended and reinstated at a later 			

date to reflect those specific arrangements. In order to provide necessary liquidity for fast response, the ceiling of the Advance under the CERC could be up to 100% of the amount allocated to the CERC category and a new DA will be opened for CERC related expenditures.

Other

None

*** Sections and subsections relate to the "Disbursement Guidelines for Investment Project Financing", dated February 2017.*

Attachment 1 – Form of Authorized Signatory Letter

[Letterhead]
Ministry of Finance
[Street address]
[City] [Country]

[DATE]

International Development Association
1818 H Street, N.W.
Washington, D.C. 20433
United States of America

**Re: Central African Republic
IDA Financing D9900
Investment and Business Competitiveness for Employment
Project
Additional Instructions: Disbursement Letter.**

Attention: _____, *Country Director*

I refer to the [Grant] [Credit] Agreement (“Agreement”) between the International Development Association (the “Association”) and [name of recipient] (the “Recipient”), dated _____, providing the above [Grants] [Credits]. For the purposes of Section 2.03 of the General Conditions as defined in the Agreements, any ¹[one] of the persons whose authenticated specimen signatures appear below is authorized on behalf of the Recipient to sign applications for withdrawal [and applications for a special commitment] under these [Grants] [Credits].

For the purpose of delivering Applications to the Association, including by electronic means, ²[each] of the persons whose authenticated specimen signatures appears below is authorized on behalf of the Recipient, acting ³[individually] ⁴[jointly], to deliver Applications, and evidence in support thereof on the terms and conditions specified by the Association.

This confirms that the Recipient is authorizing such persons to accept Secure Identification Credentials (SIDC) and to deliver the Applications and supporting documents to the Association

¹ Instruction to the Recipient: stipulate if more than one person needs to sign Applications, and how many or which positions, and if any thresholds apply. *Please delete this footnote in final letter that is sent to the Association.*

² Instruction to the Recipient: stipulate if more than one person needs to *jointly* sign Applications, if so, please indicate the actual number. *Please delete this footnote in final letter that is sent to the Association.*

³ Instruction to the Recipient: use this bracket if any one of the authorized persons may sign; if this is not applicable, please delete. *Please delete this footnote in final letter that is sent to the Association.*

⁴ Instruction to the Recipient: use this bracket only if several individuals must jointly sign each Application; if this is not applicable, please delete. *Please delete this footnote in final letter that is sent to the Association.*

by electronic means. In full recognition that the Association shall rely upon such representations and warranties, including without limitation, the representations and warranties contained in the *Terms and Conditions of Use of Secure Identification Credentials in connection with Use of Electronic Means to Process Applications and Supporting Documentation* ("Terms and Conditions of Use of SIDC"), the Recipient represents and warrants to the Association that it will cause such persons to abide by those terms and conditions.

This Authorization replaces and supersedes any Authorization currently in the Association records with respect to this Agreement.

[Name], [position] Specimen Signature: _____

[Name], [position] Specimen Signature: _____

[Name], [position] Specimen Signature: _____

Yours truly,

/ signed /

Attachment 2 – Statement of Expenditures

IBRD: International Bank for Reconstruction and Development
Statement of Expenditures

Payment made during the period from to

The following expenditures have been incurred during the retroactive financing period (please tick) Yes No
 The following expenditures have been incurred before the closing date of the loan/credit/grant (please tick) Yes No

Agency
Loan/Credit/Grant #
Application #
Category #
Page #

1	2	3	4	5	6	7	8	9	10	11	DRL Y for the Designated Account		
											13	14	15
Item No.	Supplier's Name	Brief Description of the expenditure	Prior Review Contracts? (YES or NO)	Contract # (Client Correspondence # for Prior Review contracts)	Contract currency and amount (original + amendment)	Invoice number	Date of payment	Total amount of invoice covered by Application (net of retention)	% Financed by the Bank	Eligible Amount (Col 9 X 10)	Exchange rate	Date of Withdrawal from the Designated Account	Amount Withdrawn from the Designated Account (Col 11 / 12)
								0.00		0.00		TOTAL	0.00

Supporting documents for this SOE are retained at _____
(Project location)

A separate form should be used for each category

IDA Credit No. _____

Customized Statement of Expenditures for (i) Cash Grant under Part 3.2.1.g(i) of the Project and
(ii) Financials Incentives under Part 3.2.1.g (ii) of the Project
Category _____

Period: DD/MM/YY to DD/MM/YY

The World Bank
APPLICATION FOR WITHDRAWAL
STATEMENT OF EXPENDITURES --
CUSTOMIZED (SOE)⁵

1	2	3	4	5	6	7	8	9	10	11
Item No.	Name and Address of Beneficiary	Grant/Incentive Agreement No. & Date (or other ref.)	Brief Description of Grant/Incentive Activities	Currency and Total Amount of Grant/Incentive	Total amount of Grants/Incentive payment request covered by application (net of retention)	Elig. %	Payment request Eligible for Financing	Amount Paid From Designated Account (if any)	Date of Payment	Remarks

⁵ Supporting documents for this Customized SOE retained at:(insert location)

				TOT					
				ALS					

FOR OFFICIAL USE ONLY

Prepared by: Faly Diallo, WFACS

Cleared with and cc: Marouan Maalouf, LEGAM
Jeremy Strauss Robert (TTL)

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Cc: