

## PROCUREMENT PLAN (Textual Part)

**Project information: México Dedicated Grant Mechanism for IP and LC**

**Project Implementation agency: Rainforest Alliance Mexico**

**Date of the Procurement Plan: January 2018**

**Period covered by this Procurement Plan: 01/2018 - 12/2019**

### Preamble

In accordance with paragraph 5.9 of the “World Bank Procurement Regulations for IPF Borrowers” (July 2016) (“Procurement Regulations”) the Bank’s Systematic Tracking and Exchanges in Procurement (STEP) system will be used to prepare, clear and update Procurement Plans and conduct all procurement transactions for the Project.

This textual part along with the Procurement Plan tables in STEP constitute the Procurement Plan for the Project. The following conditions apply to all procurement activities in the Procurement Plan. The other elements of the Procurement Plan as required under paragraph 4.4 of the Procurement Regulations are set forth in STEP.

***The Bank’s Standard Procurement Documents:*** shall be used for all contracts subject to international competitive procurement and those contracts as specified in the Procurement Plan tables in STEP.

**National Procurement Arrangements:** In accordance with paragraph 5.3 of the Procurement Regulations, when approaching the national market (as specified in the Procurement Plan tables in STEP), the country’s own procurement procedures may be used.

When the Borrower uses its own national open competitive procurement arrangements, such arrangements shall be subject to paragraph 5.4 of the Procurement Regulations.

When other national procurement arrangements other than national open competitive procurement arrangements are applied by the Borrower, such arrangements shall be subject to paragraph 5.5 of the Procurement Regulations.

***Leased Assets*** as specified under paragraph 5.10 of the Procurement Regulations: *Not Applicable in this Project.*

***Procurement of Second Hand Goods*** as specified under paragraph 5.11 of the Procurement Regulations – *Not Applicable in this Project.*

***Domestic preference*** as specified under paragraph 5.51 of the Procurement Regulations (***Goods and Works***). *Not Applicable in this Project.*

**Other Relevant Procurement Information.**

In this project, the amount displayed in Transfers will be used to support Subprojects with chosen communities that must prepare their own Procurement Plan for each Subproject (coordinated and under responsibility of Rainforest Alliance as Implementing Agency) using Excel table. All procurement activities (as provided in these Procurement Plans) should be cleared by the WB prior to their implementation.

**PROCUREMENT PLAN** Mexico : Mexico Dedicated Grant Mechanism for IP and LC

**General Information**

Country: Mexico Bank's Approval Date of the Original Procurement Plan: 2018-01-11  
 Revised Plan Date(s): (comma delineated, leave blank if non 2021-11-29  
 Project ID: P151604 GPN Date: 2017-12-27  
 Project Name: Mexico Dedicated Grant Mechanism for IP and LC  
 Loan / Credit No: TF / A5334, /  
 Executing Agency(ies) Rainforest Alliance Mexico

**WORKS**

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	High SEA/SH Risk	Procurement Document Type	Actual Amount (US\$)	Process Status	Draft Pre-qualification Documents		Prequalification Evaluation Report		Draft Bidding Document / Justification		Specific Procurement Notice / Invitation		Bidding Documents as Issued		Proposal Submission / Opening / Minutes		Bid Evaluation Report and Recommendation for Award		Signed Contract		Contract Completion	
												Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual

**GOODS**

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	Actual Amount (US\$)	Process Status	Draft Pre-qualification Documents		Prequalification Evaluation Report		Draft Bidding Document / Justification		Specific Procurement Notice / Invitation		Bidding Documents as Issued		Proposal Submission / Opening / Minutes		Bid Evaluation Report and Recommendation for Award		Signed Contract		Contract Completion	
										Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
MX-RA-DCM-34175-GO-RFQ / Adquisición de 4 GPS para georreferenciar los subproyectos apoyados y elaborar polígonos de intervención del DCM	/	Component 3: Management, monitoring, and evaluation	Posterior	Solicitud de cotizaciones	Open - National	Single Stage - One Envelope		0.00	Cancelado							2018-02-20								2018-04-17		2018-10-14	
MX-RA-DCM-33877-GO-RFQ / Adquisición de 6 Equipos de cómputo para el personal que se incorporará a la ejecución del Proyecto DCM	TF / A5334	Component 3: Management, monitoring, and evaluation	Posterior	Solicitud de cotizaciones	Open - National	Single Stage - One Envelope		8,867.86	Firmado							2017-08-19								2017-10-14	2017-10-18	2018-04-12	
MX-RA-DCM-34211-GO-RFQ / Compra de un Vehículo, el cual servirá para el traslado a comunidades en el estado de Jalisco	TF / A5334	Component 3: Management, monitoring, and evaluation	Posterior	Solicitud de cotizaciones	Open - National	Single Stage - One Envelope		17,328.05	Firmado							2018-02-17								2018-04-14	2018-03-23	2018-10-11	
MX-RA-MDE-70998-GO-RFQ / Tablets para el monitoreo y evaluación del proyecto que serán utilizadas por personal de RA y promotores comunitario del Proyecto	TF / A5334	Component 3: Management, monitoring, and evaluation	Posterior	Solicitud de cotizaciones	Open - National	Single Stage - One Envelope		4,050.37	Firmado							2018-08-11								2018-10-08	2018-11-29	2019-04-06	
MX-RA-DCM-34208-GO-RFQ / Adquisición de un Dron para documentar actividades en campo y contar con materiales para la página WEB del Proyecto	TF / A5334	Component 3: Management, monitoring, and evaluation	Posterior	Solicitud de cotizaciones	Open - National	Single Stage - One Envelope		0.00	Cancelado							2018-09-10								2018-10-01		2018-10-05	
MX-RA-DCM-34185-GO-RFQ / Adquisición de 4 cámaras fotográficas digitales para documentar actividades del DCM en campo y contar con material fotográfico para la página WEB	TF / A5334	Component 3: Management, monitoring, and evaluation	Posterior	Solicitud de cotizaciones	Open - National	Single Stage - One Envelope		1,605.25	Firmado							2018-08-13								2018-08-17	2018-11-29	2018-08-20	
MX-RA-04-2019-GO-DIR / Adquisición de Buzones para SRAAQ	TF / A5334	Component 3: Management, monitoring, and evaluation	Posterior	Adquisición directa	Direct			524.96	Finalizado				2019-09-03	2021-04-29	2019-09-13	2021-05-05								2019-09-20	2021-05-19	2019-09-24	2021-06-09
MX-RA-262591-GO-RFQ / Adquisición de accesorios para equipo electrónico para PCL (audífonos, adaptadores y memorias USB)	TF / A5334	Component 2: Capacity Building, Communication, and Advocacy	Posterior	Solicitud de cotizaciones	Limited	Single Stage - One Envelope		0.00	Ejecución pendiente							2021-11-22								2022-01-17		2022-07-16	

**NON CONSULTING SERVICES**

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Procurement Process	Prequalification (Y/N)	Actual Amount (US\$)	Process Status	Draft Pre-qualification Documents		Prequalification Evaluation Report		Draft Bidding Document / Justification		Specific Procurement Notice / Invitation		Bidding Documents as Issued		Proposal Submission / Opening / Minutes		Bid Evaluation Report and Recommendation for Award		Signed Contract		Contract Completion	
										Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual		

**CONSULTING FIRMS**

Activity Reference No. / Description	Loan / Credit No.	Component	Review Type	Method	Market Approach	Contract Type	Actual Amount (US\$)	Process Status	Terms of Reference		Expression of Interest Notice		Short List and Draft Request for Proposals		Request for Proposals as Issued		Opening of Technical Proposals / Minutes		Evaluation of Technical Proposal		Combined Evaluation Report and Draft Negotiated Contract		Signed Contract		Contract Completion	
									Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
MX-RA-MDE-34181-CS-CQS / Auditoría Anual	TF / A5334	Component 3: Management, monitoring, and evaluation	Posterior	Selección basada en calificaciones de consultores	Open - National		8,710.59	Finalizado	2018-09-10	2019-06-14	2018-10-01		2018-11-14	2018-08-18							2018-12-14	2018-09-17	2019-01-18	2019-03-01	2019-07-17	2019-06-30
MX-RA-MDE-34186-CS-INDV / Contratación de una consultoría para diseño de una estrategia de Comunicaciones, página WEB y de redes sociales.	TF / A5334	Component 2: Capacity Building, Communication, and Advocacy	Posterior	Selección basada en calificaciones de consultores	Open - National		15,050.42	Firmado	2018-01-31	2018-01-15	2018-02-14		2018-03-02	2018-02-16							2018-03-09	2018-04-16	2018-03-30	2018-04-16	2019-03-29	
MX-RA-02-2019-CS-CQS / Contratación de consultoría para preparación de propuestas de iniciativas de subproyectos comunitarios preseleccionados y seleccionadas (ATL).	TF / A5334	Component 1: Financing Mechanisms for Community Forestry Management	Posterior	Selección basada en calificaciones de consultores	Open - National		128,746.88	Firmado	2019-07-26	2019-08-02	2019-08-16		2019-09-29	2019-10-25							2019-10-29	2019-12-19	2019-12-03	2020-01-07	2020-05-31	



MX-RA-86876-CS-CDS / Especialista en Programas de Capacitación, Entrenamiento y Fortalecimiento Institucional con enfoque comunitario	TF / AS334	Component 3: Management, monitoring, and evaluation	Posterior	Individual	Direct		1,979.69	Firmado	2017-07-01	2017-06-15	2017-07-11	2017-06-30	2017-08-01	2017-07-01	2017-09-05	2017-07-01	2018-03-04	
MX-RA-86878-CS-CDS / Especialista en Dirección y Gestión de Proyectos de Desarrollo Sustentable de Bosques y Desarrollo Comunitario	TF / AS334	Component 3: Management, monitoring, and evaluation	Posterior	Individual	Direct		2,663.09	Firmado	2017-09-02	2017-09-02	2017-09-12	2017-09-01	2017-10-03	2017-09-04	2017-11-07	2017-09-04	2018-05-06	
MX-RA-86879-CS-CDS / Especialista Socio Ambiental y de Salvaguardas	TF / AS334	Component 3: Management, monitoring, and evaluation	Posterior	Individual	Direct		1,979.69	Firmado	2017-11-01	2017-11-01	2017-11-11	2017-10-14	2017-12-02	2017-10-19	2018-01-06	2017-11-06	2018-07-05	
MX-RA-86877-CS-CDS / Especialista en Gestión Financiera y Adquisiciones con Financiamiento Internacional.	TF / AS334	Component 3: Management, monitoring, and evaluation	Posterior	Individual	Direct		2,037.66	Firmado	2017-08-14	2017-08-14	2017-08-24	2017-08-24	2017-09-14	2017-09-14	2017-10-19	2017-08-15	2018-04-17	
MX-RA-01772-CS-INDV / Coordinador de adquisiciones	TF / AS334	Component 3: Management, monitoring, and evaluation	Posterior	Individual	Open		1,003.36	Firmado	2018-12-17	2019-01-17	2019-01-15	2019-01-15	2019-01-18	2019-01-18	2019-01-31	2019-03-19	2019-07-30	
MX-RA-03-2019-CS-INDV / Especialista en Gestión Financiera y Adquisiciones con Financiamiento Internacional.	TF / AS334	Component 3: Management, monitoring, and evaluation	Posterior	Individual	Open		1,735.38	Firmado	2019-07-23	2019-07-23	2019-09-10	2019-08-02	2019-10-01	2019-08-02	2019-11-05	2019-08-07	2020-05-03	
MX-RA-147031-CS-INDV / Coordinador de adquisiciones	TF / AS334	Component 3: Management, monitoring, and evaluation	Posterior	Individual	Open		968.50	Firmado	2019-10-30	2019-10-30	2019-12-09	2019-12-16	2019-12-13	2020-01-01	2019-12-16	2020-01-01	2022-02-01	
MX-RA-160773-CS-CDS / Auditoría Anual	TF / AS334	Component 3: Management, monitoring, and evaluation	Posterior	Selección directa de consultores	Direct		10,143.19	Firmado	2020-02-21	2020-02-18	2020-02-27	2020-02-21		2020-03-15	2020-05-01	2020-08-15		
MX-RA-DCM-34176-CS-INDV / 3 talleres regionales para el diseño, planificación, ejecución monitoreo y evaluación de subproyecto	TF / AS334	Component 2: Capacity Building, Communication, and Advocacy	Posterior	Individual	Open		0.00	Cancelado	2018-05-07		2018-06-25		2018-07-16		2018-08-20		2019-02-16	
MX-RA-167024-CS-INDV / Manejo de página web y redes sociales del MDE	TF / AS334	Component 2: Capacity Building, Communication, and Advocacy	Posterior	Individual	Open		2,485.71	Firmado	2020-03-31	2020-04-01	2020-05-19	2020-05-11	2020-06-09	2020-06-01	2020-07-14	2020-06-01	2021-01-10	
MX-RA-163965-CS-INDV / Enlaces regionales técnicos-operativos para VIF y VIS	TF / AS334	Component 1: Financing Mechanisms for Community Forestry Management	Posterior	Individual	Open		45,816.56	Firmado	2020-03-17	2020-03-30	2020-05-05	2020-07-01	2020-05-26	2020-10-15	2020-06-30	2020-10-15	2020-12-27	
MX-RA-163966-CS-INDV / Enlaces regionales de adquisiciones y manejo financiero VIS	TF / AS334	Component 1: Financing Mechanisms for Community Forestry Management	Posterior	Individual	Open		45,816.56	Firmado	2020-03-17	2020-05-01	2020-05-05	2020-07-17	2020-05-26	2020-09-01	2020-06-30	2020-09-01	2020-12-27	
MX-RA-219961-CS-INDV / Coordinador de adquisiciones	TF / AS334	Component 3: Management, monitoring, and evaluation	Posterior	Individual	Open		16,389.85	Firmado	2021-02-17	2021-03-23	2021-04-07	2021-03-23	2021-04-28	2021-03-23	2021-06-02	2021-04-05	2021-11-29	
MX-RA-2021-221567-CS-CDS / Auditoría Anual	TF / AS334	Component 3: Management, monitoring, and evaluation	Posterior	Selección directa de consultores	Direct		14,325.98	Firmado	2021-02-24	2021-02-20	2021-03-06	2021-02-24		2021-05-10	2021-03-25	2021-11-06		
MX-RA-2018-221676-CS-INDV / Especialista en Programas de Capacitación, Entrenamiento y Fortalecimiento Institucional con enfoque comunitario.	TF / AS334	Component 3: Management, monitoring, and evaluation	Posterior	Individual	Open		1,979.69	Firmado	2018-06-01	2018-07-15	2018-07-20	2018-08-23	2018-08-10	2018-08-24	2018-09-14	2018-08-27	2019-03-13	
MX-RA-2019-221674-CS-CDS / Especialista en Gestión Financiera y Adquisiciones con Financiamiento Internacional.	TF / AS334	Component 3: Management, monitoring, and evaluation	Posterior	Selección directa de consultores	Direct		1,979.69	Firmado	2019-01-01	2018-12-15	2019-01-11	2019-01-03		2019-03-17	2019-01-10	2019-09-13		
MX-RA-2021-261617-CS-INDV / Asistente administrativo para apoyo al área de adquisiciones y finanzas del MDE	TF / AS334	Component 3: Management, monitoring, and evaluation	Posterior	Individual	Open		0.00	En ejecución	2021-11-10	2021-11-09	2021-12-29		2022-01-19		2022-02-23		2022-08-22	